SELF STUDY REPORT

2015

NABA BALLYGUNGE MAHAVIDYALAYA

27E, BOSEPUKUR ROAD, KASBA,

KOLKATA – 700042

WEST BENGAL

SELF STUDY REPORT

FOR

RE-ACCREDITATION [CYCLE 2]

OF

NABA BALLYGUNGE MAHAVIDYALAYA

Established in 1985,
Affiliated to the University of Calcutta
Accredited at the 'C++' level by NAAC in 2007

NABA BALLYGUNGE MAHAVIDYALAYA

27E, BOSEPUKUR ROAD, KASBA

KOLKATA – 700042

WEST BENGAL

Telephone: 033-2441 1710

Website: www.nbmahavidyalaya.in

E-mail: nbmv2005@yahoo.co.in

nbmviqac@gmail.com

Submitted to

National Assessment and Accreditation Council (NAAC)

Bangalore – 560072

December, 2015

PH. : 2441-1710 / 2441-7332

NABA BALLYGUNGE MAHAVIDYALAYA

(Formerly CHARUCHANDRA EVENING COLLEGE)
27E, BOSE PUKUR ROAD, KOLKATA - 700 042
Email : nbmv2005@yahoo.co.in; Website : nbmahavidyalaya.in

Ref. No. ....   Date.......................20

To
The Director
National Assessment and Accreditation Council (NAAC),
Nagarbhavi, Bangalore – 5600072
Karnataka
India

Sub: Submission of 5 copies of Self Study Report (SSR)
NAAC Track ID: WBCOGN13423

Ref: NAAC/NR-KR/ WBCOGN13423/2015 Dated 29th December 2015

Sir,

With reference to your letter Ref. No. NAAC/NR-KR/ WBCOGN13423 Dated 29th December 2015 I am sending herewith 5 (five) hard copies and one soft copy (CD) of Self Study Report 2015 in respect of 2nd cycle re-accreditation of our college to your office for your kind perusal and necessary action. The suitable time slots for the visit of the NAAC Peer Team to our college may be from our end: 19th - 21st April,2016 or 3rd - 5th May, 2016 or 17th – 19th May,2016, but at your convenient time slot.

We shall be highly obliged if you kindly let us know the probable time/date for the visit of NAAC peer team to our college.

Expecting an early reply.

With regards,

Your sincerely

PRINCIPAL

Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road,
Kolkata 700 042

NABA BALLYGUNGE MAHAVIDYALAYA
(Formerly CHARUCHANDRA EVENING COLLEGE)
27E, BOSE PUKUR ROAD, KOLKATA - 700.042
Email : nbmv2005@yahoo.co.in; Website : nbmahavidyalaya.in

Ref. No. NBMV/144   Date 28-12-2015

Reference No.: NBMV/144
Dated:

To
The Director,
National Assessment and
Accreditation Council (NAAC)
P.O. Box no: 1075, Nagarbhavi,
Bangalore- 560072,
India

Sub: Uploading SSR to the college website

Sir,
In compliance of our LOI requirements, we are glad to upload our SELF STUDY REPORT 2015 in our official website for Second Cycle Accreditation showcasing the key aspects of the functioning of our college.

I ardently look forward to hear from you on your decision for peer team inspection in our college.

Yours faithfully

Dr. Sukamal Datta
Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road,
Kolkata-700-042

PH. : 2441-1710 / 2441-7332

NABA BALLYGUNGE MAHAVIDYALAYA

(Formerly CHARUCHANDRA EVENING COLLEGE)

27E, BOSE PUKUR ROAD, KOLKATA - 700 042

Email : nbmv2005@yahoo.co.in; Website : nbmahavidyalaya.in

Ref. No. ....

Date 28-12-15 2015

PREFACE

The content of the Self Study Report for Cycle 2 for Naba Ballygunge Mahavidyalaya, 27E, Bosepukur Road, Kolkata-700042 is a true reflection of the institutional growth and progress. We are highly indebted to NAAC Peer Team for examining our systems and validating our claims about our robust health in our first accreditation and assessment in the year 2007.

Accredited C++ by the rating agency of higher education institutes in the country, we have worked harder, in a more focused manner to even better our best after the first assessment. As we present ourselves for reaccreditation and re-assessment, we reiterate our commitment to continually fine-tune education to meet the expectation from all the stakeholders.

We are all waiting for the NAAC visit and are eagerly looking forward to it.
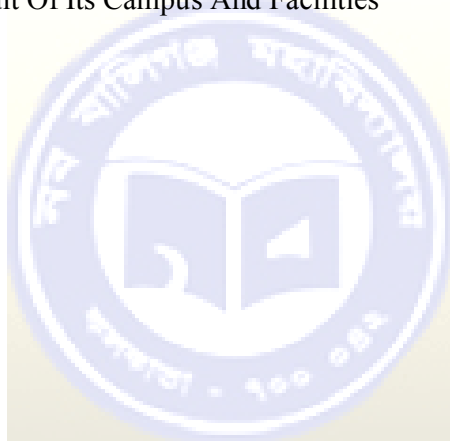
SUKAMAL DATTA

Principal

CONTENTS

Fulfilment of the Recommendations by NAAC Peer Team (1st Cycle, 2007)

Recommendations	Actual Work Done	Remarks
The college may consider construction of at least two more floors to create necessary space for future development. It may also provide a lift.	The college has constructed one additional floor (4th Floor) with the financial aid of UGC , Govt of West Bengal and from college funds.	Since the basic infrastructure does not permit to construct any more extension vertically, it is not possible to comply with the entire recommendations of the NACC peer team in its first cycle.
The college may acquire additional land for playground. Alternatively the college may make agreement with the corporation and or some local clubs to utilize their ground on a regular basis for sport activities. The college may have a mini gym at appropriate place. It may seek fund from the ministry of Sports and Youth Affair Govt. of India. The college may appoint at lease a part-time coach or physical education instruction to develop sports culture in the campus.	The college make agreement with the Sammonay Club to utilize their ground on a regular basis for sports activities.	1.It's very difficult to acquire a own land for playground since our college premises building is located in a very pause area in Kolkata (AI City). 2.It has been proposed that the college will have a mini-gym on its own. The construction will begin soon.
College may hold a brain storming session with parents , absentee student and teacher to identity causes for low attendance in the classrooms. Teaching can be made more interesting through use of audio-visual aids, education tours at least within the city and by inviting people from all walks of life to interact with the students. The needs of the students are to be identified and attended to.	1.The college is conducting parents and teacher meeting on demand basis for absentee students for low attendance in the classrooms. 2.The college has adopted audio- visual aid to improve the teaching process for motivating the students. 3. Also college is arranging several seminars / motivational lecture from eminent people of other reputed institutions. 4. The college has organised several education tours within	The Wi-Fi is going to be introduced shortly in the college premises.

Recommendations	Actual Work Done	Remarks
	the city, state as well as outside.	
The library is the nerve center of learning process. The number of books needs to be at least doubled in the coming year. Number of copies of standard textbooks may be increased. The book bank needs to be strengthened. In the view of limited source the college may consider procurement of at least two more computers and number of books in CD format. The college should work towards an e-library. Minimum two books need to be issued to every student.	1. The number of books in the college library is increased-- almost doubled-- than before when NAAC peer team visited in the first cycle (2007). 2. We have tried out level best to strengthen our book bank. 3. Now our college library provides 7 computers for users. Computers are connected with LAN and internet facility. The library has entered into the N-LIST program under UGS-INFONET: Digital library Consortium. KOHA: Integrated library system software is also introduced for library automation. Currently Data entry work is in progress. The college provides the facility to issue two books for every students.	
The college may consider offering new academic programs like honours in English , Hindi, Economics, Journalism and mass-communication and Geography. It may also consider offering of add on course outside the university curriculum in spoken and Communicative English , Vocational courses, Fundamental course in computer application, short term courses for entrainment industry and such other courses. The college may explore offering the new course under self-financial mode.	The college has introduced honours in English under the affiliation of C.U. However the honours in Economics is likely to be introduced from the coming academic sessions. For other recommended courses the college couldn't undertake positive initiatives. The add-on programmes have already been started.	From the academic session 2013-2014 College has introduced the P.G Course in the evening due to shortage of space and time
The college may establish an	1. The college provides free	

Recommendations	Actual Work Done	Remarks
internet Café and may even extend the facility for taking printout by the students. The college charge the cost of the printouts from the students.	internet service to every student through Wi-Fi 4G connection. The library also provides free internet facility to every student. 2. The college extend the facility to take photocopies and printout with minimum charge.	
First aid training to all the student may be provided. A younger teacher may be trained as NSS program officer and NSS unit may adopt a local area for social service. At leas one special camp of 10 days duration be conducted every year. The college may explore the possibility of opening NCC and Youth Red Cross Units.	The college has two NSS units with two young trained program officers. These units are engaged with local area and adopted slums for social service. Other than regular activities the Units organised 7 days special camp for blood donation , plantation , free health check-up, AID's awareness program, cultural program for slums student,..	
The college may conduct counselling for admission , career opportunity and placement. The commerce Department may establish linkage with local business houses.	1. The college has implemented online admission procedure. The college has career opportunity and placement cell in place. The college has organised several career counselling by various career counsellors.	
Both full-time and part-time teachers may be encouraged to register for Ph.D and for pursuing research activities on a continuous basis. The student may be involved in at least surveys for research projects. The teacher may be encouraged to attend seminars at the university level and also outside the state.	1. Teachers are always encouraged to register for M.Phil and Ph. D programme. The college also encourages for pursing other research activities. 2. The teachers attend several local, national , international seminars at university level, outside the state , and also abroad.	
The vacant teaching post need to be filled. Engagement of part-time teacher may be rationalised as per workload.	The vacant permanent teaching posts are filled with young energetic scholars recommended by the West Bengal College Service	

Recommendations	Actual Work Done	Remarks
	Commission. Young qualified Part-Time, Guest teachers and contractual whole time teachers are recruited rationally as per workload by the college authority.	

EXECUTIVE SUMMARY & SWOC ANALYSES

Naba Ballygunge Mahavidyalaya (formerly Charuchandra Evening College) is considerably one of the youngest colleges of the city. It was established in 1985 in Lake Market of South Calcutta, the date of its inauguration being 15th July of the same year. It was then shifted to Chittaranjan High School for Boys located in Kasba. It was however shifted to its present location bearing the address 27E, Bose Pukur Road, Kolkata 42 on 9th October, 2002. The classes continued to be held in the evening. The college witnessed the shift from evening to day classes from the year 2005 and was renamed Naba Ballygunge Mahavidyalaya on 1st April, 2005, taking the name from the locality wherein it is situated. It is affiliated to the University of Calcutta. In the journey of Thirty years, the college has braved through the constraints that were perceptible in its nascent stage and succeeded in becoming one of the promising institutions dedicated to the materialization of true knowledge and learning. With the message of Rabindranath Tagore—

"The highest education is that which does not merely give us information but makes our life in harmony with all existence" as its motto, the college aims an all-around development of the students, ensuring that they step beyond the University curriculum and emerge as socially responsible citizens.

The college had been accredited by NAAC peer team in 2007 with C++. Thereafter, the institution has endeavoured to overcome the drawbacks and foster a more effective teaching-learning process and is grateful to the stakeholders whose joint endeavour has culminated in present laudable position of the institution.

The initiation of the Post-Graduate Section in 2013 offering Master's Degree in Commerce and Bengali has undoubtedly added a gem to the crown of the college. The courses are taught by the full-time faculty members of the college and other eminent academicians from various institutions as the visiting/temporary faculties. The classes are held in the evening due to shortage of space; internal and external students are admitted and they attend the classes with enthusiasm.

CRITERION I: CURRICULAR ASPECT

The college is affiliated to the University of Calcutta for both Under-Graduate and Post-Graduate courses. Under the Graduate Courses, the college has Honours in Commerce and Humanities, the latter offering honours in Bengali, English and History. Since the college has to follow the University syllabi strictly, there is no scope of curriculum-flexibility. However, to make the teaching-learning process interesting, the faculties adopt innovative teaching-aids that not only incite motivation, but also encourage the students to

participate in a more interactive process. Students' seminars are organized that often focus on more novel aspects of the relevant subjects and keep the students updated.

Keeping pace with the rapid technological progress, Information Communicative Technology has been incorporated in teaching. Relevant movies are screened and power-point presentations held in order to motivate the students, make the curriculum easier to grasp and longer to retain. The technologically equipped smart-room makes the communication faster, smoother and wider. The add-on programmes of E-filing, Proof Reading and Communicative English and Soft Skills Development look that are in embryonic stages, forward to job-oriented ventures.

There is a Board of Studies for the Post Graduation Course. The members of the Board of Studies are the full-time professors of Commerce and Bengali of the college.

Categories	1st Cycle	2nd cycle
Core Curriculum	NSS	Environmental Awareness and ICT
Curriculum Development	N.A	N.A
Certificate Courses	Nil	Certificate in Communicative English, Proof Reading, e-filing
Career oriented Courses	Nil	Courses in E-filing, Proof-Reading, Communicative English and Soft skills development
Self-Financial Courses	Nil	Post Graduation Courses in Commerce and Bengali
Curriculum Flexibility	Flexibility in choosing subject combination	Flexibility in choosing subject combination
Co-curricular activities	NSS as a unit to foster social responsibility and social awareness, sports	▪ Second unit of NSS formed ▪ environmental awareness created

Feedback on curriculum	Feedback from teachers, students and parents.	Feedback from teachers, students and parents.
Board of Studies	Nil	13

A SWOC ANALYSIS:

Strengths	**Weaknesses**
✓ Introduction of Honours in English from 2008-09 session ✓ The faculty members (both UG and PG) with specialization in different areas of the curriculum ✓ Library equipped with books to provide with sufficient materials	✖ Lack of curricular autonomy, that acts as a hindrance to curriculum upgradation ✖ No faculty exchange programme due to lack of provision in Government policy
Opportunities	**Challenges**
➤ Departmental and College magazines for the students to learn and contemplate within and beyond curriculum ➤ Digitalized library with Wi-Fi connection to help the students keep in touch with online materials and e-journals	○ Incorporations of new books/ topics in the University curriculum with less availability of reference materials ○ The add-on programmes and the constraints faced to incorporate them in a rigid time-table

Future Plans:

In near future, the college has plans to:

❖ Arrange for yoga-training classes in order to enhance the physical development and concentration-power of the students

❖ Arrange for Self-Defence classes to equip the pupils, especially the girls, with the knowledge of the situations when counter-attacking is legal and the tactics of defending themselves physically

❖ Organize a Cheap-Store room to provide the students with easily affordable copies and other learning materials

CRITERION II: TEACHING, LEARNING AND EVALUATION

The college strives to implement an effective teaching-learning process. Instead of following solely and stringently lecture method, the teachers adopt an interactive process. Teaching aids are adopted to facilitate the process, that include power-point presentation, movie screening, pie-charts, maps, graphical presentations etc. Debates, quizzes, group-discussions are held on and beyond the curriculum to keep the pupils interested and make the teaching-learning process interesting. Topics are given to students to research upon with peer groups, which germinate in them a love for research and the attitude to work together. At the beginning of the session, academic calendars are formulated by the respective Heads of the Departments/ Departments-in-Charge keeping the Mid-Term and Test Examinations in vision. The syllabi are distributed amongst the respective faculty members and lessons are taught within the stipulated time frame. Apart from Midterm and Test Examinations that take place biannually, class tests are taken regularly to keep track of the progress of the students. Home assignments are given that discourage rote-learning and promote an analytical outlook at the curriculum. Principal-Guardians-Teachers-Students meetings are held to keep the guardians updated about their wards' academic progress. Academically weaker students are taken special care of, so that they can overcome their drawbacks.

Categories	1st Cycle	2nd Cycle
Admission Process	Manual	Online
Admission advertisement	College Notice board	College website
Women Empowerment	No special empowerment programme	▪ Seminar on Women Empowerment, ▪ Kanyashree Prakalpa of West Bengal Government has been introduced ▪ Udayan Shalini Scholarship for meritorious girls, BISWA provides scholarships to poor and

		meritorious students.
Catering diverse needs	The college catered to the diverse needs of the students, teaching as well as non-teaching staff	Same as 1st cycle Remedial classes had been introduced to back up the slow learners
Academic Planning	- Academic Calendars were formulated at the beginning of the Session based on the University calendar - Every Departmental Heads allocated the syllabus among the faculty members based on the Academic Calendar	In addition to the provisions adopted in the first cycles, Remedial classes are also held for weaker students of the college
Teachers' Quality	As laid by UGC norms	Same as first cycle. However in PG curriculum, renowned academicians in the field of Commerce and Bengali from various Universities of West Bengal actively deliver lectures and seminars for improvement of the quality of teaching in the institutions.
Seminars	02	13
Academic Audit	Nil	Two audits in PG in Bengali and Commerce

A SWOC ANALYSIS:

Strengths	Weaknesses
✓ A healthy teacher-student relationship that encourages students' easy interaction and facilitates the teaching-learning process ✓ Sufficient college-recruited guest faculties to maintain a proportionate workload and syllabus allocation equitable ✓ Interest and eagerness of the students to participate in debars, quizzes, peer-group discussions	✖ Poor attendance of the students due to various constraints like employment ✖ Performance in University examinations deteriorating ✖ Failures and dropouts ✖ Certain areas of syllabus are not feasible to get deeper analysis in lectures due to lack of provisions of faculty exchange ✖ No provisions for admission tests
Opportunities	**Challenges**
➤ Dedicated teaching staff and well-formulated time-table that helps in smooth completion of the syllabus ➤ Guardians' meeting helps in making the parents updated about their wards' academic progress ➤ Library offers text and reference books for reading room and home issues, thus the financially weak students are benefitted	○ Many academically weak students and slow learners who find difficult to cope with the pace of teaching ○ First generation learners who do not get guidance at home ○ Lack of computerized departmental rooms that oblige many teachers to adopt the lecture-method

Future Plans:

From the next academic session, the college has plans to:
❖ Admit the students in Honours courses on the basis of performances in the Admission tests in order to enhance the quality of the teaching-learning process.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

The college caters to the students of seven Undergraduate and two Postgraduate courses. There is, thus limited scope of Research centre, yet many of the teachers of both the Post Graduate and Under Graduate Departments are involved in active research work. Three Minor Research Projects funded by University Grants Commission have been carried on. The college has published nine edited books (bearing ISBN) consisting of the collection of scholarly papers selected from the various seminars organized by the Departments of the college and one edited ISBN Book jointly in collaboration with Bangabasi College. Some departments have their departmental ISSN journals, the departmental journal of English being peer-reviewed too. The college magazine Sampriti publishes research and creative papers of the faculty members and students and bears an ISSN. The faculty members present research papers in state level, national and international seminars in the state, country and abroad and have many publications in national and international journals and books to their credit. Three prestigious awards have been received by a faculty member[*] from the Department of English, while the UG students submit projects in peer group work and under faculty member's supervision. Papers are also presented by the PG students in students' seminars.

The college has an active National Services Scheme that aim for community outreach. Students take part voluntarily in the various ventures to help the institution-neighbourhood under the guidance of the NSS Programme Officers of Unit I and Unit II. Various awareness campaigns are conducted by the NSS volunteers that not only enhance their social awareness but usher them towards being socially responsible individuals. Surveys are made regarding adult education and health consciousness. Environmental awareness has been the motto of the NSS units, and can be considered as the best practice of the institution.

*the faculty member is on lien for a year w.e.f 06/05/15

Categories	1st Cycle	2nd Cycle
Research Committee	Nil	Yes
Research Qualification	Ph. D— 07+01[*] M. Phil—03	Ph. D—03+01[*] M. Phil—03
Research Output	One UGC funded Minor Research project	Four UGC funded Minor Research Projects
Research pursuit		

Research seminars	State Level 02	State Level—06 National Level—07
Research publications	1	ISBN- 06 ISSN- 04 Journals without ISSN- 03
Papers presented	15	100
Seminars attended	50	250
Resource persons	01	03
Consultancy	Nil	As BoS members
Extension activities	Nil	12 camps by NSS (Unit I and Unit II)
Collaboration	Nil	Nil

1st cycle-- * faculty member was on lien w.e.f 01/04/2000
2nd cycle-- * faculty member is on lien w.e.f 06/05/2015

A SWOC ANALYSIS:

Strengths	Weaknesses
✓ Prestigious awards by a faculty member ✓ College authority encourages for research ✓ ISSN journals that are enriched with the research articles from faculty members of this college and other noted academicians ✓ Students' interest in NSS volunteering	✖ No consultancy ✖ Minimum research outputs ✖ The number of Ph. D holders is quite less in proportion to the number of faculty members
Opportunities	**Challenges**
➢ Research cell that encourages	o Lack of provisions for Major

furtherance of research activities ➢ Departmental seminars that encourage students to be involved in research oriented thinking and interaction with the guest speakers ➢ College journal and Departmental Journals with ISSN that promote intensive research	and Minor Research Projects other then UGC

Future Plans

The College bears plans to:
❖ Start collaborations with other institutions for research
❖ Ensure more provisions for MRPs

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

Due to paucity of monetary fund and shortage of space, the college found constraints in developing the infrastructure. However there has been a distinguishable development in the library, the number of books has increased threefold after the first cycle. The Wi-Fi connection in the library facilitates faster internet browsing and provisions of the subscription to numerous e-journals provide the teachers and the students with the access to various international journals free at cost that enhance the quality of teaching-learning process. The introduction of Information and Communication Technology helps in bettering the teaching aids, with difficult and comparatively uninteresting topics of the curriculum simplified and made interesting through power point presentation. The smart class room is modernized technologically, with LCD and Overhead Projector and can afford about fifty people, thus makes communication reach out to many people simultaneously. The college common room has the facility for indoor games, and thereby provides the students with relaxation during free periods.

Categories	1st Cycle	2nd cycle
Physical facilities	.22 acres (approx.)	4,650 square feet added

Extra-curricular activities	NSS	As in the 1st cycle The 2nd unit of NSS is opened.
Infrastructure planning	Need based annual planning	Need based annual planning
ICT	Yes	Upgraded radically
Library	Partly computerized Space—550 square feet Books--2737	Computerized, digital access Space—1150 square feet Books—8,951
MIS/ERP	Not introduced	Introduced with epaathsala.com
Internet Facilities	Principal's Chamber, Library, Office	Total campus with Wi-Fi connection
Maintenance	No formal arrangement	Maintenance of computer by AMC with RCC INFOTEC, Software maintained by

A SWOC ANALYSIS

Strengths	Weaknesses
✓ Extremely enriched library with computerization and Wi-Fi connection ✓ Smart class room with the overhead projector and LCD that helps during seminar and movie screening. ✓ Computerized office that engenders smooth and rapid progress of academic and related	✖ No provisions of computers and projectors in all rooms ✖ No seminar libraries for each department ✖ Constraints of space for language laboratories, playground and well-equipped gymnasium

works. ✓ Photocopiers that ensures rapid multi-copying of essential requisite documents. ✓ Auditorium (under construction) for seminars, workshops and cultural programmes ✓ Microphones in larger rooms	
Opportunities ➢ Modernization and digitalization of library ➢ Smooth power-supply, generator to operate during power-cut and adept staff in handling electrical intricacies ➢ Fifth floor constructed to ensure better leaning atmosphere	**Challenges** o Procurement of funds for upgradation and maintenance o Lack of extreme adeptness in handling modern technology by many teaching and non-teaching staff

Future Plans:

As future plans, the college has thoughts to:

❖ To digitalize all the class rooms for optimum availability of ICT
❖ To build all departmental libraries
❖ Establish a gymnasium to ensure the development of healthy bodies and minds.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

The college focuses on extending support to the students in times of need, like providing money for books, health care and academic counselling. The teacher-student relationship being very amiable, the students approach the teachers for help, support, suggestions and advice. Planning is going on for an alumni association that would facilitate the institution to keep in touch with the ex-students and be updated about their academic progress and professional placements.

Categories	First cycle	Second cycle
Student support	Nil	Scholarship
Scholarships	Scholarship from Govt. for Backward Classes.	Scholarship from Govt. for Backward Classes and minorities, External NGOs and Concession from College in tuition fees.
Healthcare facilities	Nil	Students' Health Home active for last four years
Welfare schemes	Aid from UGC fund for welfare	Aid from UGC fund for welfare
Remedial coaching	Nil	Yes
Entry to services	Yes	Yes
Placement services	Nil	Yes

A SWOC ANALYSIS:

Strength:	Weaknesses:
✓ Online admission and hence provision for students all over the country to be admitted ✓ Students from diverse cultural backgrounds ✓ Students' Union that seeks to help the students	✖ No playground for sports ✖ No professional counsellor to guide the students in various needs.

Opportunities:	Challenges
➢ Funds for certain college festivals organized by the students ➢ Scholarship for financially weak but meritorious students is given by Udayan Shalini and BISWA.	○ Procurement of more funds

Future Plans:

With respect to this criterion, the college plans to

❖ Provide the meritorious (single) girls from economically backward families in PG Section with the facility of 'Post-Graduate Indira Gandhi Scholarship for Single Girl Child'

❖ Arrange for full time qualified doctors and part time psychological counsellors

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

The College has a Governing Body comprising of President, Secretary (Principal), four members from the Teaching Staff and two from Non-Teaching staff, two government nominees, two university nominees, Local councillor and General Secretary of Students' Union. In the Post-Graduation Department, there is a process to keep a check on quality of teaching and learning. This is called 360 degree feedback. The faculty members' performance appraisal is also done using the same process. Here feedback is taken from four domains - Principal, Peers, Students, and Self and the analysis report is generated automatically. The college also has several quality policies framed which is in line with the vision and mission of the college and there is also a perspective plan created as well.

Categories	1st Cycle	2nd cycle
Quality Improvement Strategy	Nil	IQAC has put in place an active quality monitoring and quality enhancement technology
Faculty Empowerment	As per UGC norms	As per UGC norms

IQAC	Nil	Yes
Financial management	Audits conducted	Audits conducted
Administrative Audit	No	No

A SWOC ANALYSIS

Strengths	**Weaknesses**
✓ The college caters to all sections of the society. ✓ Effective extension activities like NSS and organization of blood donation camp and providing relief at the time of natural calamities	✖ Lack of cohesion among the stakeholders.
Opportunities	**Challenges**
➢ A good and efficient governance help to execute the framed recommendations of the management. The efficient leadership helped the institution in the rapid progress of the institution both academically and in creating favourable infrastructure for the upliftment of the institution and the society as a whole**.**	o Creating democratic and supporting working atmosphere

Future Plans:

❖ Knowledge sharing and co-operation with the neighbouring colleges and learning institutions for the betterment of the society and academic world.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

The college has adopted certain innovative measures that would ensure a cleaner, greener and healthier environment. The NSS unit has taken the venture of planting trees and saplings in the college campus. To make the students ecologically responsible, the college takes all sincere efforts to keep the campus a plastic-free zone. Although the college has to follow a strictly formulated curriculum, it exerts innovations in designing and executing the lesson plans. The incorporation of a radically developed ICT has undoubtedly led to a wider and better communication. The college premises are under CCTV camera surveillance to ensure security. The staff of the college enters biometric impression on attendance.

Categories	First Cycle	Second Cycle
Green Audit	NA	Environmental Awareness
Faculty Empowerment	As per UGC norms	As per UGC norms
IQAC	Nil	Yes
Financial Management	Funded by UGC and State Government	Funded by UGC and State Government
Administrative Audit	No	No
Innovation and Best Practices	NSS	Biometric Machine and CCTV, Environmental Awareness, ICT

A SWOC ANALYSIS

Strengths	Weaknesses
✓ Ecologically aware students who persistently keep the environment clean and pollution-free. ✓ The Biometric Machine that registers the arrival and departure of the staff	✖ No Green Audit in proper sense of term ✖ Lack of space to plant ample samplings

Opportunities	Challenges
➢ The CCTV camera that continuously surveys the activities in the college campus to promote security.	o Learning for Earning o Urbanity as a constraint for ecological awareness

Future Plans

The college has plans to:

❖ Begin Green Audit

❖ Maximise the numbers of smart class rooms

PROFILE OF THE INSTITUTION:

1. *Name and Address of the College:*

Name: **Naba Ballygunge Mahavidyalaya**		
Address: **27E, Bosepukur Road,Kolkata-700042**		
City: Kolkata	Pin: 700042	State: West Bengal
Website: **www.nbmahavidyalaya.in**		

2. *For Communication:*

Designation	Name	Telephone With STD code	Mobile & Fax	Email
Principal	Dr. Sukamal Datta	O:033-24411710	09874803860	dattasukamal@yahoo.co.in
Vice Principal	----	---	---	---
Steering Committee Coordinator	Tamal Taru Roy	O:033-24411710		tamaltaruak2011@gmail.com

3. Status of the Institution:

i) **Affiliated College**	√
ii) **Constituent College**	
iii) **Any other (specify)**	

4. *Type of Institution:*

a. By Gender

i) **For Men**	
ii) **For Women**	
iii) **For Co-Education**	√

b. By Shift

i) Regular	
ii) Day	√
iii) Evening	√

5. It is a recognized minority institution?

Yes	
No	√

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Source of Funding:

Government	
Grant-in-aid	√
Self-financing	√
Any other	

7.   a. Date of establishment of the college:

15/07/1985

b. University to which the college is affiliated/or which governs the college (If it is a constituent college):

University of Calcutta

c. Details of UGC recognition:

Under Section	Date, Month &Year (dd-mm-yyyy)	Remarks (If any)
i.2(f)	28/05/2015	w.e.f. 15/07/1985
ii.12(B)	28/05/2015	w.e.f. 15/07/1985

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act) – Annexure 1

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	Nil			
ii.	Nil			
iii.	Nil			
iv.	Nil			

(Enclose the recognition/approval letter)

8. *Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?*

Yes √

No

If yes, has the College applied for availing the autonomous status?

Yes   No:√

9. *Is the college recognized*

a) By UGC as a College with Potential for Excellence (CPE)?

Yes   No √

If yes, date of recognition:………NA……………(dd/mm/yyyy)

b) for its performance by any other governmental agency?

Yes   No √

If yes, Name of the agency……NA………………and

Date of recognition:……NA………………(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location	Urban
Campus area in sq.mts.	0.22 acre (approx.)
Built up area in sq.mts.	888 Sq.m. (approx.)

(*This includes the ground floor, residential area including hostel)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities : √
- Sports facilities
  *   Playground: (Not owned. Agreement with local Samannay Club for practice and other sport purpose)
  *   Swimming Pool: Nil
  *   Gymnasium: Proposed: Construction will commence soon
- Hostel
  *Boys 'hostel - Nil
  - Number of hostels:
  - Number of inmates:
    - Facilities (mention available facilities)

  *Girls' hostel - Nil
  - Number of hostels   :
  - Number of inmates :
  iii.   Facilities (mention available facilities)

  *Working women's hostel - Nil
  i. Number of inmates
  ii. Facilities (mention available facilities)
- **Residential facilities for teaching and non-teaching staff**:

  (Give numbers available—cadrewise): Accommodation for one group "D" staff
- Cafeteria: Under renovation

- Health centre
  First aid- √

Inpatient, Outpatient, Emergency care facility, Ambulance…….Health centre staff– There is provision for first aid, bed and emergency care in the Medical room of the college. If required the ambulance is made available by the college but college does not have own this facility.

Qualified Doctor	-	Part-time
Qualified Nurse	X	X

• Facilities like banking, post office, book shops: No

• Transport facilities to cater to the needs of students and staff: No

• Animal house: No

• Biological waste disposal: No

• Generator or other facility for management/regulation of electricity and voltage: √

• Solid waste management facility: No
• Waste water management: No

• Water harvesting: No

12. *Details of programmes offered by the college (Give data for current academic year)*

Programme Level	Programme	Duration (years)	Entry Qualification	Medium of Instruction	Sanctioned/ Approved Student strength	No. of students admitted
UG Humanities	Bengali(H)	3	10+2	Bengali	90	63
	English(H)	3	10+2	English	27	19
	History(H)	3	10+2	English/Bengali	53	14

	BA. General	3	10+2	English/Bengali	190	111
UG Commerce	Accounting & Finance(H)	3	10+2	English/Bengali	242	75
	Marketing(H)	3	10+2	English/Bengali		04
	B.Com(G)	3	10+2	English/Bengali	129	42
PG	M.A. in Bengali	2	Graduate in the subject concerned		70	64
	M. Com in Accounting & Finance	2	Graduate in the subject concerned		120	82
	M. Com. In Marketing	2	Graduate in subject concerned		X	

* based on 1st year admission -2014-15

13. Does the college offer self-financed Programmes?

Yes √ No

If yes, how many? : 2

14. New programmes introduced in the college during the last five years if any?

Yes	√	No		Number	2

15. List the departments (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the

departments offering common compulsory subjects for all the programmes Like English, regional languages etc.)

Particulars	UG	PG
Science	X	X
Arts	√	√
Commerce	√	√

16. *Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)*

a. Annual system	8
b. Semester System	1
c. Trimester system	-

17. *Number of Programmes with*

a. Choice Based Credit System	Nil
b. Inter/Multidisciplinary Approach	-
c. Any other (specify and provide details)	-

18. *Does the college offer UG and/or PG programmes in Teacher Education?*

Yes   No √

If yes,

a. Year of Introduction of the programme(s)…………………(dd/mm/yyyy)and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:……………………………………Date: ……………………………(dd/mm/yyyy)Validity:………………

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately? Yes   No

19. ***Does the college offer UG or PG programme in Physical Education?***

    Yes   No √

    If yes,

- Year of Introduction of the programme(s)…………………(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)
Notification No.:……………………………………Date: ……………………………(dd/mm/yyyy)Validity:………………

c. Is the institution opting for assessment and accreditation of PhysicalEducationProgrammeseparately? Yes   No

20. ***Number of teaching and non-teaching positions in the Institution***

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	M	F	M	F	M	F	M	F	M	F
Sanctioned by the UGC/ University/ State Government	1*	-	---		18		18		01	
Recruited	1	-	5	2	7	05*	15	01	01	
Yet to recruit	-	-	-	-						
Sanctioned by the Management/ Society or other authorized bodies	-	-	-	-	-	-	-	-	-	-
Recruited	-	-	-	-	-	-	-	-	-	-
Yet to recruit	-	-	-	-	-	-	-	-	-	-

 * Principal
*One Assistant Professor on lien

21. ***Qualifications of the teaching staff:***

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
	-	-					

Permanent Teachers							
D.Sc./ D.Litt.							
Ph. D.	1*		01	02	1+1***	2**	8
M.Phil			01		1	1	03
PG			03		05	02	9
Part Time Teachers and Contractual Whole Time Teachers (approved)							
Ph. D.							
M.Phil		01					01
PG	02	04					06
Guest Faculty							
Ph. D.							
M.Phil	01	01					2
PG	02	08					10

* Principal
** One Assistant Prof with Ph.D is on lien
*** Librarian

Contractual Whole Time Teachers (approved by college)

Qualification	Male	Female
Ph.D	X	01
M. Phil	01	X

22. *Number of Visiting Faculty engaged with the College:* 40

Please refer to annexure for details.

23. *Furnish the number of the students admitted to the college during the last four academic years.*

Categories	2012-13		2013-14		2014-15		2015-16	
	M	F	M	F	M	F	M	F
General	511	108	384	130	405	260	379	253
SC	134	65	116	120	156	147	110	85
ST	04	01	06	02	05	01	03	X
OBC	12	04	19	07	17	12	06	07
Others	154	36	178	125	122	75	35	X

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	√	√			
Students from other states	√	√			
NRI					
Foreign Students					
Total					

25. Dropout rate in UG and PG (average of the last two batches)

Undergraduate

Session	Admitted	Enrolled	Dropout	Percentage
2012-'13	413	379	34	8
2013-'14	388	384	4	1%

Postgraduate

Session	Programme	Admitted	Enrolled	Dropout	Percentage
2013-'14	M.Com I	34	29	5	5%
	M. A. Part I	70	64	6	4%
2014-'15	M.Com II	29	27	2	7%
	M.A Part II	64	63	1	1%

26. Unit Cost of Education
(Unit cost=total annual recurring expenditure (actual) divided by total number of students enrolled)

including the salary component :Rs 25, 541
excluding the salary component : Rs 2576

27. Does the college offer any programme/ in distance education mode (DEP)?

Yes   No √

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes   No √

b) Name of the University which has granted such registration
c) Number of programmes offered
d) Programmes carry the recognition of the Distance Education Council.

Yes   No √

28. *Provide Teacher-student ratio for each of the programme/course offered*

Programme Level	Name of the Programme/Course	Student-Teacher Ratio
UG Humanities	Bengali(H+G)	33:1
	English(H+G)	70:1
	History(H+G)	29:1
	Hindi (G)	22:1
	Economics (G)	4:1
	Political Science (G)	22:1
	Philosophy (G)	8:1
	Education (G)	58:1
UG Commerce	Accounting & Finance(H)	13:1
	Marketing(H)	
PG	M.A. in Bengali	5:1
	M.com. in Accounting & Finance	6:1
	M.com. in Marketing	

29. *Is the college applying for:*

Accreditation: Cycle1   Cycle2 √   Cycle3

                Cycle4

Re-Assessment:

(Cycle1 refers to first accreditation and Cycle2, Cycle3 and Cycle4 refers to re- accreditation)

30.   Date of accreditation*(applicable for Cycle2, Cycle3, Cycle 4 and re-assessment only)

Cycle 1: Date-24/03/2007
Accreditation Outcome/Result- C++

Cycle 2: (dd/mm/yyyy)   Accreditation Outcome/Result
N.A

Cycle 3: (dd/mm/yyyy)   Accreditation Outcome/Result
N.A

31.   *Number of working days during the last academic year:* 214

32.   *Number of teaching days during the last academic year:*

   (Teaching days means days on which lectures were engaged excluding the examination days): 198

33.   *Date of establishment of Internal Quality Assurance Cell (IQAC) IQAC :* 18/07/2007

34. *Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC :* 28/12/2015 for 4 years (2011-12, 2012-13,2013-14,2014-15)

35. *Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)*
Nil

CRITERION WISE ANALYTICAL REPORT

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementations:

1.1.1. State the vision, mission and objectives of the Institution and describe how these are communicated to the students, teachers, staff and other stake holders.

The college has been established with the vision of providing best possible education and infusing a sense of discipline, self-reliance and social responsibility among the young generation, irrespective of their socio-economic status. The chief mission of the college is to make a generation of young, enthusiastic, conscious and responsible future citizens who in turn will bring in enlightenment, development, integrity and non-violence through their services to the society and the nation. The mission statement of the college is to reflect the institution's distinctness in terms of taking into consideration the need the locality where the college is situated. The students whom the college seeks to serve are mostly coming from the socio-economically weaker sections of the society. The college's tradition of imparting quality education uniformly to all students is also one of the prominent characteristics reflected in the mission statement. The mission statement of the college is clearly stated in the college Prospectus which is available to all the students, teachers, staff and other stakeholders of the college. The Principal addresses the college freshers for a general orientation where the vision and mission of the college is conveyed. The college teachers in their class rooms also communicate to the students the vision and mission of the college. The various stakeholders of the college are the Governing Body, the University of Calcutta, the University Grants Commission, the Government of West Bengal, Faculty members, staff and students of the college have a close relation with the college. They are regularly informed and consulted about the goals and objectives of the college through Prospectus, Governing Body Meeting, and various reports to the concerned bodies (such as Annual Report, Audited Financial Accounts, Academic Council Report, Teachers' Council Report, Utilisation Report of UGC sanctioned funds, and so on).

The college has its own website(www.nbmahavidyalaya.in) which is periodically updated. All the necessary information relating to seminars, workshops, cultural programmes etc. are posted on the website to keep the students, staff, faculty and other stakeholders regularly updated.

The parents/guardians are one of the valuable stakeholders of the college. To develop a sense of belonging towards the college, parent-teacher meetings are held regularly at the college premises.

The following are the **goals and objectives** of the college:

- To provide the students with the best possible education and quality teaching.

- To develop social awareness conducive to the making of responsible citizens.

- To help poor students and the students of backward classes in different ways.

- To extend opportunities in the areas of job-oriented programmes.

- To infuse into students a sense of discipline and cooperation in life.

- To build up an all round personality.

- To motivate the students in extra- curricular activities.

- To enrich and increase the efficiency of the teachers through research activities.

- To ensure a healthy teacher-student relationship in the college.

- To create a wider platform for acquiring knowledge beyond the syllabus.

- To create and promote a congenial and healthy atmosphere in the college for students, teachers and staff of the college.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific examples.

The college gives utmost priority to the classes to be taken by the teachers on a regular basis and the curriculum prepared by the parent university being followed and completed in time. The different departments plan and implement the curricula by dividing them into major modules: mid-terms and Post mid-term which are disclosed in the academic calendar of the departments of the college. The curricula contained in the modules are made effective through rigorous and interactive classroom teaching following a well- distributed time-table which is centrally designed.

1.1.3 What type of support (Procedural and practical) do the teachers receives (from the University and/or Institution) for effectively translating the curriculum and improve teaching practices?

The college always encourages the teachers to upgrade their teaching faculty by attending the syllabus related seminars and workshops sponsored by different funding agencies like UGC etc. The teachers also attend various Orientation Programmes, Refresher Courses organized by the Academic Staff College of various universities funded by the UGC. Seminars and workshops organized by other colleges are attended by the college teachers on a regular basis. The different departments of the college also organize seminars on state and national levels on issues which are relevant and related to the curriculum. The college is proud to have published, since 2012,not less than nine books of immense literary and research value written and edited by eminent teachers of the college.

1.1.4 Specify the initiatives taken up or contribution made by the Institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency.

The college prospectus, academic calendar, prepared by the departments at the commencement of every academic year, offer the idea about the delivery and transaction of the curriculum. These documents are reviewed and renewed every year by the teachers who incorporate new and necessary information.

1.1.5 How does the Institution network and interact with beneficiaries such as Industry, research bodies and the University in effective operationalization of the curriculum?

The under-graduate colleges following the curriculum of the University of Calcutta have little scope to interact with industry, research bodies or university

for effective operation of the Curriculum. The final year students of the Commerce stream however have to write research projects for which they have to interact with various industries and research bodies. The faculty members of the commerce stream guide and give every possible assistance to the students in their research activities.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the university? (Number of staff members/departments represented on the Board of studies, student feedback, teacher feedback, stakeholder feedback provided specific suggestions etc.

Sl. No.	Name	Board/Bodies	Departments
1.	Dr. Sukamal Datta	BoS	PG
2.	Prof. Nirmal Kumar Dutta	BoS	PG
3.	Prof. Tamal Taru Roy	BoS	PG
4.	Prof. Santanu Mandal	BoS	PG
5.	Dr. Lakshmishree Ghosh	BoS	PG
6.	Prof. Tushar Kanti Das	BoS	PG
7.	Prof. Debiprasad Lahiri	BoS	PG
8.	Prof. Anup Kumar Saha	BoS	PG
9.	Dr. Sumit Kumar Debnath	BoS	PG
10.	Dr. Abdus Satter	BoS	PG
11.	Prof. Surajit Kumar Basu	BoS	PG
12.	Prof. Sukla Biswas	BoS	PG

- The college has some faculties who are members of Board of Studies.

- The feedback is collected from Students.

🞣 The college also has started certificate courses. The course material for these courses is decided after consultations with experts in the particular field.

1.1.7. Does the Institution develop curriculum for any of the courses offered (other than those under the preview of the affiliating University) by it? If 'Yes', give details on the process (Needs Assessment design, Development and planning) and the courses for which the curriculum has been developed.

The college develops curricula for certain programme (approved by the University of Calcutta) other than those under the purview of the affiliating university. The post graduate departments of Commerce and Bengali have given a lot of efforts in designing, developing and implementing the syllabus for the post graduate courses started from the academic session 2013-2014. The students have been assessed throughout the entire course across all the years i.e. First, Second and Final years.

1.1.8. How does Institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The students are assessed at various stages throughout the entire course across first, second and third year. Mid-term test is held each year, both for Honours and General courses at the middle of the session to assess the academic performance of the students which acts as an indication of success of curriculum implementation. Selection test another means by which the progress of the students at the end of each session before they are sent up for their university examinations. Continuous evaluation is carried out at a regular basis by means of class room interaction, tutorial classes etc. Participation of students in various project works assigned to them related to different issues included into the curriculum assigned for each term is a final determinant for the realisation of the objectives of the existent curriculum.

The University of Calcutta stands for 'Advancement of Learning' and the keen interest of the students to pursue higher education is clearly an evidence of the fact that the objectives of the curriculum have been achieved.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc. offered by the institution.

- Communicative English: To make up for lack of communicative skills and increase employability.

- Microsoft Office Automation: To gain knowledge on Microsoft tools.

- TALLY: To make students become employable in accounting/ taxation fields

1.2.2. Does the Institution offer programmes that facilitate to twinning /dual degree? If yes, give details.

No, the college does not offer programmes that facilitate twinning/dual degree. There is no provision for such programmes as per the norms and regulations of the university.

1.2.3. Give details on the various Institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

- **Range of core/Elective options offered by the university and those opted by the college.**

The University of Calcutta is entirely responsible for the making of the curriculum and the college being affiliated to it has to follow the rules and guidelines prepared by it. At present the college offers two streams of study-humanities (arts) and commerce. In humanities- Bengali, English and History are taught as both honours and general subjects and Education, Political science, Economics, Philosophy and Hindi are taught as general subjects. In commerce stream the college offers general as well as honours in both Accounting and Finance and Marketing. From the academic session of 2013-2014 post graduate courses have been started in Bengali and Commerce departments. At present the college is not privileged to offer choice based credit system, course in modular form,

credit transfer and accumulation facility, lateral and vertical mobility within and across programmes and courses or any other enrichment courses.

- **Elective Options**

B.A.	Honours **Subjects**				**Available**
Hons subject	**Group A**	**Group B**	**Group C**	**Fees (Rs.)**	**Seats**
BENGALI	ENGLISH OR EDUCATION	HISTORY OR ECONOMICS	POLITICAL SCIENCE OR PHILOSOPHY	2495.00	90
HISTORY	ENGLISH OR EDUCATION	BENGALI OR HINDI	POLITICAL SCIENCE OR PHILOSOPHY	2495.00	53
ENGLISH	HISTORY OR ECONOMICS	BENGALI OR HINDI	POLITICAL SCIENCE OR PHILOSOPHY	2495.00	27

B.A.	General **Stream**				Available
Group A	**Group B**	**Group C**	**Group D**	**Fees (Rs.)**	**Seats**
ENGLISH OR EDUCATION	HISTORY OR ECONOMICS	BENGALI OR HINDI	POLITICAL SCIENCE AND PHILOSOPHY	2420.00	190

B.Com.	Honours **Subjects**				Available
Hons subject	**Group A**	**Group B**	**Group C**	**Fees (Rs.)**	**Seats**
ACCOUNTING AND FINANCE	MARKETING			2525.00	0
MARKETING	ACCOUNTING AND FINANCE			2525.00	0

B.Com.	General **Stream**				Available
Group A	**Group B**	**Group C**	**Group D**	**Fees (Rs.)**	**Seats**
ACCOUNTING AND FINANCE	MARKETING			2450.00	129

Compulsory language: English/MIL (Bengali, Hindi Alternative English).

Choice based credit.

There is no provision for Choice Based Credit.

1.2.4. Does the Institution offer self-financial programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admissions, curriculum, fees structure, teacher qualification, salary etc.

The post graduate courses in Bengali and Commerce are self financed. Unlike the under graduate courses the entire expenditure to run these courses are met from the fees collected from the students and no grant, subsidy or allowance either from the government or from any other institution are received by the college. The admission to the post graduate courses is made strictly on the basis of merit which includes even a written admission test as per the Calcutta university guidelines. At present the college is pursuing the curricula of the University of Calcutta with slight modifications but in future the college may develop its own curricula subject to the approval of the university. The students at present have to pay Rs. 15,000 . While appointing the teachers weightage is given to their qualifications and research experiences. The college is proud and privileged to have a galaxy of reputed and well-known teachers as its faculties. The post graduate faculties are paid Rs. 500 per class.

1.2.5. Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'Yes' provide details of such programme and the beneficiaries.

The college offers the following skill oriented programs, for the benefit of students who are doing their UG/PG courses in the college. These programs are designed to enrich students' skills and knowledge application and increase their employability.

Name Of Course	Target Group
Communicative English	UG/PG
Microsoft Office Automation	UG/PG
Tally	UG

1.2.6. Does the university provide for the flexibility of combining the conventional face to face and distance mode of education for students to choose the courses/combinations of their choice? If "Yes" how does the institution take advantage of such provisions for the benefit of students?

The University does not provide for the flexibility of combining the conventional face-to-face and Distance mode of Education for students to choose. The conventional face to face study is meant for the regular students who have to have 75% attendance in a year to appear for the final university examination. The distance mode of study is meant for the students who are not in a position to attend the classes regularly. So taking of advantage of such a provision does not arise for the college.

1.3 CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the Institution to supplement the University's curriculum to ensure that the academic programmes and Institutions goals and objectives are integrated?

To integrate academic programme and goals and objectives of the college, the college frequently organizes co-curricular and extra –curricular activities for the students. The students are encouraged to excise their creative potential in the college magazine, *Sampriti*, which is published annually and also in the different departmental magazines. *Ichchey* published by the department of Bengali, *The Way*(path) by the department of Commerce, *Alekhya* by the department of Economics and *Efflorescence* by the department of English have already got acclamation from various literary quarters. The college regularly organizes inter class cultural competition in the month of September every year to expose the hidden talents of the students and to inject the idea of healthy competition among them. As college does not have a playground of its own the College Annual Sports Meet is generally held at Calcutta University play ground in the month of January. The Meet includes multiple numbers of events separately for boy and girl students, teachers and office staff. The college takes pride in the fact that the students of the college made notable performances in different events of sports and games at District, University and even at National levels.

1.3.2. What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experience of the students and cater to needs of the dynamic employment market?

The experienced faculty members act as efficient counsellors and are always eager to guide the students in choosing their career that commensurate to their aptitude, capability and goal. The college makes arrangement with various industrial organizations for campus recruitment and provides every possible assistance in placement whenever needed by the students.

1.3.3. Enumerate the efforts made by the Institution to integrate the cross cutting issues such as gender, climate change, environmental education, Human Rights, Indian constitution etc. into the curriculum?

The college is well aware of its responsibility to make the students acquaint of those issues which they will face when they meet the brave new world. Environmental Studies has been made compulsory for the final year students in the under graduate curriculum. The college has organized state and national level seminars on Women Empowerment, Human Rights in India, Green Marketing and Environmental History of India. While taking classes the teachers always try to relate those issues to the conventional theories. The Curriculum for the commerce students has already included ICT (Information Communication Technology) which consists of various operating DOS &WINDOWS and programmes like OFFICE as well as Accounting Package. All this equips the students of the college to work in the ICT environment and BPO sectors. Many of the students are employed in various call centres and are taking active part in developing the BPO programme.

Cross Cutting issues	Efforts made by the Institution
Gender	➢ A committee for Prevention of sexual harassment is established according to University guidelines. ➢ Guest lectures are organized on gender issues.
ICT	➢ ICT related certificate office automation is taught. ➢ Internet facility is provided in

	campus ➢ Students can access e-resources subscribed through INFLIBNET on the campus as well as off campus
ENVIRONMENTAL EDUCATION	➢ National level seminars organised by the college with the fund aided by UGC. The NSS units of the college organised special camps for environmental awareness of the host students and locality.

1.3.4. What are the various value-Added courses/Environment programmes observed to ensure holistic development of students?

The college has no autonomy to frame value added courses. All the courses, in a broader sense, are value based. However to inculcate moral and ethical values and community orientation among the students, the college is involved in an active scheme in the form of National Service Scheme (NSS). Through an active NSS unit the students are being motivated to address the social causes and become aware of the value of working together to boost the sense of unity in diversity which is one of the most talked about but one of the most difficult issues to attend in India.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The feedbacks are formally taken on a regular basis from the students of the final year. Faculty members of each department interact with the students to get their perspective on the curriculum, Guardian and other stakeholders who form an integral part of the college are also invited for extending their personal opinions and suggestions regarding the enrichment of the curriculum. All these suggestions and views are integrated and analysed by each department and referred to the respective policy making bodies for further consideration.

1.3.6. How does the Institution monitor and evaluate the quality of its enrichment programme?

At the beginning of each academic year different committees are formed up by the Teachers' council. The Academic Council, The Library Sub Committee, Sports and Games Sub Committee, NSS Programme Committee, Cultural Sub Committee are a few example of these. After getting approval of the Governing Body these committees set up guidelines for effective functioning of the college. It is through the meetings and deliberations of those committees that the college monitor and evaluate the quality of its enrichment programme.

1.4 FEEDBACK SYSTEM

1.4.1. What are the contributions of the Institution in the design and development of the curriculum prepared by the University?

The college is an affiliated institution of Calcutta University and hence bound by the limitations of the affiliating University with regards to curriculum. However, many staff members are on the Board of Studies of the PG course.

1.4.2. Is there a formal mechanism to attain feedback from students and stakeholders on curriculum? If 'yes', how is it communicated to the university and made use of internally for curriculum enrichment and introducing changes/new programmes?

The college has a regular well structured mechanism to obtain feedback from students and other stakeholders on different issues. The formal student feedback usually is taken at the final year when the students become matured enough to give their opinion. There is a Grievance Redressal Cell for the students through which all the grievances of the students are collected and considered for review and appropriate remedial measures are suggested and taken to overcome them. The deficiencies of the students are also discussed by the parents and the teachers in parent- teacher meetings and suitable remedial measures are suggested from both the ends. The feedback of the stakeholders are often discussed in the meetings of the Academic Council, Teachers' council and Governing Body and necessary measures are suggested to make the

curriculum internally enriched but the college has no formal mechanism to communicate them to the university. As the college strictly follows the curriculum of the parent university it has no authority to introduce any change in the curriculum.

1.4.3. How many new programmes/courses were introduced by the Institution during the last four years? What was the rationale for introducing new courses/ programmes?

From the academic session 2013-2014 postgraduate courses have been introduced in Bengali and Commerce departments as recommended by the NAAC peer team. The courses were also introduced in response to the appeal of the students and of the people of the locality. Both the courses are self financed.

The following courses have been introduced during the last four years:

Course	Year Of Establishment
PG in Commerce and Arts	2013-14

Any other relevant information regarding curriculum aspects which the college would like to include commencement of the post graduate courses was also done in response to the growing demand of the students

The Curricular Aspect seems to be exhaustive and the college has no other information to include.

CRITERIA II: TEACHING LEARNING AND EVALUATION

2.1   Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

- Prospectus
- Website
- Notice Boards
- Flex Banners
- College Brochure

Transparency in the admission process is ensured through the following:

An admission committee, composed of faculty representing different streams, is constituted for the purpose and it carries out the entire admission process. The application forms are serially numbered and filled applications are received by the designated office in charged. Computerization of the process ensures transparency. Help desks are set up at the college entrance to assist applicants to fill up the application forms and guide them in the admission process, fee structure, documents required and important dates are announced appropriately. Admissions are strictly in accordance with the rules of the University. Roster cum Merit scheme is adopted to ensure transparency.

2.1.2 Explain in detail the criteria adopted and process of admission.

- The admission is done in accordance with eligibility criteria prescribed by affiliating university. The reservation policy of the Government and University are strictly followed.
- The admission committee scrutinizes the received applications, examines the supporting documents, verifies the eligibility criteria, notifies the shortlisted candidates, receives the requisite fees and admits the candidates. All enquiries regarding admission are addressed by the committee members. Applications are also available online
- Students who have excelled in sports, differently-abled students and children of employees of the institution are given due representation in admission besides ensuring admission to the students from the lower strata of the society.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The following is the minimum and maximum percentage of marks for admission for each of the programmes offered by the college in the academic year 2014-15

For U.G. Courses:

Course	Min %	Max %
B.A Gen	30	100%
B.Com Gen	30	100%
B.A Hons	50	100%
B.Com Hons	**50**	100%

For P.G. Courses:

Course	Min %	Max %
M.A	45	100%
M.Com	45	100%

2.1.4 Is the real mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, the admission committee reviews the admission process of the previous year and the profile of students annually.

- Relevant details on the available courses, eligibility etc. is provided in the college website and the prospectus.
- The merit list is displayed on the college website.
- Adequate help is provided to the newly enrolled students.

2.1.5 **Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion**

* **SC/ST**

* **OBC**

* **Women**

* **Differently-able**

* **Economically-weaker sections**

* **Minority community**

* **Any other**

SC/ST and OBC students:

- Reservation policies of the government are rigidly followed to ensure that the strategies adopted by the government in the creation of equity and provision of access to the SC/ST and OBC applicants are implemented.
- Free books and financial assistance are provided to SC/ST students.
- The students can also avail Post metric SC/ST scholarship.

UG

Category	2012-13			2013-14			2014-15			2015-16		
	M	F	T	M	F	T	M	F	T	M	F	T
SC	134	65	199	116	120	236	156	147	303	110	85	195
ST	4	1	5	6	2	8	5	1	6	3	-	3
OBC	12	4	16	19	7	26	17	12	29	6	7	13
OTHERS	154	36	190	78	125	203	122	75	197	35	0	35
TOTAL	**304**	**106**	**410**	**219**	**254**	**473**	**300**	**235**	**535**	**154**	**92**	**246**

PG

Category	2012-13			2013-14			2014-15			2015-16		
	M	F	T	M	F	T	M	F	T	M	F	T
SC				7	11	18	11	20	31	-	-	
ST				-								
OBC				-								
OTHERS							1	0	1			
TOTAL				**7**	**11**	**18**	**12**	**21**	**32**			

Women:

╋ The vision, mission and objectives of the institution reflect the commitment to the cause of women's empowerment.

Differently-abled:

╋ Infrastructural assistance is provided to these students through reallocation of classrooms as well as seats to suit their convenience. They are also allowed the use of lifts, wheel chairs etc.

╋ During examinations, the visually challenged students are provided with scribes.

Economically Weaker sections:

- Two NGOs have initiated scholarship to meritorious students from economically weaker sections.

The college has also instituted the:

Endowment prizes for meritorious students

The Minority Community:

- College also facilitates the provision of scholarships and free-ships instituted by state government, central government and external agencies to students of minority communities.

Any Other:
Outstanding achievers in sports and extracurricular activities:

- Sports students are usually given admission in subjects of their choice
- Food coupons, sport kits, tracksuits and scholarships are provided
- Cash incentives are awarded to the students who represent the college in state and national level competitions.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends .i.e. Reasons for increase/decrease and actions initiated for improvement.

Programs	Number of applications				Number of students admitted				Demand Ratio			
UG	2011-12	2012-13	2013-14	2014-15	2011-12	2012-13	2013-14	2014-15	2011-12	2012-13	2013-14	2014-15
B.A. (Honours)												
1 Bengali	55	38	48	35	39	26	35	29	1.4 :1	1.4. :1	126 :1	1.2 1:1
2 English	27	27	42	32	15	18	20	15	1.8 :1	1.6 1:1	2.1: 1	2.1 3:1
3 History	28	28	29	19	24	29	19	15	1.7 :1	1.2 9:1	1:2 6:1	1.2 7:1
B.Com Honours Marketing	8 -		4		8 0	3		0	1:1 -	1:33:1		-
1 Accounting & Finance	13 0	147	12 4	102	89	98	80	54	1.6 6:1	1.5 :1	1.3 3:1	1.8 9:1
General Course												
1 B.A.	1 4 1	162	169	202	123	14 6	140	159	1.1 5:1	1.1 1:1	1. 21 :1	1.2 7:1
2 B.Com	1 3 7	138	142	185	94	93	94	120	1.4 6:1	1.4 8:1	1. 51 :1	1.5 4:1

2.2. Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- able students and ensure adherence to government policies in this regard?

The institution is adopting the following measures to meet needs of differently abled students:

- The college encourages differently-abled students to get admission in the course of their choice by adhering to government policies in a fair and impartial manner.
- These students are assured of barrier-free access to all facilities by providing them with wheel chairs, lifts and western-style toilets.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the program? If 'yes', give details on the process.

Yes. Before the commencement of the programme, the needs of students in terms of knowledge and skills are assessed in the following ways:

- At the time of admission, the faculty examine the past academic track record of the students through the marks obtained in the qualifying exams. Observations are made regarding the skills of the students by interviewing them along with their parents and conclusions are drawn as to whether a student has the aptitude for the subjects, he/ she is seeking to study.
- To those students who are not aware of certain courses, the admission committee members brief them about the nature of study, job prospects, the level of skill needed, etc. about such courses. The students are also advised regarding the selection of certificate courses, based on the utility and aptitude.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the program of their choice?

- The college adopts various strategies to help students in coping up with the course they have opted for.

- The faculties identify slow learners through daily class interactions. Remedial classes are organized for such students. These students are given extra attention in remedial courses so that they come up with flying colours in the final exams. Teachers ask them to refer to simplified books. The faculties conduct special revision test series.

- Add-on courses, enrichment courses are offered. Following is the list of such courses:

Name of the Course	Goals / Objective
Communicative English	To make up for lack of communicative skills and increase employability
Microsoft Office	To create career opportunities in the field of software

- Remedial classes are conducted to SC/ST and other needy students.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Gender Sensitivity:

- The college has constituted a Women's Cell and Committee for Prevention of sexual Harassment to deal with any grievance regarding harassment of women employees and students.
- To ensure women's safety on the college premises CCTV cameras are installed at different locations. Some employees are assigned duty for each floor to keep vigil during working hours.
- Students and staff respond with sensitivity towards any gender related issues.
- Dramas, film screenings, etc., pertaining to these issues are conducted.

Inclusion:

- The student community in the college consists of a healthy mix of academically bright students, average students, students belonging to privileged classes, economically weaker sections, SC, ST, minorities, etc.
- Equal consideration is given to all students regardless of their background, in allowing them access to learning, facilities, placement opportunities, support services, etc.
- Activities of NSS, Students' Union and other units ensure the sensitization of students towards caring for all sections of society.

Environment:

- The students actively participate in activities like tree plantation, campus cleaning etc. organized by NSS.
- Events which promote environmental preservation such as Ban Plastic Day, etc. are observed. Students are encouraged to use public Transport
- Campus cleanliness is ensured through hired housekeeping staff, efficient waste disposal systems and sensitizing students towards hygiene issues.
- Efforts are made to make the campus a plastic free zone.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

- The advanced learners are identified through marks scored in previous examination/test, performance in class, continuous internal assessment, question answer sessions, group discussion, assignments, projects work, seminars, quiz/essay/lecture competitions and involvement of students in co-curricular as well as extracurricular activities. They are encouraged to take up research projects, participate in inter collegiate competitions, attend seminars, write for college magazine and newsletters, etc.
- Merit prizes and endowment prizes are given annually.

2.2.6 How does the institute collect, analyse and use the data and information on the academic performance (through the program duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- The individual departments store data regarding the academic performance of students via marks scored in assignments, tests and university examinations. Students at the risk of drop out are identified and reasons are sought by faculty. Analysis of academic performance of students is also done through mentors who are assigned to groups of students.
- The college has an active attendance monitoring system which is analysed and reviewed regularly. Trends of absenteeism are picked out, thus also identifying potential dropouts in the process.
- The college office also notifies the concerned department about possible drop outs during examination fee collection.

- The identified students and their parents/guardians are approached to ascertain the causes of poor academic performance and absenteeism. For those who drop out due to financial difficulties, facilities like fee payment in instalments, late payment, free books from SC/ST book bank, scholarships and free-ships are provided.
- Remedial classes are taken to help students who are slow learners.
- These issues are discussed in Parent-Teacher Meetings to get the parent's perspectives, suggestions, etc.

2.3 Teaching – Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- The college prepares a Strategic Plan regarding overall development which covers teaching-learning methods.
- At the beginning of every semester; an academic calendar is prepared which typically includes:
  - Course commencement and closing dates
  - Schedule of internal tests
  - Assignments
  - PTA meeting
  - Sports day etc. are indicated.

- A time table is constructed for teaching of all courses and departments are provided with their part of it. Teachers prepare Lesson Plan based on this time table. The classes are engaged by faculty according to their lesson plans.
- Head of the Department reviews the curriculum delivery and syllabus implementation status periodically which in turn is reviewed by the Principal.
- Remedial classes for weak students, etc. are conducted as and when required.
- Based on the academic calendar, each department conducts tests and gives assignments to students. These are evaluated for internal assessment marks based on the policy of affiliating university.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

The IQAC plays an important role in promoting quality culture. IQAC develops quality benchmarks and parameters for various academic programs.

Some of these with reference to the Teaching- Learning process are:

- Extensive use of ICT in teaching-learning process
- Planning for new Add-on courses.
- Promotion of research to enhance the quality of teaching
- Encouraging organization of workshops, seminars and conferences
- Improving the system of teachers' evaluation by students through feedback
- Enhancing the infrastructure facilities in terms of space, equipment's, laboratories etc.
- Initiating Faculty Development Programmes.
- Promoting library up-gradation to make it more resourceful and student-friendly.
- Promoting hands-on approach to learning through internships, student projects and education tours.
- Maintaining adequate balance between curricular, co-curricular and extra-curricular activities.
- Motivating faculty members periodically to attend programs on new and emerging technologies

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The teaching-learning process in the college is predominantly student-centric. The institution makes conscious efforts to sustain and continuously improve student-centric teaching-learning process.

<u>For interactive learning:</u>

- Classroom interaction between students and teachers, guest lectures by eminent academic knowledge, tests and assignments, student research projects guided by teachers, workshops and group discussions, educational tours, field work, project works and dissertations.
- Conducting competitions at college and intercollegiate level such as subject related quiz.

For collaborative learning:

- Facilitating student projects/internships in reputed industries.

For independent learning:

- Library provides access to reference books and journals, digital library, e-resources like INFLIBNET, question banks, SC/ST book bank and reprographic facilities
- ICT enabled learning through LCD projectors, OHP, computers, licensed software, printers, photocopiers and internet.
- Students can also interact with teachers online through emails, social networking sites, etc.

2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- Class room interactions promote - out of the box thinking.
- Students are involved in the organization of all academic and curricular activities including Seminars and Conferences. Students are also involved in decision making by being members of committees including IQAC, Anti ragging Committee, Canteen Committee, etc.
- Guest lectures delivered by eminent scholars, speeches by eminent men and women on special occasions inspire critical thinking among students.
- Creativity of students is nurtured by organising various competitions such as painting, poster-presentation, creative writing, photography, debating, dramatics, dance and music – by the various extra-curricular societies.
- Team spirit is inculcated among the students by encouraging them to submit projects in groups. The brain storming sessions not only help them teach each other but also make them more patient and understanding of human relations.

2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The technologies and facilities available for faculty to aid in effective teaching are:

- Multimedia supported smart classrooms where teachers can give PowerPoint presentations.
- The library is equipped with computers, reprographic facilities and Wi-Fi.
- The college library has membership for INFLIBNET which enables all the readers to have access to e-journals and other digitized information. Repository of old Question Papers is also available. Educational CDs and DVD's are used.
- Resources through the World Wide Web such as Wikipedia, online courses, open access journals and many such educational sites are been helpful.
- English language lab has systems used for teaching communication skills.
- Theoretical classroom learning is correlated with the practical classes done in the respective labs.
- Faculties are also free to access ICT based learning and make excessive use of the well-equipped labs, supportive library infrastructure and other facilities available in the college premises.

2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- Seminars are organized to help the teachers to be updated in their area of interest and expertise.

- Students are made indulged in activities like content writing, presenting about the latest developments in seminars etc. These help to bring out the innovative qualities in them.

- Faculties present their publications to encourage the students and also for their professional growth.

2.3.7 Detail process and the number of students (benefitted) on the academic, personal and psycho-social support and guidance services (professional Counselling/mentoring/academic advice) provided to students?

Academic, personal, psycho-social support and guidance services are provided to students by following processes:

- Mentoring system is in place to help the students cope with college life.
- Faculty including Head of the Department are a source of academic support to students of their subjects. These teachers not only provide regular teaching but are available for additional guidance in subject related matters, beyond the class hours.
- Special classes, remedial classes, tests, assignments, books and question banks from the library are provided to prepare the students for examinations.
- Students' Union, Grievance Redressal Cell, Anti ragging Cell, Women's Cell and feedback system are put to use.
- Scholarships and free-ships provided by the Government, management instituted scholarships, endowments by the college for academic excellence, are provided.
- Medical examinations and health centre facilities are available (occasionally).
- Counselling services are provided by a trained counsellor who manages the Counselling Centre.
- Higher authorities like the Principal and co-ordinators of IQAC, NSS etc. are always approachable for any specific support

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative Teaching approaches & methods:

- Extensive use of ICT at all levels of teaching, learning & evaluation is encouraged.
- Enhanced use of web-based resources, public domain databases and resources like INFLIBNET to augment classroom learning.

- Interface between the institution and academics encouraged through invited speakers.
- Effective use of charts, models, kits in classroom teaching.
- Organizing workshops, seminars, group discussions, peer learning, field trips, educational tours and screening subject related movies, documentaries, screening short films etc., for the students.
- Guiding student research projects, encouraging students to write for college magazine, newsletters, wall magazines, etc.
- Organizing competitions for students such as lecture contests, quiz, collage etc.

Efforts made by the institution:

- The institution has recognized the importance of integrating ICT with teaching and has accordingly, converted several classrooms in to smart rooms with multimedia support for teaching. Departments are provided with computers, printers, internet facility, to make ICT based teaching easy.
- The college library has a vast resource of reading and reference materials
- Equipped College computer laboratories
- Teachers interested in pursuing research are encouraged to avail FDP leave facility of UGC, besides encouraging participation in Workshops, and Seminars etc.

Impact on student learning:

The student community has benefitted from these innovative methods and ICT. The conventional black board teaching which is still of immense importance is now further fortified with PowerPoint presentations, internet resources, charts, three dimensional models, invited talks, movies and on-location learning through educational tours.

2.3.9. How are library resources used to augment the teaching-learning process?

- The library houses a large number of books for borrowing, reference books, journals, magazines, newspapers, and books in the current arrival section. There are 8951 books, many journals, e-books, e-journals and educational DVD's.

- Has subscription to INFLIBNET, N-LIST Programme thus providing access to electronic resources.
- Possesses twenty high-end computers with internet broad band connection.
- Have exclusive learning resources in the form of books and periodicals for competitive examinations.
- Stores question banks, syllabi of subjects taught in the institution, educational CD's and DVD's
- Has established UGC Network Resource Centre for access to e-journals
- Announces job alert notifications from time to time.
- Provides reprographic facilities to teachers and students
- Provides User Orientation Programme to students for better use of the library.
- A Book Bank providing books to underprivileged students is in place
- Alerts students regularly about its new acquisitions.
- Provides wheel chairs to People with Disabilities (PwD)

2.3.10. Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

- The College faces the usual restrictions imposed by the semester system.
- Sometimes it becomes difficult to make space for curricular, extra-curricular and sports activities because of the pressure imposed by the semester system.
- However the calendar of events and academics prepared by the college is effectively used to overcome such limitations.

Institutional approaches to overcome the challenges:

- A well prepared college calendar.
- Comprehensive, promptly executed and regularly monitored lesson plans.
- Temporary adjustments in the time-table to make up for lost classes and special classes.
- Sometimes additional workload is shared by other teachers.

2.3.11. How does the institute monitor and evaluate the quality of teaching learning?

Each teacher has to maintain lesson plan.
- The marks scored in university exams, internal assessment tests and assignments are important indicators of quality of teaching-learning. The results are analysed and proper guidance, help and counsel are given if necessary to improve the academic performance.
- The student feedback on teachers is structured and obtained regularly. It is used to strengthen the process of teaching-learning.
- The student feedback on quality of teaching is also obtained by other means such as the Grievance Cell, mentoring, student counselling, PTA meetings and direct interactions of authorities of the college with students.
- The IQAC draws strategies for quality enhancement in teaching and learning from time to time and they are implemented through various committees.
- The teachers are encouraged to attend orientation and refresher courses for enhancing teaching skills.

2.4. Teacher Quality

2.4.1. Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	M	F	M	F	M	F	
Permanent Teachers							
DSc/D.Litt							
Ph.D.	1		1	2	1+1*	1+1**	8
M.Phil.			1		1	1	3
PG			3		5	2	10

*Librarian

**On lien

2.4.2. How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The efforts made by the institution to cope with growing demand for qualified faculty are as follows:

- At the time of deciding job requirements, care is taken to see that only those candidates with academic excellence need apply. Efforts are made by the members of selection panel to gauge the applicant's level of knowledge and expertise by asking thought provoking questions related to their subject as well as to the general teaching methodology.
- Along with the candidate's meritorious achievements, weightage is also given to candidates with an earlier experience in teaching.

2.4.3. Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

Academic Staff Development Programmes	Number of faculty nominated
Refresher course	14
Orientation Programme	14

Number of faculty nominated

- Refresher course
- Orientation Programme
- 50%
- 50%
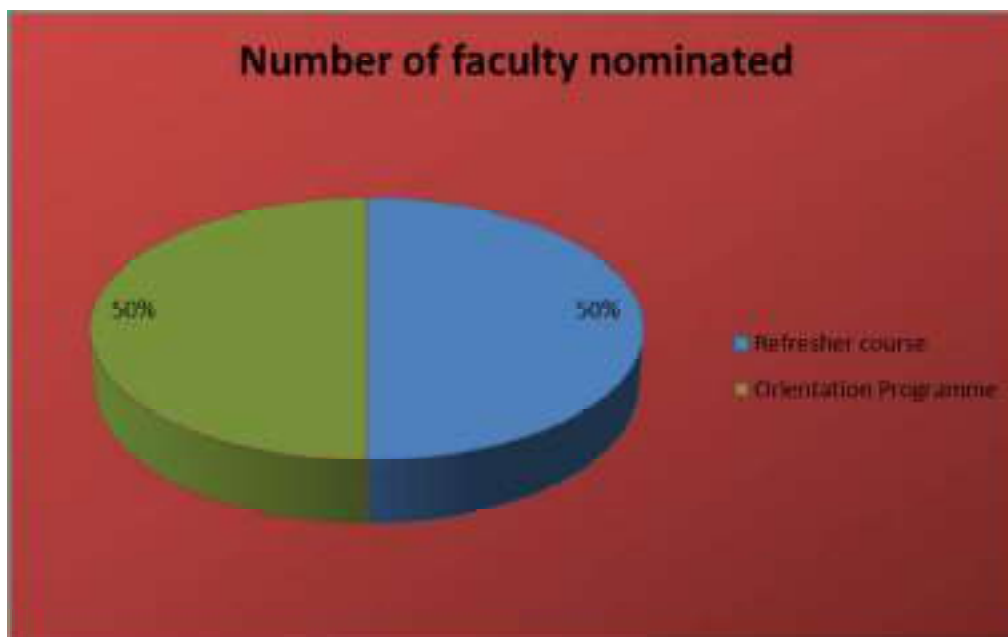
a) Teaching learning methods

Faculties are also given guidance on using computer and internet facilities so that the Faculties can make use of internet facilities to know more about their areas of expertise and interest.

b) Percentage of faculty

- Invited as resource persons in Workshops / Seminars /Conferences organized by external professional agencies = 25%
- participated in external Workshops / Seminars /Conferences recognized by national/ international professional bodies = 90%
- presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies = 80%

2.4.4. What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The college has created congenial ambience for recharging teachers and to encourage continuous learning.

Provision of research grants: Seed money for research is provided for teachers based on the merit of the proposals submitted.

Study leave: Teachers are encouraged to avail the study leave under UGC-Faculty Development Programme. In case of necessity extension is also as per the rules.

Support for research and academic publications: The College has constituted a Research Committee to plan, initiate and facilitate research activities. The committee, taking in to account the current trends in education, recommends and monitors research related activities. It encourages faculty to pursue PhD degrees, to become guides for PhD programmes, to execute minor/major research projects, to actively publish research articles and to present research papers at conferences/seminars. Further, the registration fee towards attending such conferences/seminars is reimbursed by the management.

2.4.5. Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

One faculty members has received prestigious awards.

The College has the distinction of having on its staff, outstanding achievers, whose erudition has been recognized at International, National and State level. The faculty who have been recognized with awards for their excellence in curricular and co-curricular fields are:

Awards/recognition at international level:

1) Charles Wallace India Trust Award, 2009.
2) Frank Pinion Award by the Thomas Hardy Society, 2014.

Awards/recognition at National level:

1) UGC Associateship at Inter University Centre at IIAS, Shimla(2015-17)

Awards/recognition at State level: Nil

Complete academic freedom to pursue research is provided by the management to encourage professionalism among teachers.

2.4.6. Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching learning process?

Student feedback is collected regularly to evaluate the competencies of the faculty members in the teaching-learning process

- The college has a mechanism in place to obtain the feedback about teachers by students in a formal manner. E-paathsala software is utilized to analyse feedback reports
- The results are also given to the Principal, for follow up action.
- In addition to this above mentioned manner of obtaining feedback, the student's opinion about teaching is also sought and dealt with in following ways:

    i. A suggestion box which can be used by the students to express their views is installed on the premises and complaints if any are dealt by the Grievance Redressal Committee by involving the Principal.

    ii. Interaction with mentors

    iii. Principal conducts meetings of office bearers of Student Association and the class representatives, during which it is possible to elicit an informal feedback

- The results of university examinations are analysed and the analysis is submitted to the Principal by each department, which are also used as indicators of teacher quality.
- The SWOC analysis of the college as a whole by different stake holders also reveals the quality of teaching-learning process.
- The evaluation so obtained by different means, is then considered and measures are taken to improve the quality of teaching-learning further. Towards this end, faculty development programmes, guest lectures, research projects, seminars/conferences, etc. are planned and executed

2.5. Evaluation Process and Reforms

2.5.1. How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The faculties are made aware of the evaluation process through notifications and circulars of the affiliating university.

- The Principal attends the Principals' Meeting called by the Vice-Chancellor of the affiliating university as well as the Department of

Collegiate Education and conveys the information regarding the evaluation process to the faculty.

- The faculties are deputed to various workshops conducted for the purpose.
- The official website of the affiliating university and e-correspondence with BOS members as well as BOE Chairmen of concerned subjects are also sources of information about evaluation process for the faculty.
- Students are briefed through Orientation Lecture, circulars and by teachers in the classroom.
- The evaluation policies for classroom test, assignments and internal assessment are modelled on the basis of the evaluation policies of the affiliating university. The process of evaluation is transparent and students can interact with teachers on this issue

2.5.2. What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

University evaluation reforms:

- Not Applicable

Institutional evaluation reforms:

- The college strictly adheres to minimum requirements in student attendance and periodic notice is given to students about shortage
- Multiple tests and assignments are given so that the students have better chances to score high internal assessment marks.
- Students are insisted upon to submit their assignments

2.5.3. How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The evaluation system reforms are displayed on the college and department notice board, college prospectus and academic calendar.

2.5.4. Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

The formative assessment is used to test the cognitive skills of the student as well as to obtain feedback about the quality of teaching. It is done in following ways:

- Observing student's level of comprehension during class room teaching by asking thought provoking questions, seeking solutions to posed problems, etc.
- Encouraging students to present papers at seminars and participate in group discussions, subject- quiz programme etc.,
- Summative assessment is done to measure the progress of the student to determine whether learning goals have been met.

The following are the forms of summative assessments done in the college:

- Regular tests based on the university examination model
- Assignments
- These forms of assessment have resulted in students excelling in academics by scoring good marks in university examinations. The number of students who get admitted to PG courses has also increased significantly in the recent years.

2.5.5. Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

SL No	Name of the Programmes	2010-2011		2011-2012		2012-2013		2013-2014	
		Appeared	Pass	Appeared	Pass	Appeared	Pass	Appeared	Pass
1	B.A. Hons. in Bengali	116	96	101	96	99	92	89	70
2	B.A. Hons. in English	29	21	18	9	20	9	23	15

3	B.A. Hons. in History	26	17	36	27	46	33	43	29
4	B.A. General	254	232	216	155	230	142	265	171
5	B Com Hons	279	266	293	167	256	198	230	130
6	B.Com General	285	199	255	134	218	136	251	95

2010-11
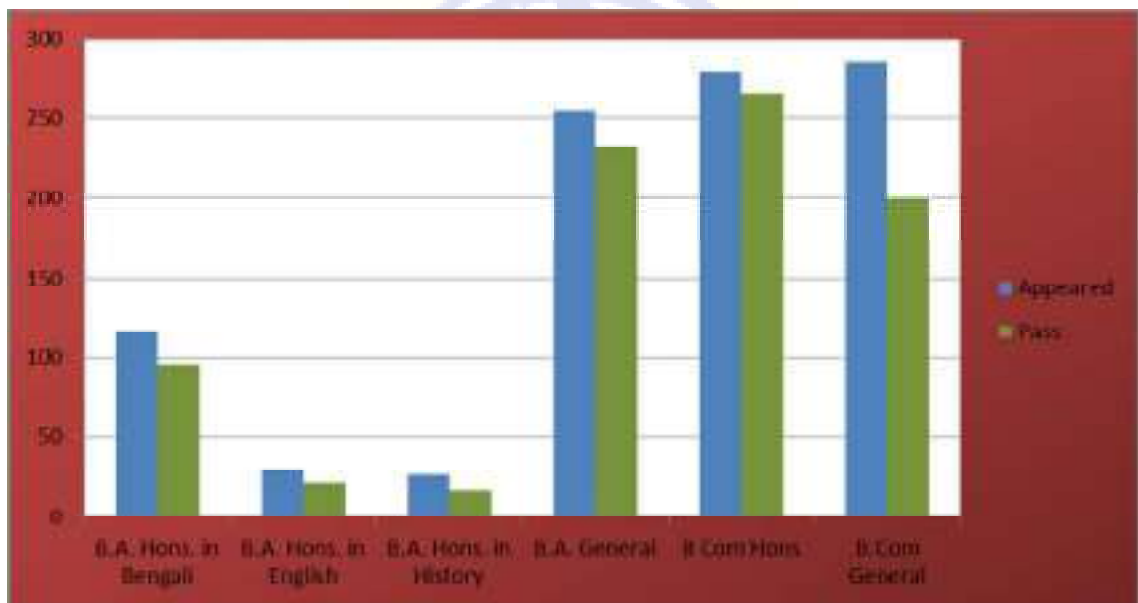
2011-12
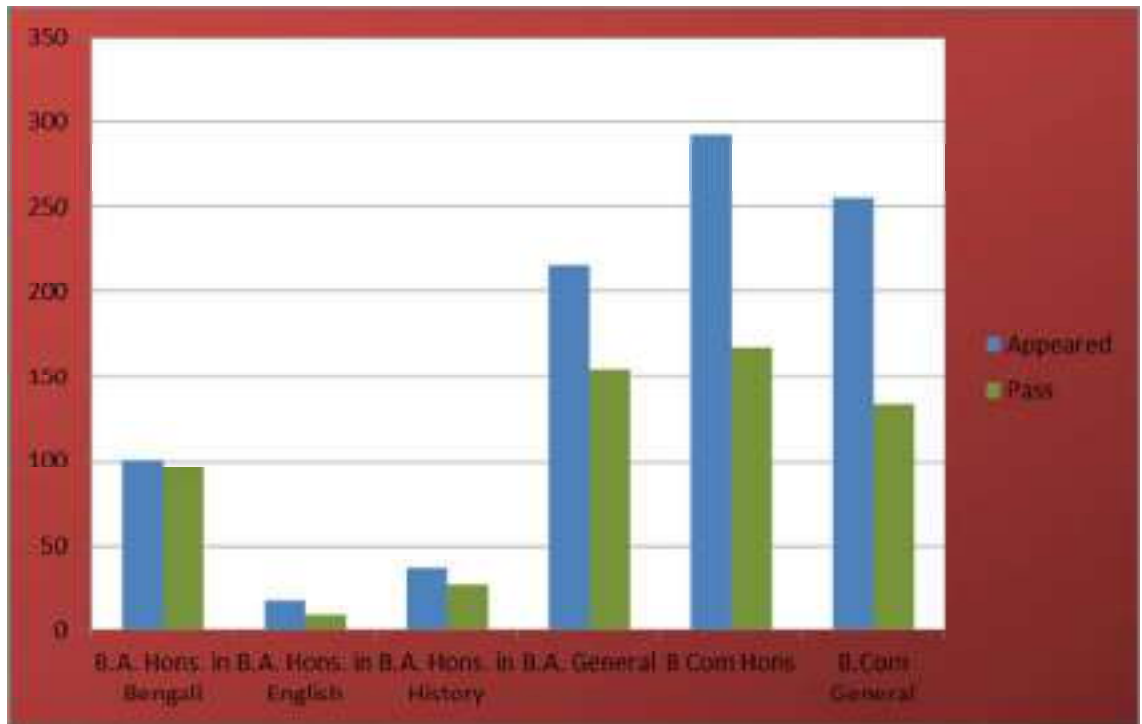
2012-13
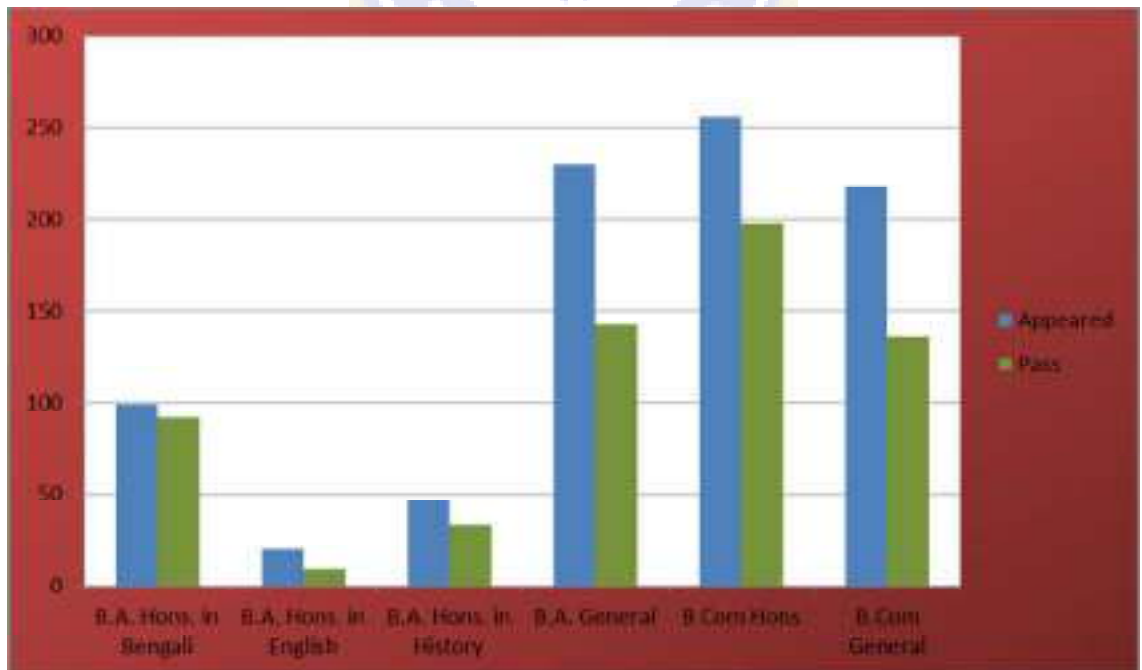
2013-14
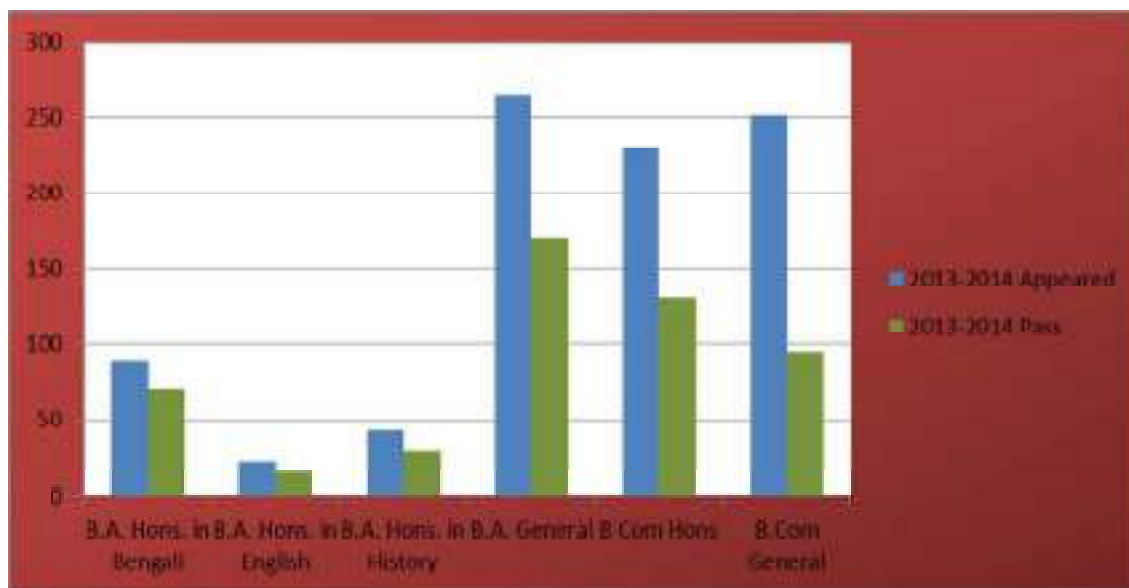
- Performance of students is monitored through daily class interactions and their performance in the internal exams.
- Parent teacher meetings are also held regularly to update the parents about the performance of their wards.
- Students are free to interact with the teachers on various matters inside and outside the classroom.

2.5.6. Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.)

To ensure rigor and transparency in internal assessment the institution takes certain measures, such as:
- The students are informed about the university guidelines regarding award of internal assessment.
- Weightages are given as prescribed by the affiliating University
- College encourages independent learning and communication skills, etc. This is ensured through student participation in support services and add-on-courses.

- As a result of these measures, the students are aware of importance of internal assessment with respect to their academic future and are committed to take their tests and assignments seriously.

2.5.7. Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If yes provide details on the process and cite a few examples

The College, through its departments analyse the outcomes of assessment/evaluation and plans the teaching-learning-evaluation reforms accordingly. The individual teachers, on the basis of results obtained in the subjects taught by them, gauge the level of comprehension of students, which helps them to take measures to make learning more interesting and student-centric.

2.5.8. What are the mechanisms for redressed of grievances with reference to evaluation both at the college and university level?

Grievance Redressal Mechanism with reference to evaluation at college level:

- The college is having a separate grievance redress cell which takes necessary steps to redress the grievance of the teachers, students and non-teaching members.
- Answer sheets of the class tests are delivered to and discussed with students during class room interactions. If there is any grievance with reference to evaluation, it is addressed either on the spot or after class hours. The college has notified that the students should approach the Principal who will help the students to sort out their grievances.
- The students are informed about their Internal Assessment (IA) marks for the PG courses.

Grievance Redressal Mechanism with reference to evaluation at university level:

- Students can obtain a photocopy of their evaluated answer scripts by paying a nominal fee prescribed by the university. They can check for mistakes in totalling and apply for re-totalling, if required.
- The student can also apply for re-evaluation of answer script by paying the fee fixed by the university.
- The student can also challenge the re-evaluation by seeking for challenge evaluation after payment of fee fixed for the purpose.
- The office of the Registrar (Evaluation) in the university deals with any grievance related to declaration of results, issue of marks cards, announcement of ranks, etc.

2.6. Student Performance and Learning Outcomes

2.6.1. Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

- The learning outcome of the subjects is very clearly communicated in the vision and mission statement of the college.
- The learning outcomes are translated into reality by grooming the students with the help of various learning resources available in the college premises.

- College motivate the students for enterprinship and encourage them to grow environmental awareness by organising different seminars, workshops camps etc.

2.6.2. How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The intended learning outcomes are achieved through the following:

- Fortifying traditional classroom teaching with ICT enabled education, well-equipped computer laboratory.
- Class tests, written assignments, surprise tests, and interactive sessions

- Organizing guest lectures, seminars, educational tours, industrial visits, student research projects, etc.
- Well-equipped library
- Spacious and well lit classrooms.
- Audio-video learning tools and modern teaching aids
- Internal assignments, class tests, unit tests, group discussions and interactive sessions.
- Through mid-term and final exams.

2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

Many initiatives are taken by the college to enhance the social and economic relevance:

- Well-equipped library with a rich collection of books.
- Seminars, workshops and conferences are organized on a regular basis.
- Eminent personalities are invited to deliver lectures and tours are organised for the students.

2.6.4. How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

- The IQAC plans strategies based on the feedback received on the learning process.
- Measures are taken to minimize the barriers of learning and achieve quality education.

2.6.5. How does the institution monitor and ensure the achievement of learning Outcomes?

The institution monitors and ensures the achievement of learning outcomes through the following:

- Regular analysis of results obtained by students helps in identifying toppers and poor performers. The two categories of students are dealt with differently by using measures tailor-made for them.
- The attendance records of students are regularly monitored and actions are taken to curb absenteeism.
- The students are made to take up competency-building activities in curricular, curricular and extra-curricular realms since their holistic development is the desired goal.
- Student mentoring, grievance redressal, provision of all required facilities, financial assistance by means of scholarships, incentives to achievers, health check-ups, parent-teacher interactions and counselling are some of the practices used to ensure achievement of learning outcomes.
- The IQAC of the college, based on its observation of evolving trends in higher education, recommends implementation of initiatives which optimize the achievement of learning outcomes.

2.6.6. What is the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

- The graduate attributes of our institution which are also in line with those of the affiliating university are promotion of the cause of higher education, social responsibility, concern for less privileged, moral uprightness and team spirit.
- The college encourages students who are less privileged to pursue higher education with the help of various types of financial assistance extended by the government as well as the management. The college through its stake holders works tirelessly, to develop team spirit among the students.
- A large number of curricular, co-curricular and extra-curricular activities are planned and carried out throughout the year to ensure sustenance and enhancement of quality resulting in attainment of above mentioned graduate attributes
- Community service through extension activities, outreach programmes and Best Practices attempt to ensure the attainment graduate attributes.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1. Does the institution have recognized research centre/s of the affiliating University or any other agency/organization?

The institution has an active research culture which encompasses all research activities like pursuit of PhD programmes by faculty, guiding of PhD programmes by Principal, execution of research projects by faculty, publication of research articles in national/international peer reviewed journals and presentation of research papers in seminars/conferences/symposia.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Principal, the convenor and faculty who have research experience form the composition of the committee. The committee addresses issues like encouraging faculty to apply for research projects, seek grants from funding agencies, facilitating research through research centres, motivating faculty to publish and present research articles, etc. A few recommendations made by the committee for implementation and their impact are as follows:

- Encouraging faculty members to take up research projects funded by agencies like UGC, DST, etc.
- Encouragement for faculty members to register for Ph.D programs

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- **Autonomy to the Principal Investigator:** The researchers are given complete autonomy to conceive and execute the project as per the guidelines of the funding agency.

- **Timely availability or release of resources:** The grants received from the funding agencies as well as the seed grants of the institution are made available to the principle investigator, on time, as per the guidelines of the funding agencies.

- **Adequate infrastructure and Human Resources:** Sufficient infrastructure with library facility is provided.

- **Time-off, reduced teaching load, special leave etc. to teachers:** Study leave is granted to teachers who present research papers at seminars and conferences. Teachers are also encouraged to avail study leave under FDP of UGC for two years.

- **Facilitation of timely auditing and submission of utilization certificate to the funding authorities:** Auditing and submission of utilization certificates to the funding authorities are facilitated through timely procedures.

- **Any other:** While recruiting faculty, candidates with proven research credentials/potential and with advanced degrees (M.Phil., Ph.D) and research experience are preferentially recruited.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The college has a focused approach to develop scientific temper, research culture and aptitude among students.

- Special guest lectures to orient students towards research
- Encourage students to take up Projects, write research proposals, take up survey on socially relevant issues
- Education tours and Industrial visits
- Promotion of participation of students in research conferences, workshops along with the faculty
- Add-on courses like e-filing, Communicative English, Proof Reading etc., have been initiated by the college.
- Online research Journals through N-LIST INFLIBNET and other print journals etc.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

i) Details of faculty guiding student research for the last five years

Sl no	Name of Faculty	Department	Program
1	Dr. Sukamal Datta	Commerce	Ph.D., M.Phil.
2	Prof. Tamal Taru Roy	Commerce	M.Phil.

ii) Details of faculty leading research projects for the last five years:

Please refer to annexure for details

iii) Details of faculty engaged in individual/collaborative research activity in the last five years:

Please refer to annexure for details

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Personalities of eminent repute are invited to the college. The lectures delivered by them aid in encouraging the student. The list of some eminent persons who visited the college in last five years is given in annexure.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

There is no such instance.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Awareness of relative findings of research is created by library resources like journals, e-journals. Guest lectures by eminent persons, visits to premier research institutes, in house research projects by students, etc., are also conducted for the same purpose.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The College does not have any separate budget earmarked for research.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision in the institution to provide seed money to the faculty for research.

3.2.3 What are the financial provisions made available to support student research Projects by students?

Financial allocations are also made for library up- gradation to purchase reference books, subscribe to research journals, INFLIBNET, etc.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

Some of the challenges faced in promoting inter-disciplinary research are:
- Time Constraints
- Lack of qualified expertise in certain domain areas
- Mismatch in the work schedules of collaborating Researchers

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

- For the facilities in the library to be used, the librarian takes care of giving proper guidance to the students.
- During computer practical classes, students are motivated to practise individually. This results in better learning and more utilisation of the opportunity.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The institution has not received any special grant for developing research facilities.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of on-going and completed projects and grants received during the last four years.

- The College has an active Research Committee comprising the senior faculty, faculty with active research background and Doctorates. The committee collects details regarding the research grants available for various sources and provides the same to the faculty.
- The grants obtained for these projects as well as contingency grants for research under UGC-FDP programme are made available to the concerned faculty without delay.
- The submission of accounts and utilization certificates are facilitated smoothly on time.

Please refer to the annexure for a list of on-going and completed research projects during the last four years.

3.3 Resource Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- Internet connectivity of 4G on the campus is provided.
- The central library is partially automated using library management software KOHA and all computers are connected with LAN & internet. Other facilities like INFLIBNET N-LIST programme.
- Seminar hall is well-equipped for giving Power point presentations.
- Reprography facilities in the administrative office and library.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- Perspective plan is reviewed on a regular basis and update is maintained by the college.
- Funds have been allocated to meet the needs of research by enhancing infrastructural facilities.

- The institution encourages faculty to develop research proposals and attract grants from funding agencies.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.

The institution has not received any special grant for developing research facilities.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- Teachers are encouraged to pursue research under FDP of UGC.
- They are also encouraged to utilize research facilities outside the campus. The college helps them to utilize such facilities as required.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

- The college library is well-stocked with a number of text books, reference books, research journals, and periodicals.
- Electronic Resource Management package for e-journals through INFLIBNET NLISTPROGRAMME.
- Reprographic facilities are provided both at the library and office
- The digitized collection of publications of free e-books and e-journals has been organised.
- Internet connectivity of 4G is provided in the library with LAN facilitated computers.

3.3.6 What are the collaborative researches facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

- The college library has a Network Resource Centre and NLIST INFLIBNET facility established with the help of UGC.
- Collaborative efforts are made to attract funds for development of library etc.

3.4 Research Publications and Awards
3.4.1 Highlight the major research achievements of the staff and students in terms of Patents obtained and filed (process and product):

The College faculty at present has no generated patent to its credit.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The institution does not publish any research journal.

3.4.3 Give details of publications by the faculty and students

Please refer to annexure for details.

3.4.4 Provide details (if any) of

* Research awards received by the faculty

NA

Incentives given to faculty for receiving state, national and international recognitions for research contributions:

NA

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- The Placement Cell of the college brings about the institute-industry interface by inviting companies for campus recruitment.
- Internships of students at reputed industries are actively encouraged.
- Industrial tours for students are arranged regularly by Commerce students. Seminars are organized through partial sponsorship by industries.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Sharing knowledge is an integral process and the college strongly believes in it. As a part of the stated policy, faculty members are encouraged to share their expertise. They are motivated to interact with peer during seminars and conferences which help in publicizing their respective areas of expertise.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- Faculty members are given full access to library, internet, reprography etc. which can help them to utilize their expertise for consultancy services.
- However there is no formal consultancy yet provided by the college.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years

Major consultancy services provided by faculty are as
- Providing tax guidance on an informal basis.
- The IQAC coordinator has helped other institutions to frame quality policies in an informal way.
- Librarian gives informal consultancy to other institution to organise the library.

The College faculty provide consultancy services on an honorary basis. The faculty may receive nominal honorarium to meet the expenditure like travelling allowance etc. The college does not generate any income out of consultancy.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

There is no formal/stated policy of the institution regarding sharing income through consultancy since the services provided are on honorary basis.

3.6 Extension Activities and Institution Social Responsibility

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and Holistic development of students?

The college, as a response to its understanding of the importance of good citizenship, service orientation and holistic development of students, has established a close network of relationships in its neighbourhood, through continuous engagement of students as well as staff in community work.

- Some faculty members also involve themselves independently in social work.
- During times of crises, such as natural disasters, illness of employees, the management as well as teachers and students indulge in charity.
- The Alumni Association is also involved in various activities.
- NSS Details (See Annexure)

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- The Institution promotes the student involvement in social activities and co-ordinates their participation. Participation is reviewed by the Principal, NSS Officer, Office Bearers of Student Association, Alumni Association, IQAC etc.
- The activities are promulgated to students through official notices, website, departmental bulletins, etc.
- The key persons mentioned above ensure adequate enrolment of members to such support services.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The faculty, students, parents, management, Alumni, other employees and members of the public comprises the major stakeholders of the institution.

- Feedback is taken by the college both in formal and informal ways. The perceptions are taken from parents and guardians through parent-teachers meeting. The students can also put forward their opinions regarding maintenance of cleanliness, college canteen, etc.
- The IQAC conduct regular meeting store view the progress of the institution. Analysis of feedback is also done.
- The feedback received taken into account for amelioration of quality and performance.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Several outreach programs and extension activities are organised by the college.

Students are made aware of national integration, harmony, community work, gender issues, etc. Independence Day, Republic Day, Youth Day, World Environmental Day, Human Rights day and many other days of national and global importance are observed every year.

No budgetary allotment is made for major extension and outreach programs conducted by the college authority.

List of major extension and outreach programs organized by the college during the last four years:

Please refer to annexure for details.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

The college makes the students aware of the different extension activities and sensitizing programs during the time of admission. They are given orientation about the details. It is made sure that there is an active participation of them in such activities.

Details about NSS are circulated to the students.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Please refer to the annexure for the list of NSS activities.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

- The extension activities like Blood Donation camps, environment awareness programs, etc. fosters the holistic development of students.

- These play a major role to develop leadership, team spirit, commitment to social justice and equity sense of responsibility, etc. in the students.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The College ensures the involvement of the community by seeking necessary approvals, financial support, proactive decisions and assistance through formal correspondence with the local bodies.

Please refer to annexure for more details.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

Please refer to annexure for details.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Please refer to annexure for details.

3.7 COLLABORATION

3.7.1 How does the institution collaborate and interact with research laboratories, Institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and Equipment, research scholarships etc.

The college has a separate research cell to deal with the research activities funded by different organization. In addition to the usual funding agency UGC, the wing collects information regarding fund from different collaborative agencies and time to time convey the faculties for their enrichment through research work.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

NA

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/ library/ new technology /placement services etc.

NA

3.7.4 Highlighting the names of eminent scientists/participants, who contributed to the events, provides details of national and international conferences organized by the college during the last four years.

Please refer to annexure for details.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

a) **Internship/on-the-job training**: A MoU is signed with epaathsala for providing placement support

b) **Student Placement**: A MoU is signed with epaathsala for providing placement support to the students using an online portal

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and Implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The college has yet to initiate.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Nil

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

1.1Physical Facilities

4.1.1. What is the policy of the institution for creation and enhancement of infrastructure that facilitate effective teaching and learning

The college is committed to create infrastructure of high quality and upgrade the existing infrastructure to meet the continuously growing needs of the academic system.

The institution also gives importance to maximum efficient usage of available space.

- The integration of traditional teaching with ICT, enhancing learning by optimising the use of available support services, clubs, associations, etc. are issues addressed by the college
- A detailed plan to meet future requirements of infrastructure is also included in the Strategic Plan constructed by the institution and presented to the college authorities regularly.
- Care is taken to see there is no cluttering of space, landscaping takes place.
- Maintenance of campus cleanliness through proper waste disposal is also an important concern.

4.1.2 Detail the facilities available for

a) **Curricular and co-curricular activities-classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

- Adequate number of well ventilated, spacious class rooms, fitted with sufficient number of lights and ceiling fans, are situated on ground, first, second, third and forth floors. There is smart class room fitted with smart boards, overhead projectors, computers and Public Address Systems. The library, office and the computer labs are provided with internet facility, photocopiers, printers, server lines, multimedia CDROMs etc.
- Computers and internet facility are in place. Well-furnished office rooms, Chamber for higher authority, a Meeting/Conference Hall are in place
- Uninterrupted power supply and Gen-set to facilitate smooth operations on the campus.
- Lift facility for the physically challenged persons is proposed to be provided.

b) Extra-curricular activities-sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

a)   Physical Facilities

i)	Class Room	:	YES
ii)	Seminar halls	:	YES
iii)	Tutorial spaces	:	YES
iv)	Laboratories	:	-
v)	Garden	:	YES
vi)	Library	:	YES

a)   Extra Curricular Facilities

i)	Sports	:	✓
ii)	NSS	:	✓
iii)	NCC	:	X
iv)	Cultural activities	:	✓
v)	Public speaking:	:	✓
vi)	Communication skills development	:	YES

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

- The Master Plan of the institution is enclosed some specific examples of the facilities developed/augmented towards effective and optimal usage of resources are as follows:

- Due to the new courses which have been added over the last 4 years and additional intake for those courses, new rooms are being built.
- The time tables/ class schedules are drawn in such a way that different streams have different starting and closing time within a day.
- Extra-curricular activities are usually scheduled during the last hours and over the weekends, in order to avoid conflicts in the academic schedules of the college.
- Regarding future expansions there are plans to convert some more of the existing class rooms in to smart rooms.
- Provision is made in the time table for library hours.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- Students with physical disabilities are provided room to write there examination in the ground floor during examinations.
- These students can make use of lifts.

4.1.5 Give details on the residential facility and various provisions available within them:
• Hostel Facility – Accommodation available: There is no hostel facility
Recreational facilities, gymnasium, yoga centre, etc.:
Computer facility including access to internet in hostel:
Facilities for medical emergencies:
Library facility in the hostels:
Internet and Wi-Fi facility:
Recreational facility-common room with audio-visual Equipment's:
Available residential facility for the staff and occupancy:
Constant supply of safe drinking water:
Security:

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- In cases of emergency, college vehicles are provided for the transport of students and staff.
- The college has also provided first aid facilities.
- Financial support is also extended by the College authorities to employees in case of life threatening illness.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Sl no	Facilities	Details
1	Career guidance and placement cell	✓
2	Canteen	✓
3	Auditorium	Under construction
4	Student councelling desk	✓
5	Common room	✓
6	Cycle stand	✓
7	Photocopier	✓
8	Grievance redressal cell	✓
9	Cell for SC/ST/OBC/Minority students	●
10	Purified drinking water facility	Aquaguard is installed in the ground floor.
11	Book bank	Book bank facility is provided for economically poor students
12	First aid	First aid and sick room facilities are provided to all students, teachers and the non teaching staff members

S. No.	Unit	Place of location	Teacher-in Charge
1	IQAC	College	Tamal Taru Roy
2	Grievance Redressal Cell	College	Dr. Manisa Shaw
3	Women's Cell	College	Dr. Lakshmisree Ghosh
4	Career Counseling Cell	College	Sri Tushar Kanti Das
6	Student Health Home	College	Dr. Lakshmi Sree Ghosh
7	Canteen	College	Principal
9	Safe drinking water facility	College	Principal
10	Seminar Hall Conference room	College	Principal

1.2   Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, there is an advisory committee consisting of the Principal, Librarian as a convener and also some members.

The Committee recommends books which are needed by the teachers, students. It also monitors the purchase of latest edition of books, distribution of funds, selection of journals etc. The arrangement of books is systematized for the students, teachers and staff. On the recommendation of the committee, a user friendly lending system has been introduced for the optimum use of the available library resources.

4.2.2 Provide details of the following:

A.Total area of the library (in Sq.fts.): 1150

B. Total seating capacity: 35

C. Working hours (on working days, on holidays, before examination days, during examination days, during vacation) :

a) Monday to Friday: 10.00 am to 9.00 pm

b) Saturday: 10.00am to 8.30 pm

D. On Working days: 6 days

E. On holidays - Closed

F. Before examination days: Open

G. During examination days: all members

H. During Puja Holidays: Closed

I. Layout of the library: Property counter, Lending zone, lounge area for browsing OPAC, relaxed reading zone, Teachers' reading zone, IT zone for accessing e-resources

Added as Annexure

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Current titles and e-resources are selected from publishers' catalogues, book reviews in leading journals and newspapers and also from Websites of different national and international publishers, LIS blog. The following table shows **annual budget for the purchase of books and journals during last 4 years.**

Library Holdings	Year-1 2011-12		Year-2 2012-13		Year-3 2013-14		Year-4 2014-15	
	Number	Total Cost (Rs)	Number	Total Cost (Rs)	Number	Total Cost (Rs)	Number	**Total Cost (Rs)**
Text books	252	31,964	106	17,245	973	1,78,228	829	**2,10,533**
Reference books	43	12,973	4	1,760	21	11,787	201	**17,329**
Journals/Periodicals	-	-	-	-	3	1000	2	**5,600**

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

A. OPAC: Under process

B. Electronic Resource Management package for e-journals: Nil

C. Federated searching tools to search articles in multiple databases: Nil

D. Library Website: Under process

E. In-house/remote access to e-publications: Nil

F. Library automation: Under process

G. Total number of computers for public access: 06

H. Total numbers of printers for public access: 01

I. Internet band width/ speed: 4G

J. Institutional Repository: Nil

K. Content management system for e-learning: Nil

L. Participation in Resource sharing networks/consortia (like Inflibnet): N-LIST

4.2.5 Provide details on the following items:

A. Average number of walk-ins: 68

B. Average number of books issued/returned: 50

C. Ratio of library books to students enrolled:

D. Total number of books added during last four years: 2429

E. Average number of login to (OPAC): N.A. (OPAC under process)

F. Average number of login to e-resources:

G. Average number of e-resources downloaded/printed:

H. Number of information literacy trainings organized:

I. Details of weeding out of books and other materials: Only damaged books

4.2.6 Give details of the specialized services provided by the library

A. Manuscripts: Nil

B. Reference: Although there is no separate reference section, but this service is available.

C.Reprography: Photocopying facility is available.

D. ILL (Inter Library Loan Service): No

E. Information deployment and notification (Information Deployment andNotification): Yes

F. Download: This facility is available.

G. Printing: This facility is available restrictedly.

H. Reading list/ Bibliography compilation: Yes

I. In-house/remote access to e-resources: No

J. User Orientation and awareness: Yes

K. Assistance in searching Databases:. Manual card catalogue (as per AACR II standard) is in operation.

L. INFLIBNET/IUC facilities: N-LIST

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The Library staff members are user friendly and provide easy access for browsing Catalogue and stack. Open access is available for all users. They help always different purposes to users of the central library. They are very cooperative. Library users are properly guided by the library staff.

4.2.8 What are the special facilities offered by the library to the visually/physically
Challenged persons? Give details.

The Library-staff allow the visually / physically challenged persons with their aid to borrow books and help them to use the reading space.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

The Library gets feedback from its users. Third year collegiate students give their feedback about the College in the prescribed proforma. Feedback on the library is also included there. It is then analysed by the authority and used to improve the library services time to time. Increase in the number and edition of

certain books, working hours in the library etc. are considered by the library committee as suggested by the students.

4.3   IT INFRASTRUCTURE

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

• **Number of computers with Configuration (provide actual number with exact configuration of each available system): See the Annexure**

• **Computer-student ratio (60:1 – 1200 Students: 20 Computers)**

• **Stand-alone facility: Yes**

• **LAN facility: Yes**

• **Wi-Fi facility: Yes**

• **Licensed software: Yes**

• **Number of nodes/ computers with Internet facility: Total Wi-Fi facilities are available**

• **Any other: 1 Smart class room available in college campus.**

Sl. No	Name of Lab	No of Computers	Ram	HDD	Processor
1	Principal's Office	1			i-core
2	Account Office	2			Core t
3	Central Library	6+1			i-core
4	Office	2			i-core
5	Computer Science Lab	X			-
6	BBA Comp. Lab	X			-
7	Functional English	X			-
8	Teachers	1			i-core
9	IQAC Office	1			i-core
10	Geography Lab	X			-
11	Commerce Lab	✓			i-core
12	Smart CIR	✓			i-core

- Computer-student ratio for Computer Science Dept.- 1:3, Geography Dept- 1:4
- LAN facility: In the Library and some departments.
- Wi-Fi facility Yes
- Licensed software : Yes
- Number of nodes/ computers with Internet facility: Total Wi-Fi facilities are available in college campus.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- We have internet facility speed up to 4g with Wi-Fi campus
- Smart Class Room with multimedia facilities (LCD,OHP, power-point facilities)
- Smart room with multimedia support for teaching
- In addition to this faculty and students can access e-resources subscribed through INFLIBNET on the campus as well as off campus.
- CCTVs for effective monitoring of cleanliness and detection of theft and other untoward incidences. For Library, a separate system is maintained.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college has the following plans to upgrade the IT infrastructure and associated facilities:
- Wi-Fi Connectivity to all departments
- Acquiring propriety software to enhance the advanced knowledge in IT
- To increase number of computers for effective computer learning
- High speed 4G usage in college
- Obtaining more number smart boards
- More educational CDs

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

- Computer lab is maintained in good condition with the assistance of RCC Infotech on AMC basis.
- UGC and State Govt. allocates a special fund for the maintenance of equipment's
- The college always prefers to purchase branded computers and accessories.
- Maintenance of such branded equipment is done by the company during the warranty period which is generally of 2-3 years. When the warranty period is over, the college maintains the equipment on its own.

Please refer to the annexure for more details.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

The institution facilitates extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students by providing the following facilities in the college:

- Library which is automated using KOHA Lib Software.
- Free e-books and online journals.
- The faculty members are able to access from the system provided in the department to access OPAC in the library through LAN

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The learning activities and technologies deployed by the institution place the student at the centre of teaching-learning process and render the role of a facilitator

- The college provides its students a central computing facility equipped with computers and broadband Internet connection, printer, scanner, photocopier. Student and staff utilize this facility.
- The students are trained to handle these facilities so that teaching becomes a student centric practice
- Sometimes teachers take students to the library and help them to do web search and explain certain concepts with the help of web links.
- The college provides its students an access to e-books and journals

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No, the Institution doesn't avail of the National Knowledge Network connectivity directly or through the affiliating university

4.4 MAINTENANCE OF CAMPUS FACILITIES

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?
a. Building
b. Furniture
c. Equipment
d. Computers
e. Vehicles
f. Any other

Please refer to the annexure for Expenditure towards Maintenance and Upkeep of campus facilities during the last 4 years:

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- There is a full time campus caretaker cum electrician to attend to the faults, repairs on the regular basis.
- The college has its own generator system.
- Cleanliness in the campus is maintained by the house keeping personnel.
- To maintain the computer and local area network facilities hardware and software technicians are employed.
- 24 hrs. security personnel posted at the entry point of the college.
- Provision made in the budget for repair and upkeep of the infrastructure and other facilities.
- A garden is maintained by the college staff .
- Extending drinking water pipelines in each floor and installation of water purifiers.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

There is no science laboratory in the college.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- There is installation of voltage stabilizers and transformers for equipment to control voltage fluctuations.

- Institute has uninterrupted supply of electricity but during load shedding and power cuts Generator facilities are available in the college.
- Equipment's are placed at proper and safe places.
- There is an overhead water tank with submersible water pump for constant supply of water.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 STUDENT MENTORING AND SUPPORT

5.1.1. Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

- The College publishes its Prospectus every year, which contains a complete profile of the college giving details like Vision and Mission, academic and administrative staff, Main courses offered, admission process, fee structure, scholarships, endowment prizes, rules and regulations, examinations, facilities available in the college, support services, associations, Add-on courses etc.
- The institution ensures its commitment and accountability to students through, transparency in admission process, augmentation of facilities, making learning a student-centric process, emphasising community service, assessment of student progress and taking measures towards holistic development of students.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

A number of scholarship schemes introduced by the State Govt. is made available to the students of our college.

- ➢ State Merit Scholarship
- ➢ Minority scholarship
- ➢ Higher Education Scholarship

	2011-2012	2012-2013	2013-2014	2014-2015
SC/ST and Minority scholarship	45000/102000	51550+ 86500	132800/0	149100/0
TOTAL	147000	1,38050	132800	149100

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

	Government Scholarships		College Freeships		Others
	No.	Amount	No.	Amount	Remarks
			SC/ST/OBC		
			F	M	
2011-2012	**49**	147000	**25**	**20**	**72571**	Amount allotted to the student directly by the funding agency.
2012-2013	**46**	1,38050	**15**	**17**	**31318**	Amount allotted to the student directly by the funding agency.
2013-2014	**44**	132800	**17**	**23**	**32927**	Amount allotted to the student directly by the funding agency.
2014-2015	50	149100	19	23	28530	Amount allotted to the student directly by the funding agency.

5.1.4 What are the specific support services/facilities available for:

Students from SC/ST, OBC and economically weaker sections:

- Reservation policy in admission is followed as per government and University rules
- Government scholarships are available for SC/ST, OBC as well as from management for economically weaker sections
- Book Bank facilities available
- Free remedial classes are conducted for slow learners of SC/ST, OBC

Students with physical disabilities:

- There is no separate support system available for the students. However, when situation arises, the students are given training in the library or in the teachers' room by the respective teachers. They are given the facilities to write the exam on the ground floor.

Overseas students:

- There is no overseas student.

Students to participate in various competitions/National and International:

- Registration fee and conveyance are paid
- Concession is given for attendance
- Prize winners are honoured by the college authorities
- Special fee concession (50%) is given for sports students

Medical assistance to students: health centre, health insurance etc.:

- First Aid when needed.
- Annual health check-ups and eye check-ups are conducted(not on regular basis).

Organizing coaching classes for competitive exams:

- Study materials for competitive exams are given for reference from the library

Skill development (Spoken English, computer literacy, etc.,)

Add – on courses like Communicative English, e-filing, proof regarding, TALLY ERP.9.0 are provided.

Support for "slow learners"

- Remedial classes, extra tests are conducted besides providing counselling facility for improved performance.
- Workshops on enhancement of memory are conducted. Books are issued from the Book Bank.

Exposures of students to other institution of higher learning/ corporate/business house etc.

- Students are encouraged to attend various programs like Inter-collegiate workshops and seminars
- Study tours, field trips, visits to industries etc., are conducted

Publication of Student magazine
- **The student magazine (*Sampriti*) is published annually out of the college fund.**
- **The students are also encouraged to write in the departmental magazine.**
- **The students are also encouraged to write on wall magazines.**

The Student magazine (*Sampriti*) is published annualy out of college fund.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- Class lecture workshops on skill development programs are organised where students are taught subjects like resume writing, interviewing skills, etc.

Impact of these efforts is reflected in the placement of the students. Add On courses have helped in the enhancement of their skills.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.
- **Additional academic support, flexibility in examinations**
- **Special dietary requirements, sports uniform and materials**

- **Any other**

Additional academic support, flexibility in examinations:

- Concession is given in attendance to students who take part in sports and other events.
- Retests are conducted for such students if and when they miss their regular tests.
- Remedial Classes are conducted.
- Books are given to the poor students from the book bank of the college

Special dietary requirements, sports uniform and materials:

- Food is provided for sportspersons, NSS volunteers and other students during practice sessions, cultural activities, competitions, community service, etc.
- Sports uniform and sports kits are also provided to sports students

Any Other

- College encourages the students to participate in inter college games.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET,ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Data is not available at present.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Academic Counseling

- The teachers are actively involved in providing guidance to the students to enrich skill.
- The Heads of Departments as well as other faculty also counsel students by clearing their subject related doubts, guiding them about proper way of answering questions, etc.

Personal Counseling

- The teachers are always willing to give all types of personal assistance to the economically backward students.

Career Counseling
.

The experienced faculty members act as efficient councellors and are ever eager to guide the students to choose their career.

Psycho-social Counseling

There are committees like anti-ragging committee, committee for anti-sexual harassment, etc. where the students can approach to seek solutions and preventive measures for their psycho-social problems

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

See the annexure

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes. The grievance redressal cell has Principal, a teacher convener and other senior faculty as members with student representatives.

Please refer to annexure for more details.

5.1.11 what are the institutional provisions for resolving issues pertaining to sexual harassment?

- A committee for anti-sexual harassment has been constituted based on the guidelines of affiliating University to address the issues of sexual harassment
- Awareness has been created regarding sexual harassment through guest lectures etc.
- CCTVs are installed at different locations of the college to monitor the activities of the students, employees, visiting public, etc.

- The college has a women's cell which monitors any untoward incidents and keep records of them.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

- Yes, there is an anti-ragging committee constituted according to UGC regulations to prohibit and prevent the scourge of ragging. It has spread awareness about ragging and its consequences through the message boards, prospectus, website and circulars. The committee has made it clear to the students that there is zero tolerance policy towards ragging in the institution
- No incident of ragging has been reported till date

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- The college through its management has instituted a number of scholarships, cash awards, endowment prizes and incentives to students who excel in academics, sports and students who belong to economically backward sections of the society.
- The students are also made aware of the scholarships and free ships of Government and other agencies. Students are helped to avail these facilities.
- Sports students are provided refreshments and sports kits
- Students are encouraged to be members under the health insurance scheme.
- Health check-ups and eye check-ups are conducted (not on regular basis).
- The registration/participation fee for students who participate in curricular and extra-curricular competitions are reimbursed
- Access to first aid and emergency medical care
- Fee concessions, installment based fee payment and fee date extension on a case to- case bases

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

- The association, under the leadership of its office bearers, meets regularly and is actively involved in institutional and academic development.
- They are involved in community service along with our students.

5.2 STUDENT PROGRESSION

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student Programme (UG to PG)	percentage
Commerce	15
Bengali	30
Complete records not available	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Result Analysis from 2009 to 2013

SL No	Name of the Programmes	2009-2010		2010-2011		2011-2012		2012-2013	
		Appeared	Pass %	Appeared	Pass %	Appeared	Pass %	Appeared	Pass %
1	B.A. Hons (Bengali)	27	96.3	35	97.14	43	100	32	100
2	B.A. Hons. in English	05	100	04	100	02	100	03	100
3	B.A. Hons. in History	03	66	05	100	05	100	08	100

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

- Library has resources like periodicals and books on competitive examinations and employment news, INFLIBNET, etc., for the use of students
- Any media announcements, advertisements, government/private notifications related to higher studies and employment are intimated to students through circulars, notice board and classroom interactions
- Job oriented certificate courses like Communicative English, e-filing, proof reading are available to students to hone their skills. Support services like NSS etc. provide exposure to different possible career options for students

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

- Such students are given remedial classes, allowed to borrow books and question papers from Central Library. In cases of possible discontinuation due to financial difficulties, fee concession or installment based fee payment is allowed based on the discretion of Principal
- Counseling and moral support is given to such students by HOD's, higher authorities and faculty members. If need arises, the family members of such students also called for an interaction/counseling
- Women empowerment through higher education and eventual financial independence is generally emphasized by various activities like guest lectures, seminars, workshops, intercollegiate events, etc. so that students understand the importance of course completion
- The college has organized a national level seminar on "Microfinance and women's empowerment in India' held on 10th January 2012.

5.3 STUDENT PARTICIPATION AND ACTIVITIES

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

List of sports and games played:

Please refer to the annexure for details.

List of sports, games, cultural and extra-curricular events available to students within the college with program calendar:

	Activities	Teacher in charge	Dates
Cultural	1. Freshers welcome 2. Farewell 3. Singing and Dancing 4. Drama 5. Debate	Dr.Sumit kumar Debnath	Held on different dates of the year
Sports	1. Football 2. Cricket	Sri Gouraga Roy	

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National /International, etc. for the previous four years.

Major Student Achievements:

Activities	Year	Achievements
Cultural	2014-2015	Special awards for acting in drama competition organized by Aneek
Sports	2014-2015	Football Champion organized by Pragati Sangha

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- Feedback is collected regularly in a formal manner as well as through Grievance Redresell Cell, Mentoring system and interaction between students and faculty. It is used to take appropriate remedial actions to improve the performance and quality of institutional provisions.
- Academicians and industry experts invited for guest lectures/workshops/seminars as well as corporate employers who visit for campus placement also give suggestions which the college considers to improve its quality
- The Parent-Teacher Council and Alumni Association, through their continuous engagement with the activities of the college help in providing useful feedback which allows the institution to enhance its quality initiatives

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- The students are also encouraged to contribute to college news letter and departmental magazine. The students PG course of Bengali department has published wall magazine *Sandhyar Meghamala* on a regular basis.
- The students also are involved in making wall magazines for various departments
- Few faculty members of the college have instituted endowment prizes, merit prizes and they participate in community services.

5.3.5 Does the college have a Student Council or any similar body?
Give details on its selection, constitution, activities and funding.

Yes, the college has an effective Student Union which effects class representatives for the Union for a period of one year . The college follows student representative ratio as has been stipulated by the University. The class representatives act as a voices of the student community and bring their grievances to the attentions of the departmental teachers and the college management . They also coordinate programs of the departments as well as that of the college. In the Student's Union Election Class Representatives are elected through the secret ballot. The college teachers and staff conduct the electoral process .There is one Returning Officer among the full-time faculty of the college and each member of the teaching and non-teaching community of the institution cooperate for a free and peaceful election process . The election ensures both male and female representation appropriately.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Governing Body - Secretary, Students' Union

Sexual Harassment Cell - Female Member of Students' Union

Anti Ragging Committee - Member of Students' Union

Anti Ragging Squad - Secretary , Students' Union

Sports Committee - Member of Students' Union

Cultural Committee - Member of Students' Union

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The college has not been able to implement any such institutional network officially to keep in touch with the Alumni, given its high alumni volume. But unofficial interaction with the alumni and various departments take place to keep in touch with them.

Former Faculty member share a very warm and cordial association with the college and they are invited in college seminars and other cultural activities.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The college has been established with the vision of providing best possible education and infusing a sense of discipline, self reliance and social responsibility among the young generation, irrespective of their socio-economic status. The chief mission of the college is to make a generation of young, enthusiastic, conscious and responsible future citizens who in turn will bring in enlightenment, development, integrity and non violence through their services to the society and the nation. The mission statement of the college is to reflect the institution's distinctness in terms of taking into consideration the need the locality where the college is situated. The students whom the college seeks to serve are mostly coming from the socio-economically weaker sections of the society. The college's tradition of imparting quality education uniformly to all students is also one of the prominent characteristics reflected in the mission statement.

The mission statement of the college is clearly stated in the college Prospectus which is available to all the students, teachers, staff and other stakeholders of the college. The Principal addresses the college freshers for a general orientation where the vision and mission of the college is conveyed. The college teachers in their class rooms also communicate to the students the vision and mission of the college. The various stakeholders of the college are the Governing Body, the University of Calcutta, the University Grants Commission, the Government of West Bengal and other external institutions who have a close relation with the college. They are regularly informed and consulted about the goals and objectives of the college through Prospectus, Governing Body Meeting, and various reports to the concerned bodies (such as Annual Report, Audited Financial Accounts, Academic Council Report, Teachers' Council Report, Utilisation Report of UGC sanctioned funds, and so on).

The college has its own website(www.nbmahavidyalaya.in) which is periodically updated. All the necessary information's relating to seminars, workshops, cultural programmes etc. are posted on the website to keep the students, staff, faculty and other stakeholders regularly updated.

The parents/guardians are one of the valuable stakeholders of the college. To develop a sense of belonging towards the college, parent-teacher meets are held regularly at the college premises.

The college has been established to fulfil specific mission and goals. Some of our missions, goals and motto are stated below:

- To provide the students with the best possible education and quality teaching.

- To develop social awareness conductive to responsible citizen.

- To help poor students and the students of backward classes in different ways.

- To extend opportunities in the areas of job-oriented programmes.

- To motivate the students in extra-curricular activities.

- To infuse into the students a sense of discipline and co-operation in life.

- To build up an all-round personality.

- To ensure a healthy teacher-student relationship within the institution.

- To create a wider platform of acquiring knowledge beyond the syllabus.

- To promote an invigorating and congenial atmosphere in the institution for mental and physical health of the students.

- To create employment opportunities for the outgoing students through recruitment cell of the institution.

- To create job opportunities by interaction with expert of industries, trade and commerce.

6.1.2. What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The Principal of the college is the head of the institution and committed to provide leadership. The designing of quality policies and plans is involved by the Principal, Board of Studies, Faculty and Governing Body of the college. The college authorities ensures all the regulations of university to be followed and adequate number of well qualified, experienced teaching staff are appointed for all the programmes offered by the college.

6.1.3. What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfilment of the stated mission**

There is an orientation lecture given at the beginning of the session. This helps with the communication of the mission to the faculties and the students. The goals and objectives of the college are well followed by the management and they stand by it. The principal also follows open door communication and encourages the teaching staff to come with their suggestions for enhancement.

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**

The principal and head of the departments prepare the action plan for operations. The academic plan, timetable, various committees are initiated into their defined roles in formulating the strategic plan.

- **Interaction with stakeholders**

- During staff and teacher meetings the management interacts with the parents.
- Have a feedback system in place where the stakeholders have a option of providing their view.

- **Reinforcing the culture of excellence**
  The management is sincere and honest in reinforcing the culture of excellence.
- **Champion organizational change**

The IQAC cell consults the opinion of the stakeholders and communicates this to the Principal and the management for the implementation of the same.

6.1.4. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The college management has made it a point to interact with the staff of the college for taking inputs on different aspects of college processes. These inputs are considered and discussed in the Governing Body and decisions are taken accordingly.

There is process called Plan-Do-Check-Act followed for various task execution and also process management.

Plan: In this phase the plan is outlined and is analysed to see if it is executable.

Do: This phase refers to the actual execution of the plan. The key factor is to make sure there is no deviation here.

Check: This phase is where the plan that is being executed is studied, further analysed. It is also seen to it that the Plan is in line with the sketched out objectives of the college.

Act: This is a phase where the plan is corrected if needed and the next plan for the decided agenda is thought about.
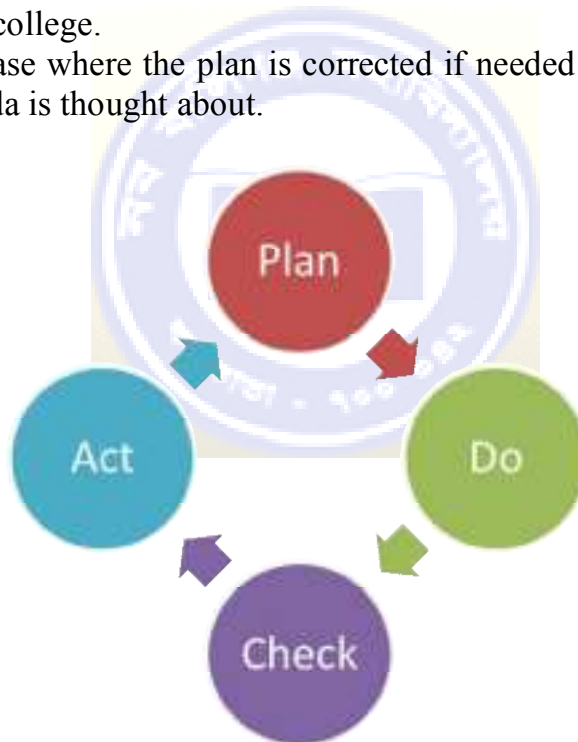
6.1.5. Give details of the academic leadership provided to the faculty by the top management?

The college has several committees in place. These committees are assigned several tasks and the execution/supervision of different processes. So there is autonomy given to the faculties in these committees to suggest changes if necessary. These are discussed in the Governing Body and decisions are taken on them.

The college also conducts several programs on leadership and its management. Leadership is also groomed at various levels of management. The staff and faculties are expected to work on the overall structure of the academic calendar followed by the college. Liberty is provided to them on taking decisions on conducting class tests, multiple choice tests and activities in class after a discussion with the respective Head of the Department.
The departments are also given the liberty of infrastructure management, maintenance, upgradation etc.

6.1.6. How does the college groom leadership at various levels? Participation in different training programs:

The College grooms leadership among the faculty members by giving them opportunities to work as heads of various committees involved in academic, curricular and co-curricular activities.

6.1.7. How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

Refer to question 6.1.5.

The college believes in decentralized management in the governance of the institution. The faculties of various departments have the autonomy to prepare the course plans, course material for different add-on activities, arranging extra classes for students etc.

Type	Details
Academic autonomy	- Session planning - Mode of internal examination
Add on activities	- Study tours are conducted.
Infrastructure	- Maintenance/Upgrade/Procure of equipment's as per departmental requisition followed by finance committee recommendation

6.1.8. Does the college promote a culture of participative management? If'yes', indicate the levels of participative management.

Yes, the college has always maintained a culture which fosters participative management. The college has the Governing Body at its apex. All decisions of the college management are taken after the Governing Body meeting.

6.2. Strategy Development and Deployment

6.2.1. Does the Institution have a formally stated quality policy? How is it Developed, driven, deployed and reviewed?

The institution has stated its quality policy. Please refer to annexure for details.

6.2.2. Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the college has a perspective plan for development.

- The college is trying to provide the latest technologies to the faculties for teaching purposes.
- Giving more importance to the holistic development of the students.
- Encourages stakeholder-management interaction for the betterment of the college processes.
- Trying to involving the alumni in providing inputs for revision of policies and its structure if necessary.

6.2.3. Describe the internal organizational structure and decision making processes.

```
                        ┌─────────────────┐
                        │ Governing Body  │
                        └─────────────────┘
                                 │
                                 ▼
                        ┌─────────────────┐
                        │Principal (Secretary)│
                        └─────────────────┘
                                 │
```

Finance Committee	Building Committee	Purchase Committe	Teachers' Council	Admission Committee	Library Committee	Academic Council

Different Committee & Sub-Committees
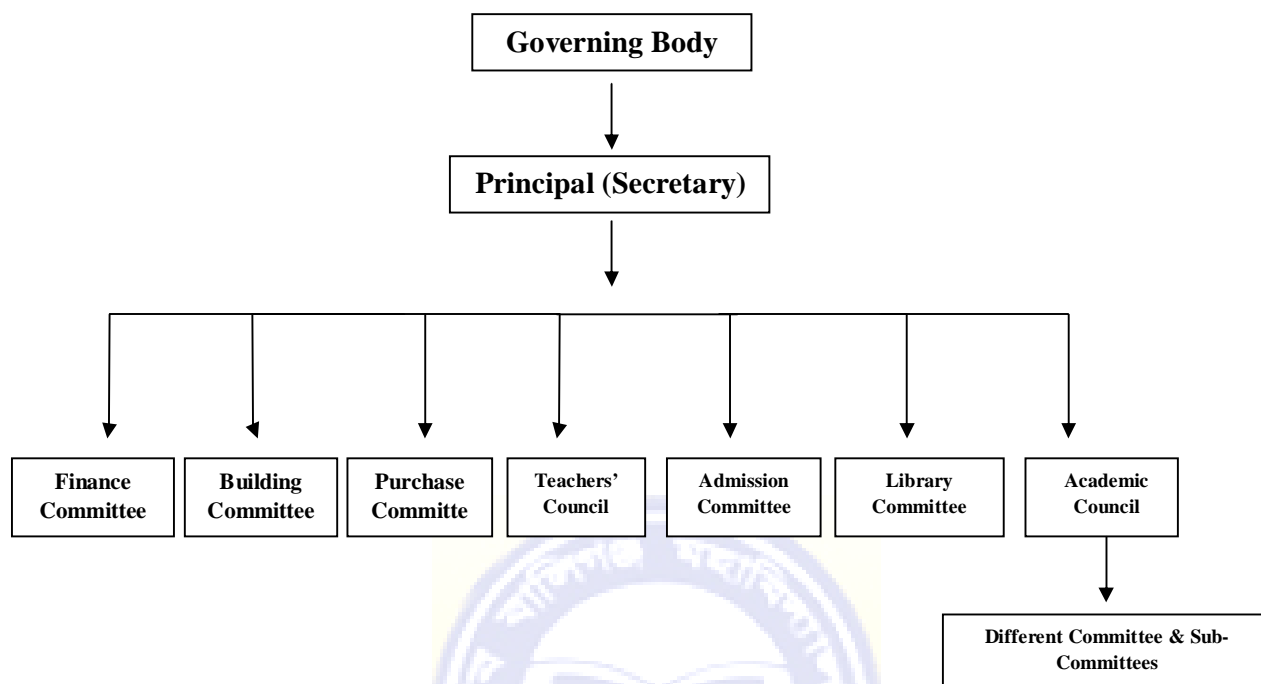
6.2.4. Give a broad description of the quality improvement strategies of the institution for each of the following

- **In Teaching & Learning:**
  The faculties are requested to prepare their lesson plan. Feedback system is in place to improve quality process.

- **Research & Development:**

  The college has a research cell which advises the faculty members regarding research activities and encourage them to pursue the researches.

- **Community engagement:**
  The college has NSS wing that conducts extension activities.

- **Industry Interaction:**
  As of now there is no formal mechanism for interaction with the industries.

6.2.5. How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The college has a feedback system where faculties, students, management can provide feedback. The new policies in the college are also structured keeping in mind the inputs provided. The feedback provided is analysed and action are taken based on it. The college also has a annual report prepared. This report has the details about both academic and non-academic activities. This report is also made available to the stakeholders.

6.2.6. How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The college does feel it is important to improve the effectiveness and the efficiency of the institutional process. The faculties are asked to provide inputs on the different institutional process. Stakeholders are also asked to provide their inputs. A feedback link is provided in the college website.
- The college has policies in place to monitor the different aspects of college management. The policies are also revised as and when required. These policies are usually in line with the objectives of the college.

6.2.7. Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions. Resolutions made by the management council and implementation status of the same.

Please refer to the annexure for details.

6.2.8. Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

No, the affiliating university does not make provision for according the status of autonomy to the institution.

6.2.9. How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

- The institution has a grievance redressal cell to take care of the grievances and to redress them. The grievance is discussed in the general meeting conducted every month. The principal and head of the department address the grievance and is resolved effectively.
- Grievance box is placed outside the principal office, where the students and faculties can drop their grievances.

6.2.10. During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

Please refer to the annexure for details.

6.2.11. Does the Institution have a mechanism for analysing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

- The college has a mechanism for analysing student feedback on the institutional performance. This is an online process where the feedback is also analysed.
- The college website also has a link provided. The students can login and provide their feedbacks.

Please refer to annexure for details.

6.3. Faculty Empowerment Strategies

6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

The institution encourages teaching and non-teaching staff to attend and participate in workshops/seminars and conferences for developing their professional skills.
List of seminars organised by the college are mentioned in the annexure. The seminars attended by faculties are attached in the profile of the department.

6.3.2. What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The Institution always motivates the faculty for empowerment through training, retraining and motivation.

- Faculty is appreciated for the roles and responsibilities they perform. They are felicitated by the Management and the Principal.
- Principal supervises the performances of the faculties

6.3.3. Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The college follows a method called 360 Degree feedback. The feedback is taken online or offline and then analysed using a cloud based platform.
- The feedback report is reviewed by the Principal and management and necessary actions is taken into consideration
- The faculty appraisal is also done depending on the feedback given by the students and their peers.

6.3.4. What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The institution takes the feedback from the students on teacher for the evaluation of the performance of the teaching staff. *The f*eedback on teachers collected from the students is used by the Principal to motivate teachers and to enhance their quality Performance.

- Feedback on teachers collected from the students is also used by the principal to prepare confidential report of each faculty member. The same is submitted to the management. The Management and the Principal keeps keen vigil on the performance of both teaching and non teaching staff.
- Confidential reports of the faculty members are used by the Management to declare their probation, placement, promotion and termination.

6.3.5. What are the welfare schemes available for teaching and nonteaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Teaching	Group insurance, Staff Credit Co-Operative Society, Accidental Benefit Schemes
Non-teaching	Group insurance, Staff Credit Co-Operative Society, Accidental Benefit Schemes, Staff Welfare Fund.

6.3.6. What are the measures taken by the Institution for attracting and retaining eminent faculty?

The college does not have the autonomy for retaining and in selection of the faculties. The PG courses are self financing therefore the college plays an active part in inviting eminent faculties from other universities and colleges. At present the college is proud to have Dr. Pabitra Sarkar, former Vice Chancellor of Rabindra Bharati University, Dr. Sumita Chakraborty former professor of Burdwan University along with many other eminent academicians as its faculties.

6.4. Financial Management and Resource Mobilization

6.4.1. What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The college has a separate purchase committee to release purchase orders as and when required. All the purchases are made carefully and all the incomes and expenses are recorded too. Though the college restrains a lot from making purchases but necessary items are purchased as per the need of the hour after carefully studying the quotations and services provided by different agencies. The agency with best services and minimum prices is given the contract. All the revenues and expenditures are monitored by the Bursar and the Accountant supervised by the Principal.

6.4.2. What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Audit is conducted annually. College has introduced internal audit from the financial year 2015-16.

6.4.3. What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of institutional receipts are from salary and non-salary grants from the university and the fee collected in the courses offered, are maintained for audit purpose.

For more details please refer to annexure for details.

6.4.4. Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Additional funds is collected from the staff of the college for conducting various competitive examinations on regular basis

6.5. Internal Quality Assurance System (IQAS)

6.5.1. Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The institutional policy with regard to quality assurance is to sustain and enhance quality in all areas of academics and administration so that the vision and mission of the college are translated to reality. This policy has contributed to quality assurance through initiation of activities based on the changing needs

of higher education like faculty improvement, curriculum enrichment, research up gradation, ICT based infrastructure, staff welfare schemes, environmental awareness and best practices

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

IQAC of the college is very active and regularly makes decisions during its meetings which are related to quality enhancement. Some major decisions of the IQAC which were approved by management/authorities and implemented are:

- Construction of modern Central Computer Lab.
- Construction of a Conference Room and Seminar Hall.(under renovation)

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes. The IQAC committee has two external members. Dr. Sujit Das, Principal, New Alipore College and Dr. Gargi Nath, Principal of Jogomaya Devi College. They are providing valuable suggestions regarding various aspects of the college that would help in quality sustenance.

d. How do students and alumni contribute to the effective functioning of the IQAC?

There are students representatives in IQAC. The students, during meetings give their opinions regarding quality improvement in teaching-learning, infrastructural facilities, etc.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC is composed of members from different stakeholder sections like faculty, students, parents, alumni, administration staff and management as well as external members. The decisions made by this core committee are communicated to stakeholders through circulars, notice boards, college website, newsletter, etc. The staff from different departments are engaged to carry out the activities decided by the committee.

6.5.2. Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operation.

The Institution has an integrated framework for quality assurance of the academic and administrative activities. This is operated through various committees of teaching and non-teaching staff. Each committee is responsible for quality assurance in their respective area of specialization. Principal, IQAC of the institution monitor functioning of these Committees.

6.5.3. Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The institution organizes guest lectures/seminars/workshops/training programmes for its faculty and non-teaching staff. The faculty is sensitized towards new teaching methodologies, importance of research, etc. The IQAC keeps upgrading the quality assurance procedure by correlating quality meeting with its staff to evaluate the academic aspects. In this way there is a continuous monitoring going on which helps in enriching and enhancing the quality output of the institution

6.5.4. Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Academic audit is not done in the true sense of the term. Please refer to annexure for details.

6.5.5. How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The IQAC, the internal quality sustaining body of the college, aligns itself with NAAC/UGC to update itself about quality benchmarks, implement the required processes for quality enhancement and facilitate the accreditation process. It has eminent academicians as its external members and representation from all sections of stakeholders. Armed with a quality policy, the IQAC through explicit support from the management, conducts sensitization/training/workshops, recommends initiating new courses, infrastructural improvement, etc.

6.5.6. What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- Academic calendar contains the detailed teaching plan. This plan contains the time required to complete the syllabus. It is helpful for students as they get to know their academic schedule. The syllabus for each subject is distributed by the respective Head of the Departments to all the faculties of that department.
- Student centric learning is encouraged by making extensive use of the teaching-learning process.
- The college prospectus contains a detailed information on about the evaluation methods and examination schedule.
- The Principal interacts with the departmental heads regularly to take feedback on the teaching-learning process of each department.
- To recommend regular use of ICT facilities in classrooms.
- Parent teacher meetings are conducted in order to review the progress of the students.

6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institution communicates its quality assurance policies, mechanisms and outcomes to its various stakeholders through Alumni Association meetings, Parent teacher interactions, website, circulars, newsletter, college annual magazine, newspapers, notice boards, etc.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

- The management is highly benevolent and quality oriented. They are supportive for all the activities of the institution and encourage Internal Quality Assurance.
- Budget provision is made keeping in view the requirement of college to maintain quality

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1. Environment Consciousness

7.1.1. Does the Institute conduct a Green Audit of its campus and facilities?

The college has not initiated any such audit in true sense of the term but takes an active interest in making a green campus.

Please refer to Annexure for Green Policy and Annexure for Audit report.

7.1.2. What are the initiatives taken by the college to make the campus eco-friendly?

The college ensures that the environment of the college premises is kept clean, green, healthy and pollution free as far as possible. The NSS unit of the college takes a keen interest in planting trees and saplings in the campus. The college makes sincere and conscious attempts to make the campus plastic free zone. The students and staff of the college are requested to go for a minimum use of electronic gadgets. The e-wastes are disposed in eco friendly manner as far as possible.

7.2. Innovations

7.2.1. Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college?

Innovation 1: Commencement of the PG courses in the departments of Bengali and commerce in the evening shift of the college.

Innovation 2: Online admission of the students both in UG and PG courses.

Innovation 3: College Canteen for the staff and students of the college.

Innovation 4: Biometric attendance of the staff of the college.

Innovation 5: Installation of CCTV camera in the different part of the college building.

Innovation 6: Construction of the fourth floor of the college building with a smart class room.

Innovation7: Library modernisation.

7.3. Best Practices

7.3.1. Elaborate on ant two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectines and/or contributed to the Quality improvement of the core activities of the college.

Best Practices:-

Practice 1

Title: Introduction of ICT in Teaching and learning methodology

Objective: Information Communications and Technology (ICT) is a term that refers to all the hardware and software that people use to send and receive information. Social networking sites such as Facebook, Twitter, Skype and MySpace, computers, phones and tablets make up the term ICT. Over the past few years, the ICT sector has grown substantially with a lot of new companies releasing new gadgets to improve how we communicate. One of the main aims of ICT is to help students to become competent and confident users who can use the basic knowledge and skills acquired to assist them in their daily lives. It is also supposed to prepare students for the world of tomorrow. It aims to help learners to have an open and flexible mind. This will help them to adjust to the inevitable future changes.

The Context:
a) To help the learners become competent and confident users of ICT who can make efficient, effective and creative use of basic application ICT in their everyday activities.
b) To encourage the learners to become critical and reflective users of ICT who can evaluate the capabilities and limitations of the technology and of social, technical, political, ethical, organizational and economical principles associated with its use.
c) To prepare the learners for the society of tomorrow by making them adaptable users of ICT who have the necessary openness and flexibility of mind to be able to adjust to future changes in the technology.

The Practice: In a rapidly changing world, basic education is essential for an individual be able to access and apply information. Such ability must find include ICTs in the global village. Conventional teaching has emphasized content. For many years course have been written around textbooks. Teachers have taught through lectures and presentations interspersed with tutorials and learning activities designed to consolidate and rehearse the content. Contemporary settings are now favouring curricula that promote competency and performance. One of the most vital contributions of ICT in the field

of education is-Easy Access to Learning. With the help of ICT, students can now browse through e-books, sample examination papers, previous year papers etc. and can also have an easy access to resource persons, mentors, experts, researchers, professionals, and peers-all over the world.

Evidence of Success: This course is having impact among the students and they are being certainly benefited by them. The ICT course has given ample opportunity to the student for improvement. It has been noticed that student who have attended ICT classes have got a job in the market.

Problems encountered and Resources Required: Most of our students belonging to poorer section require regular earning for maintaining their livelihood. So they fail to attend the college on a regular basis. So the results are not satisfactory in regards to the contribution of the experts. This is a major challenge faced by the students of the college.

Notes (optional): A clear vision and mission along with a greater scene of commitment is one of the most important factors in carrying out any such venture. Committed, motivated and trained is required as it an added responsibility beyond regular class hours. Basic counselling skills of the faculty is an added advantage which enables free teacher-student interaction and greatly helps in boosting the confident of the student.

Practice 2

Title –Fostering environmental awareness among the students and staff of the college

Objective: The environmental problems have now become one of the gravest challenges which is threatening the very existence of the Universe. The problem would definitely become a crisis when the students of present day would become responsible citizens of tomorrow. To make the students aware of the impending danger has therefore been perceived by the college as one of its responsibilities.

The context ---The University of Calcutta has made it mandatory for the undergraduate students to study a full paper on *Environmental Studies* in their final third year examination. To further the effort of the University and the society at large the college

The Practice --- The College has organised two UGC sponsored national level seminars on *Green Marketing and Global Environment: Indian Scenario* on 4th February, 2012 and *Environmental History Of India* on 18th March, 2014.

The planting of trees, keeping the college premises clean, making the surroundings of the college pollution free as possible are some of the programmes which the college undertakes on a regular basis.

The NSS unit of the college has also organised various programmes on environment pollution and environment awareness.

Evidence of success --- Creation of awareness is a slow process but the evidence of success can easily be perceived. The students are taking an active interest in planting trees, keeping the campus clean and making the college plastic free zone. The unnecessary use of electricity had been curtailed by the conscious efforts of the staff and students of the college. Walking through the campus one can see the sincere efforts of the students to make a better environment.

Problems encountered and Resources Required --- The inclination of the young generation to the attractive electronic gadgets is a serious problem in creating awareness. The college also faces problems of space and funds which prevents it from making an all out effort for water harvesting, energy conservation, recycling etc. At present the college does not get ant financial assistance from any quarter to implements those plans.

Notes - In spite of all the problems and shortcomings, the college does not lack in the honest effort for progress and betterment. In near future higher excellence would be achieved in creating environmental awareness.

Contact Details:

Name of the Principal: Dr. Sukamal Datta

Name of the Institution: Naba Ballygunge Mahavidyalaya

Address: 27E, Bosepukur Road, Kolkata, West Bengal

Pin Code: 700042

Accredited Status: 'C++'

Work Phone: 033-2441-1710

Website: www.nbmahavidylaya.in

E-mail: nbmv.iqac@gmail.com /dattasukamal@yahoo.co.in/ nbmv2005@yahoo.co.in

Mobile: 09874803860

EVALUATIVE REPORT OF THE DEPARTMENT OF BENGALI

1. **Name of the Department - Bengali**

2. **Year of Establishment – 1985**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)**
   UG (Hons. & General) and PG

4. **Names of Interdisciplinary courses and the departments/ units involved-** Nil

5. **Annual/ Semester/ Choice based credit system (Programme wise)-** B.A.-Annual, M.A- Semester

6. **Participation of the department in the courses offered by other departments-** Nil

7. **Courses in collaboration with other universities, industries, foreign institutions etc-** Nil

8. **Details of courses/ programmes discontinued (if any) with reasons -** Nil

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	02	02
Assistant Professors	02	02

10. Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr. Abdus Sattar	M.A, Ph.D	Associate Professor	Comparative Literature	19 Years	Nil
Surajit Kumar Basu	M.A	Associate Professor	Folk-lore	19 Years	Nil
Dr. Sumit Kr. Debnath	M.A, Ph.D	Assistant Professor	Natak	13 Years	Nil
Sukla Biswas	M.A	Assistant Professor	Folk-lore	8 Years	Nil
Baby Guha Sarkar	M.A	Part time lecturer (Govt. approved)	Baishnab Padabali	13 Years	Nil
Sampa Singha	M.A, Ph.D	Contractual Full time college approved	Drama	3 Years	Nil

11. List of senior visiting faculty - Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-

Temporary Faculty	PG I	70%
Temporary Faculty	PG II	70%

13. Student- Teacher Ratio (Programme wise)-

S.No.	Program	Ratio
1	B.A 1st Year (H & G)	73:1
2	B.A 2nd Year (H & G)	14:1
3	B.A 3rd Year (H & G)	13:1
4	P.G 1st Semester	5:1
5	P.G 3rd Semester	3:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- Nil

15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG

Highest Qualification	Teaching Faculty
Ph.D	03
M.A	03

16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received- Nil

17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received - Nil

18. Research Centre/ facility recognized by the University- Nil

19. Publications - Please refer to annexure for details.
Publication per faculty -
List of Research Publications in referred journals-
   a. International Journals-

   b. National Journals-

S.No.	Name of Journal	Name of article	ISSN Number	Date of Publication

Chapters written in books-

Subject	Name Of The Chapter	ISBN /ISSN No.	NME/ILLL

Books Edited-

20.Areas of consultancy and income generated- The teachers engaged in providing consultancy for academic development beyond P.G curriculum like guidance for NET, SET etc. honorary.

21.Faculty as members in
a) **National Committees** - Nil
b) **International Committees**- Nil
c) **Editorial Boards** -

Name	Editorial Broad Members of Bengali Dept.
Dr. Abdus Sattar	i. *Gitanjali* 100 ISBN 978-81-923-645-3-7. ii. *Icche* (Departmental Journal) ISSN-2321-6409
Surajit Kr Basu	i. *Gitanjali 100* (ISBN 978-81-923-645-3-7) ii. *Vivekananda Bahurupe* (ISBN 978-81-923-645-4-4) iii. *Icche* (Departmental Journal) ISSN-2321-6409
Dr. Sumit Kr Debnath	i. *Gitanjali 100* (ISBN 978-81-923-645-3-7) ii. *Vivekananda Bahurupe* (ISBN 978-81-923-645-4-4) iii. *Icche* (Departmental Journal) ISSN-2321-6409
Sukla Biswas	i. *Gitanjali 100* (ISBN 978-81-923-645-3-7) ii. *Icche* (Departmental Journal) ISSN-2321-6409

	iii. *Sampriti* (College Magazine) ISSN - 2278-3792	
Baby Guha Sarkar	i. *Gitanjali 100* (ISBN 978-81-923-645-3-7)	

22.Student projects-
   a. **Percentage of students who have done in house projects including inter- departmental/ programmes-** Nil

   b. **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-** Nil

23.Awards/ Recognitions received by faculty and students - One of the faculty members, Dr.Sumit Kumar Debnath, was awarded as Best Program Officer for Excellence in NSS Work by the University of Calcutta and for script writing in Drama conducted by ANEEK.

24.List of eminent academicians and scientists/ visitors to the department –

Sl.No.	Name	Designation
1	Dr. Pabitra Sarkar	Eminent Professor of Linguistics and Former Vice chancellor of Rabindra Bharati University and Professor of Jadavpur University
2	Dr. Sumita Chakraborty	Former Dean and Professor of Burdwan University and eminent critic of Bengali Literature.
3	Dr. Soumitra Basu	Sisir Kumar Bhaduri Professor of Rabindra Bharati University and eminent critic of Bengali literature and group theatre.
4	Dr. Satyabati Giri	Former Professor of Jadavpur University and eminent critic.
5	Dr. Sanat Kumar Naskar	Professor of Calcutta University and eminent critic of Bengali literature.

25. Seminars/ Conferences/ Workshops organized and the source of funding

a. National- 1

Name of the Seminar	Funded by	Date
Gitanjali 100	UGC	12-12-2011

b. International- Nil

26. Student Profile programme wise / course wise:

Year	Name of the Course/ Programme	Admitted	Enrolled	Enrolled		Pass	Percentage
				Male	Female		
2010 - 11	B.A 1st Year (H)	60	55	29	26	38	69
	B.A 1st Year (G)	36	28	18	10	20	72
	B.A 2nd Year (H)	40	36	12	24	34	95
	B.A 2nd Year (G)	34	33	23	10	26	79
	B.A 3rd Year (H)	27	25	11	14	24	96
	B.A 3rd Year (G)	19	19	5	14	18	95
2011-12	B.A 1st Year (H)	37	32	14	18	30	94
	B.A 1st Year (G)	26	22	13	9	3	14
	B.A 2nd Year (H)	35	34	15	19	32	94
	B.A 2nd Year (G)	20	19	12	7	9	47
	B.A 3rd Year (H)	35	35	11	24	34	97
	B.A 3rd Year (G)	28	28	17	11	28	100
2012-13	B.A 1st Year (H)	24	22	8	14	18	82
	B.A 1st Year (G)	52	50	21	29	25	50
	B.A 2nd Year (H)	32	32	13	19	31	97
	B.A 2nd Year (G)	16	16	8	8	5	31

	B.A 3rd Year (H)	45	45	23	22	43	96
	B.A 3rd Year (G)	14	14	8	6	14	100
2013-14	B.A 1st Year (H)	41	40	17	23	29	73
	B.A 1st Year (G)	79	78	38	40	54	69
	B.A 2nd Year (H)	17	17	6	11	16	94
	B.A 2nd Year (G)	43	43	15	28	38	88
	B.A 3rd Year (H)	32	32	14	18	25	78
	B.A 3rd Year (G)	7	7	0	7	6	86

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A Hons Bengali	100%	Nil	Nil
M.A	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- Nil

29. Student Progression-

Student Prgression	Against % enrolled
UG to PG	30%
PG to M. Phil	-
PG to Ph.D	-
Ph.D to Post Doctoral	-
Employed Campus Selection Other than campus Recruitment	-
Entrepreneurship/ Self Employment	-

30. Details of Infrastructural Facilities
    a. **Library**- No departmental Library
    b. **Internet facility for staff and students**-.Yes, in the central library
    c. **Classrooms with ICT**- 1 smart class room with ICT
    d. **Laboratories**- N.A

31. Number of students receiving financial assistance from college, university, government or other agencies-
The students belonging to backward classes like SC, ST and minorities allowed financial assistance from government. The poor students allowed exemption from tuition fees by the college. However it is difficult to ascertain the exact number of students benefitted.

For more details see the annexure.

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts-
The eminent personalities in the field of Bengali Literature are invited for seminars and lectures for academic up-liftmen of the students.

33. Teaching methods adopted to improve student learning-
Movies and other audio visuals related to the curriculum are often shown to the students to create interest among them.

34. Participation in Institutional Social Responsibility and Extension Activities-
The students of the department take part actively in societal development through NSS. In addition to the NSS programme, the students extended their activities in performing cultural programmes in different festive days.

35. SWOC Analysis of the department and future plan-

Strength:	Weaknesses:
✓ The skilled and adequately efficient academician	✖ The quality of the students is not sufficiently skilled. Most of the students are from economically backward society and first generation learners.

Opportunities:	Challenges
➢ The involvement of eminent personalities in the field of Bengali Literature, Drama in the P.G curriculum under the framed programme of C.U. It will ensure a brilliant academic destination for the department. The P.G Faculty members of the department of Bengali are specialized in the components of the curriculum.	o The University of Calcutta has given permission for opening P.G courses in different neighbouring colleges of Naba Ballygunge Mahavidyalaya. The P.G course of the college is self-financing. The growing competition is the major challenge for the P.G course. Moreover the UG students belonging to poorer section require regular earning for maintaining their livelihood. So they fail to attend the college on a regular basis. So the results are not satisfactory in regards to the contribution of the experts. This is a major challenge faced by the UG section of the department.

Future Plans:

❖ The department should ensure that the students would get established in their life through proper training and counselling given by the department.

EVALUATIVE REPORT OF THE DEPARTMENT OF COMMERCE

1. **Name of the Department- Commerce**

2. **Year of Establishment-1985**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-** M.Com in Accounting and Finance, M.Com in Marketing, B.Com Honours in Accounting and Finance, B.Com Honours in Marketing, B.Com gen in Accounting and Finance, B.Com Gen in Marketing

4. **Names of Interdisciplinary courses and the departments/ units involved-** Nil

5. **Annual/ Semester/ Choice based credit system (Programme wise)-** Annual system(both UG and PG as per syllabus of University of Calcutta)

6. **Participation of the department in the courses offered by other departments-**Nil

7. **Courses in collaboration with other universities, industries, foreign institutions etc-** Nil

8. **Details of courses/ programmes discontinued (if any) with reasons-** B.B.A (due to inadequate students and the course was self-financing and the fund was not sufficient to continue the course)

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	01	01*
Associate Professors	03	03
Assistant Professors	03	03

*Principal of the college

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr. Sukamal Datta	M.Com, Ph.D	Principal	Accounting	32 Years	1
Nirmal Kumar Dutta	M.Com	Associate Professor	Accounting and Finance	33 Years	Nil
Dr. Lakshmishree Ghosh (Das)	M.Com, L.L.B, Ph.D	Associate Professor	Accounting and Finance	30 Years	Nil
Tamal Taru Roy	M.Com, M.Phil	Associate Professor	Accounting and Finance	19 Years	Nil
Santanu Mandal	M.Com, B.Lib.Sc.	Assistant Professor	Accounting and Finance	13 Years	Nil
Tushar Kanti Das	M.Com, B.T, M.Phil	Assistant Professor	Accounting and Finance	5 Years	Nil
Dulal Chandra Saha	M.Com, B.Ed	Govt approved ptt	Accounting and Finance	25 Years	Nil
Ujjaini Paul	M.Com, P.G.D.F.M	Govt approved ptt	Accounting and Finance	7 Years	Nil
Arkaprava Chakraborty	M.Com, M.Phil	Guest faculty	Accounting and Finance	3 Years	Nil
Anup Kumar Saha	M.Sc, M.Tech	Assistant Professor	Differential Equation	1 Year	Nil
Biswajit Pal	M.Com, M.Phil	Contractual Full time college approved	Accounting and Finance	6 Years	Nil
Pradip Deb	M.Sc,CA IIB	Guest	Algebra	9 Years	Nil

11. **List of senior visiting faculty-** Nil

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-**

Name	1st Year	2nd Year	3rd Year
Arkaprava Chakraborty		13.4%	4.2%
Pradip Deb	3.5 %		4%
Sanchita Dutta	1.7%		
Sriparna Biswas			2.1%

Program	% of lectures delivered by temporary faculty
M.Com (1st Year)	90%
M.Com (2nd Year)	90%

13. **Student- Teacher Ratio (Programme wise)-**

S.No.	Program	Ratio
1	B.Com 1st Year (H & G)	12:1
2	B.Com 2nd Year (H & G)	18:1
3	B.Com 3rd Year (H & G)	8:1
4	M.Com (1st Year)	4:1
5	M.Com (2nd Year)	3:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled-** Nil

15. **Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG**

Highest Qualification	Teaching Faculty
Ph.D	02
M.Phil	04
M.Com	04
M.Sc	02

16. **Number of faculty with ongoing projects from a)National b) International funding agencies and grants received**-Nil

17. **Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received**- Nil

18. **Research Centre/ facility recognized by the University-** N.A

19. **Publications-** Please refer to annexure for details.

Publication per faculty

List of Research Publications in referred journals-

International Journals-

National Journals-

S.No.	Name of Journal	Name of article	ISSN Number	Date of Publication

Chapters written in books- Nil

Subject	Name Of The Chapter	ISBN /ISSN No.	NME/ILLL

Books Edited-

20. **Areas of consultancy and income generated -** One of the faculty members, a fellow member of the I.C.A.I, providing expertise regarding cost analysis and other financial affairs at free of cost.

21. **Faculty as members in-**

National Committees - Nil

International Committees- Nil

Editorial Boards-

Name	Editirial Broad Members of Commerce Dept.
Nirmal Kumar Dutta	i. *Green Marketing* (ISBN 978-81-923-645-1-3) ii. *FDI in Multi Brand Relating in India* (ISBN 978-81-923-645-1-3) iii. *The Way* (ISSN 2278-6961)
Dr. Lakshmishree Ghosh	i. *FDI in Multi Brand Relating in India* (ISBN 978-81-923-645-1-3) ii. *The Way* (ISSN 2278-6961)
Tamal Taru Roy	i. *Green Marketing* (ISBN 978-81-923-645-1-3) ii. *FDI in Multi Brand Relating in India* (ISBN 978-81-923-645-1-3) iii. *The Way* (ISSN 2278-6961) iv. *Vivekananda Bahurupe* (ISBN 978-81-923-645-4-4)
Santanu Mandal	i. *FDI in Multi Brand Relating in India* (ISBN 978-81-923-645-1-3) ii. *The Way* (ISSN 2278-6961)
Tushar Kanti Das	i. *FDI in Multi Brand Relating in India* (ISBN 978-81-923-645-1-3) ii. *The Way* (ISSN 2278-6961)

22. **Student projects-**

Percentage of students who have done in house projects including inter- departmental/ programmes-

Program	% of students
EVS	100

Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies- Nil

23. **Awards/ Recognitions received by faculty and students-** Nil

24. **List of eminent academicians and scientists/ visitors to the department-** The renowned academicians in the field of Commerce and Management who visited the department for seminar and lectures and as faculty are: Prof. Bhabatosh Banerjee, Prof. Barin Kumar Basu, Prof. Jubaranjan Dandapath, Prof. Swagata Sen, Prof. Jayanta Sil (from IIFT), Prof. Jadav Kumar Das (University of Calcutta), Prof. Prema Lama (University of Calcutta), Prof. Dhirendra Nath Konar (Kalyani University), Prof. Ishita Mukhopadhaya (University of Calcutta), Prof. Asish Kumar Banerjee (former VC of C.U.), Prof. H.S Shylendra, Geraldine Forbes (University of Oswego), Prof. R.K Banerjee (EIILM), Dr. Ashish K. Banerjee (IIM), Dr. Basab Choudhury (VC, WBSU), Prof. Kartik Chandra Pal (V.U), Prof. D.K Ghosh (chairman, RADILINK COMMUNICATIONS), Mr. Nirmalya Mukherjee (Bengal Chamber of Commerce), Prof.P.Khalder (Dean of faculty,Tripura University), Prof. Mamata Roy (former pro VC, Finance), Ajitava Ray Choudhury (Jadavpur University), Swami Atmapriyananda (president, Ramkrishna Mission, Vivekanda University)

25. **Seminars/ Conferences/ Workshops organized and the source of funding**

National- 2

Topic of the seminar	Funded	Date
Green Marketing and Global Environment	UGC	04.02.2012
FDI in Multi Brand Retailing in India	UGC	18.11.2013

International- Nil

26. **Student Profile programme wise / course wise**:

Year	Name of the Course/ Programme	Admitted	Selected/ Appeared	Enrolled		Pass	Percentage
				Male	Female		
2010 - 11	B.Com 1st Year (H)	175	170	140	30	57	34
	B.Com 1st Year (G)	92	89	75	14	38	43
	B.Com 2nd Year (H)	67	67	41	26	67	100
	B.Com 2nd Year (G)	115	115	87	28	104	90
	B.Com 3rd Year (H)	42	42	32	10	42	100
	B.Com 3rd Year (G)	81	81	68	13	57	70
2011-12	B.Com 1st Year (H)	92	88	60	28	78	89
	B.Com 1st Year (G)	113	111	102	9	49	44
	B.Com 2nd Year (H)	142	142	118	24	31	22
	B.Com 2nd Year (G)	30	30	20	10	20	67
	B.Com 3rd Year (H)	63	63	39	24	58	92
	B.Com 3rd Year (G)	114	114	89	25	65	57
2012-13	B.Com 1st Year (H)	102	98	72	26	66	67
	B.Com 1st Year (G)	101	96	83	13	50	52
	B.Com 2nd Year (H)	115	115	79	36	104	90
	B.Com 2nd Year (G)	40	40	33	7	39	98

	B.Com 3rd Year (H)	43	43	39	4	28	65
	B.Com 3rd Year (G)	82	82	62	20	47	57
2013-14	B.Com 1st Year (H)	91	90	61	29	77	86
	B.Com 1st Year (G)	102	102	88	14	13	13
	B.Com 2nd Year (H)	73	73	51	22	68	93
	B.Com 2nd Year (G)	52	52	41	11	52	100
	B.Com 3rd Year (H)	67	67	56	11	47	70
	B.Com 3rd Year (G)	97	97	78	9	30	31

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Com	75%	25%	-
M.Com	80%	20%	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- Data is not Available

29. Student Progression-

Student Prgression	Against % enrolled
UG to PG	15%
PG to M. Phil	-
PG to Ph.D	-
Ph.D to Post Doctoral	-
Employed Campus Selection Other than campus Recruitment	-
Entrepreneurship/ Self Employment	-

30. Details of Infrastructural Facilities
   a. **Library**- No departmental Library
   b. **Internet facility for staff and students**-.Yes, in the central library
   c. **Classrooms with ICT**- 1 smart class room with ICT
   d. **Laboratories**- 1 computer lab.

31. Number of students receiving financial assistance from college, university, government or other agencies- Nil

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- Special lectures are organized by the department by the eminent personalities in the Modern trend of Commerce and Management Education. The Premier Institutes like Institute of Cost Accountancy of India, Company Secretaries of India in the field of Finance Education are also delivering presentation for skill development and improved the quality of output of the departmental students.

33. Teaching methods adopted to improve student learning- The department frames the plan of teaching with the time schedule of the departmental teachers and the Head of the Department monitors the entire plan of work and consults the students for any academic grievances.

34. Participation in Institutional Social Responsibility and Extension Activities- NSS

35. SWOC Analysis of the department and future plan-

Strengths:	Weaknesses:
✓ Quality teaching, modern methodology of teaching aids, division of the curriculum, eminent faculty members from host University and other Universities of West Bengal, providing of infrastructure for internship to grow academic industry interface.	✖ The quality of the students is not adequately skilled and most of the students are from poorer section and first generation learners.

Opportunities:	Challenges
➢ The College is running with its PG course since 2013 under the affiliation of C.U. and the strengths of the students are increasing every year. The college authority is providing internship to the students for academic and professional enrichment. ➢ In future days, the department will provide number of eminent scholars with the eminent teaching faculties associated with the department.	o The neighbouring colleges of Naba Ballygunge Mahavidyalaya have been given permission by CU for opening P.G courses in commerce. However with a quality teaching by eminent faculties in the field of finance and management can ensure sustainability of the P.G course in commence. o Growing competence and make it unique is the major challenge of the department.

Future Plans:

❖ The department will initiate number of certificate and allied courses for curriculum development, to remove the gap between academics and industries and the department will ensure new courses for the career development of the outgoing students. It will introduce the coaching for NET, SET, certificate course with NSDC, NSDA etc.

EVALUATIVE REPORT OF THE DEPARTMENT OF EDUCATION

1. **Name of the Department-Education**

2. **Year of Establishment- 2005**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)** –UG (General)

4. **Names of Interdisciplinary courses and the departments/ units involved-** Nil

5. **Annual/ Semester/ Choice based credit system (Programme wise)-** UG - Annual

6. **Participation of the department in the courses offered by other departments-**Nil

7. **Courses in collaboration with other universities, industries, foreign institutions etc-** Nil

8. **Details of courses/ programmes discontinued (if any) with reasons-** Nil

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professors	01	01

Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Madhumita khan	M.Ed. ,M.A. (Education & Geography), B.ED	Assistant professor	History of Education, Environmental Education	1 Year	Nil
Shefali Mondal	M.A., B.ED.	Guest Lecturer	History of Education & Mental Hygiene	2 Years	Nil

10 List of senior visiting faculty- Nil

11 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- Nil

12 Student- Teacher Ratio (Programme wise)

S.No.	Program	Ratio
1	1st Year	73:1
2	2nd Year	70:1
3	3rd Year	29:1

13 Number of academic support staff (technical) and administrative staff; sanctioned and filled- Nil

14 Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG – N.A

Highest Qualification	Teaching Faculty
Ph.D	-
M.Phil	-
M.A	02

15 Number of faculty with ongoing projects from a)National b) International funding agencies and grants received-Nil

16 Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- Nil

17 Research Centre/ facility recognized by the University- Nil

18 Publications- Please refer to annexure for details
    a. **Publication per faculty**
    b. **List of Research Publications in referred journals-**

International Journals- Nil

National Journals- Nil

S.No.	Name of Journal	Name of article	ISSN Number	Date of Publication

Chapters written in books-Nil

Subject	Name Of The Chapter	ISBN /ISSN No.	NME/ILLL

Books Edited- Nil

19 Areas of consultancy and income generated- Nil

20 Faculty as members in-
   a) **National Committees** – Nil
   b) **International Committees** – Nil
   c) **Editorial Boards**- Nil

21 Student projects-
   a) **Percentage of students who have done in house projects including inter- departmental/ programmes-**

Program	% of students
EVS	100

   b) **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-** Nil

22 Awards/ Recognitions received by faculty and students- Nil

23 List of eminent academicians and scientists/ visitors to the department - Nil

24 Seminars/ Conferences/ Workshops organized and the source of funding
   a. National- Nil
   b. International- Nil

25 Student Profile programme wise / course wise:

Year	Name of the Course/ Programme	Admitted	Selected/ Appeared	Enrolled		Pass	Percentage
				Male	Female		
	B.A 1st Year (G)	33	32	21	11	19	59
2010 - 11	B.A 2nd Year (G)	56	55	36	19	49	88

	B.A 3rd Year (G)	53	52	28	24	32	60
2011-12	B.A 1st Year (G)	93	92	58	34	24	26
	B.A 2nd Year (G)	32	31	24	7	18	26
	B.A 3rd Year (G)	55	55	36	19	49	89
2012-13	B.A 1st Year (G)	97	96	53	43	58	60
	B.A 2nd Year (G)	54	54	31	23	22	41
	B.A 3rd Year (G)	25	25	18	7	15	60
2013-14	B.A 1st Year (G)	152	151	99	52	49	32
	B.A 2nd Year (G)	85	85	45	40	59	69
	B.A 3rd Year (G)	40	40	17	23	27	68

26 Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A (General)	100%	NIL	NIL

27 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- Nil

28 Student Progression- Nil

Student Prgression	Against % enrolled
UG to PG	-
PG to M. Phil	-
PG to Ph.D	-
Ph.D to Post Doctoral	-
Employed Campus Selection Other than campus Recruitment	-
Entrepreneurship/ Self Employment	-

29 Details of Infrastructural Facilities
a) **Library**- No departmental Library
b) **Internet facility for staff and students**-.Yes, in the central library
c) **Classrooms with ICT**- 1 smart class room with ICT
d) **Laboratories**- N.A

30 Number of students receiving financial assistance from college, university, government or other agencies- Nil

31 Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts-

Topic of Special Lecture	Expert	Date
Primary and Women's Education in India	Dr. Minati Saha (Asst. Professor of Murali Dhar Girls' College)	02-04-2015

32 Teaching methods adopted to improve student learning –
a) **Discussion**
b) **Students' seminar**
c) **Debate**

33 Participation in Institutional Social Responsibility and Extension Activities - NSS

34 SWOC Analysis of the department and future plan-

Strengths:	Weaknesses:
✓ UGC Qualified CSC recommended faculty. ✓ Being a very popular subject, most of students impress their eagerness to student this subject. This accounts large no of student of the department**.**	✗ Most of the students come from economically backward family and they are fast generation learners. ✗ This accounts for the poor attendance and high dropout rate.
Opportunities:	Challenges
➢ Library books, remedial classes, special classes are arranged to assist the week students to come to the classes on a regular basis.	o To make the student attend the classes regularly o To better the academic performance of the student

Future Plans:

❖ To open honours course in this subject.
❖ To purchase more books and to introduce ICT based teaching and learning.

EVALUATIVE REPORT OF THE DEPARTMENT OF ENGLISH

1. **Name of the Department- English**

2. **Year of Establishment- 1985**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)**-UG (Honours & General)

4. **Names of Interdisciplinary courses and the departments/ units involved**- Nil

5. **Annual/ Semester/ Choice based credit system (Programme wise)**- UG- Annual

6. **Participation of the department in the courses offered by other departments**- Nil

7. **Courses in collaboration with other universities, industries, foreign institutions etc**- Nil

8. **Details of courses/ programmes discontinued (if any) with reasons**- Nil

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professors	01	01*

*on lien

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr Oindila Ghosh*	MA, Ph.D	Asst. Prof	Thomas Hardy	8 Years, 3 Months	Nil
Debojyoti Dan	MA.	CWTT(Govt. approved)	Post modernism	6 years	Nil
Anwesha Sengupta	MA.	CWTT(Govt. approved)	Indian Writings in English	6 years	Nil
Namrata Chowdhury	MA.	Guest	Post Colonial Literature	6 Months	Nil
Ria Roy Choudhury	MA.	Guest	Jane Austen, Anthony Trollope, Renaissance Drama	6 Months	Nil
Sayani Biswas	MA.	Guest	Postmodernist Fiction, Utopian Literature	6 Months	Nil

*on lien

11. **List of senior visiting faculty-** Nil

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-** Nil

S.No.	Name of the faculty	B.A 1st Year	B.A 2nd Year	B.A 3rd Year
1	Namrata Chowdhury	27%	18%	15%
2	Ria Roy Choudhury	27%	18%	15%
3	Sayani Biswas	27%	18%	15%

13. **Student- Teacher Ratio (Programme wise)-**

S.No.	Programme	Ratio
1	**First Year (Hons & Gen)**	**65:1**
2	**Second Year (Hons & Gen)**	**3:1**
3	**Third Year B.A (Hons & Gen)**	**3:1**

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled-** Nil

15. **Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG:**

Highest Qualification	Teaching Faculty
Ph.D	01*
M.Phil	-
M.A	05

*on lien

16. **Number of faculty with ongoing projects from a)National b) International funding agencies and grants received-** Nil

17. **Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received-** Nil

18. **Research Centre/ facility recognized by the University-** Nil

19. **Publications-** Please refer to annexure for details

Publication per faculty

Number of papers published in peer reviewed journals(National/ International) by faculty and students

Number of Publications listed in International Database (For Ex Web of Science, Scopus, Humanities International complete, Dare Database, International Social Science Directory, EBSCO host, etc.)

- Monographs

- Chapter in Books

- Books Edited

- Books with ISBN/ISSN numbers with details of publishers

- Citation Index

- SNIP

- SJR

- Impact factor

- H-index

20. **Areas of consultancy and income generated- Income generated from sale of departmental journal –**

Year	Amount in Rs.
2013	2100/-
2014	2100/-

21. **Faculty as members in-**
    a. **National Committees** - Nil
    b. **International Committees** - Nil
    c. **Editorial Boards-**

S. No.	Name of the Faculty	Editorial Position	Name of the Journal	ISBN #
1	Dr. Oindrila Ghosh (On Lien)	Editor in Chief	*Efflorescence*	ISSN 2278-3873
		Member	*Vivekananda Bahurupe*	ISBN 978-81-923645-4-4
2	Debojyoti Dan	Member	*Efflorescence*	ISSN 2278-3873
3	Anwesha Sengupta	Member	*Efflorescence*	ISSN 2278-3873

22. Student projects-
   a) Percentage of students who have done in house projects including inter- departmental/ programmes-

Program	% of students
EVS	100

   b) Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies- Nil

23. Awards/ Recognitions received by faculty and students-

Name	Award	Year
Dr. Oindrila Ghosh	Charles Wallace National Trust Award	2009
	Frank Pinion Award, The Thomas Hardy Society, UK	2014
	Associateship in Inter University Centre of IIAS, Shimla	2015-17

24. **List of eminent academicians and scientists/ visitors to the department** –

S.No.	Name of the Speakers	Institution Attached and Designation	Year	Funding Agency
1	Dr Sajni Mukherjee	Retired Professor, Department of English, Jadavpur University	2008	UGC
2	Dr. Jayati Gupta	Professor, Department of English, West Bengal State University and Former Professor of erstwhile Presidency College	2008	UGC
3	Dr. Shanta Datta	Professor, Department of English, Presidency University and Former Professor of English, Jadavpur University	2008	UGC

25. **Seminars/ Conferences/ Workshops organized and the source of funding**
   a. National- Nil
   b. International- Nil

26. Student Profile programme wise / course wise:

Year	Name of the Course/ Programme	Admitted	Selected/ Appeared	Enrolled		Pass	Percentage
				Male	Female		
2010 - 11	B.A 1st Year (H)	18	17	9	8	11	65
	B.A 1st Year (G)	10	9	3	6	8	89
	B.A 2nd Year (H)	7	7	3	4	5	71
	B.A 2nd Year (G)	6	6	2	4	5	83
	B.A 3rd Year (H)	5	5	1	4	5	100
	B.A 3rd Year (G)	11	10	4	6	9	90
2011-12	B.A 1st Year (H)	13	11	2	9	2	18
	B.A 1st Year (G)	7	6	3	3	2	33
	B.A 2nd Year (H)	2	2	0	2	2	100
	B.A 2nd Year (G)	17	17	9	8	9	53
	B.A 3rd Year (H)	5	5	1	4	5	100
	B.A 3rd	10	10	5	5	10	100

	Year (G)						
2012-13	B.A 1st Year (H)	14	13	3	10	4	31
	B.A 1st Year (G)	6	6	4	2	2	33
	B.A 2nd Year (H)	5	5	2	3	3	60
	B.A 2nd Year (G)	14	14	5	9	6	43
	B.A 3rd Year (H)	2	2	0	2	2	100
	B.A 3rd Year (G)	13	13	7	6	13	100
2013-14	B.A 1st Year (H)	14	14	9	5	6	43
	B.A 1st Year (G)	13	13	8	5	10	77
	B.A 2nd Year (H)	6	6	3	3	6	100
	B.A 2nd Year (G)	8	8	1	7	6	75
	B.A 3rd Year (H)	3	3	-	3	3	100
	B.A 3rd Year (G)	8	8	3	5	8	100

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services etc.- Nil

29. Student Progression-

Student Prgression	Against % enrolled
UG to PG	8 Students (2011Onwards)
PG to M. Phil	-
PG to Ph.D	-
Ph.D to Post Doctoral	-
Employed Campus Selection Other than campus Recruitment	Data not available
Entrepreneurship/ Self Employment	

30. Details of Infrastructural Facilities
   a) **Library**- No departmental Library
   b) **Internet facility for staff and students**-.Yes, in the central library
   c) **Classrooms with ICT**- 1 smart class room with ICT
   d) **Laboratories**- N.A

31. Number of students receiving financial assistance from college, university, government or other agencies - Nil

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- 3

Date	Seminar	Topic	Expert
16.12.08	State Level	Angel or fallen Woman? Depiction of Women in the literature of the	Dr. Swati Ganguly, Reader of Dept. of

		Victorian Period	English, Viswa Bharati University and Prof. Manu Auddy, Associate Professor, Department of English, Haldia Government College and formerly attached to erstwhile Presidency College
10/02/12	Departmental	Charles Dickens' Bicentenary	Dr. Arpa Ghosh (Associate Professor, Vivekananda College for Women)
23/04/15	Departmental	William Shakespeare:450	Shri Ramit Samaddar (Assistant Professor of English, Jadavpur University)

33. **Teaching methods adopted to improve student learning-**
   a) **Discussion**
   b) **Students' seminar**
   c) **Debate**
   d) **PPT**
   e) **Screening Movies**

34. **Participation in Institutional Social Responsibility and Extension Activities-** NSS

35. SWOC Analysis of the department and future plan-

Strengths:	Weaknesses:
✓ Adoption of optimum teaching aids (including technological, like PowerPoint presentation) to facilitate the teaching-learning process and stepping beyond the strict conventional lecture-method for furtherance of learning and betterment of motivation ✓ Regular class assignments/tests and consequent feedback to evaluate and enhance the students' academic progress ✓ Active student-participation in various departmental programmes ✓ Projects in peer-group that enhance the research aptitude	✖ The lack of receptivity of the students which is detrimental to the teaching-learning process ✖ No language laboratory for Communicative English classes ✖ Lack of fund to afford reference books ✖ Poor attendance of the students
Opportunities:	Challenges:
➢ Projects in peer-group that enhance the research aptitude ➢ Academic Programmes like students' seminars are organized to bring out the latent talents of the students ➢ Invited lectures have been organized where academicians give lectures on their areas of specialization to enrich the students' knowledge ➢ Facility of Journals (departmental journal with an ISSN number) and Magazines that encourage the students and boost their creative skills	o Quality of students and their proficiency in language being detrimental o No Language laboratory and departmental library

Future Plan

❖ To subscribe e-journals and other international journals.

❖ To organize a departmental library and language laboratory.

EVALUATIVE REPORT OF THE DEPARTMENT OF ECONOMICS

1. Name of the Department – Economics

2. Year of Establishment - 1985

3.Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.) - UG (General)

4. Names of Interdisciplinary courses and the departments/ units involved- Nil

5.Annual/ Semester/ Choice based credit system (Programme wise)- B.A.-Annual

6.Participation of the department in the courses offered by other departments- Nil

7.Courses in collaboration with other universities, industries, foreign institutions etc- Nil

8.Details of courses/ programmes discontinued (if any) with reasons - Nil

9.Number of Teaching posts

Teaching posts	Sanctioned	Filled
Professors	-	-
Associate Professors	01	01
Assistant Professors	01	01

10.Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4
Debi Prasad Lahiri	M.A.	Associate Professor	Monetary Economics & Banking	27 Years	Nil

Md. Hasanuzza man	M.A.	Asst. Professor	Agricult ural Econom ics	1 Year	Nil
Sanchita Datta	M.Sc, M.Phil.	Guest lecturer	Agricult ural Econom ics	14 Years	Nil
Sriparna Biswas	M.Sc	Guest lecturer	Internati onal Trade	13 Years	Nil

11. List of senior visiting faculty – Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- Nil

13. Student- Teacher Ratio (Programme wise)-

S.No.	Program	Ratio
1	B.A 1st Year (H)	6:1
2	B.A 2nd Year (H)	5:1
3	B.A 3rd Year (H)	3:2
4	B.A 1st Year (G)	40:1
5	B.A 2nd Year (G)	28:1
6	B.A 3rd Year (G)	30:1

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled- Nil

15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG

Highest Qualification	Teaching Faculty
Ph.D	-
M.A	02
M.Sc	02

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received- Nil

17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received - Nil

18. Research Centre/ facility recognized by the University- Nil

19. Publications - Please refer to annexure for details
   Publication per faculty -
   List of Research Publications in referred journals-
   a. International Journals-

   b. National Journals-

S.No.	Name of Journal	Name of article	ISSN Number	Date of Publication

Chapters written in books-

Subject	Name Of The Chapter	ISBN /ISSN No.	NME/ILLL

Books Edited-

20. Areas of consultancy and income generated- The teachers engaged in providing consultancy for academic development beyond P.G curriculum like guidance for NET, SET etc. honorary.

21. Faculty as members in-
   a. **National Committees** - Nil
   b. **International Committees-** Nil

c. **Editorial Boards -**

Name	Editorial Broad Members of Economics Dept.
Debi Prasad Lahiri	i) Departmental journal *Alekhya* ISSN 2277-8403. ii) *Microfinance and Women's Empowerment in India* edited book published in July 2012 by Naba Ballygunge Mahavidyalaya, ISBN: 978-81-923645-0-6.
Md. Hasanuzzaman	i. Departmental journal *Alekhya* ISSN 2277-8403.
Sanchita Datta	i) Departmental journal *Alekhya* ISSN 2277-8403. ii) *Microfinance and Women's Empowerment in India* edited book published in July 2012 by Naba Ballygunge Mahavidyalaya, ISBN: 978-81-923645-0-6.
Sriparna Biswas	i) Departmental journal *Alekhya* ISSN 2277-8403.

22. Student projects-
- **Percentage of students who have done in house projects including inter- departmental/ programmes-** Nil

- **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-** Nil

23. Awards/ Recognitions received by faculty and students - Nil

24. List of eminent academicians and scientists/ visitors to the department –

S. No.	Name	Designation
1	Dr. Geraldine Forbes	The distinguished Professor of History, Oswego University, New York
2	Dr. H.S. Shylendra,	Professor of Economics. Institute of Rural Management.
3	Dr. Atanu Thakur	Head of the Department of Economics, Vivekananda College, Kolkata.

| 4 | Dr. Renuka Sane | Research Economist, Indira Gandhi Institute of Development Research, Mumbai |
| 5 | Dr. Prabhat Datta | Professor of Political Science, University of Calcutta |

And many other eminent academicians graced the department.

25. Seminars/ Conferences/ Workshops organized and the source of funding

a) National- Nil

b) International- Nil

26. Student Profile programme wise / course wise:

Year	Name of the Course/ Programme	Admitted	Enrolled	Enrolled		Pass	Percentage
				Male	Female		
2010 - 11	B.A 1st Year	19	16	10	06	8	50
	B.A 2nd Year	8	4	3	1	4	100
	B.A 3rd Year	7	5	5	0	4	80
2011-12	B.A 1st Year	27	17	10	7	2	12
	B.A 2nd Year	20	15	9	6	14	93
	B.A 3rd Year	8	3	2	1	2	67

Year							
2012-13	B.A 1st Year	16	16	10	6	8	50
	B.A 2nd Year	5	5	4	1	4	80
	B.A 3rd Year	4	4	2	2	3	75
2013-14							
	B.A 1st Year	11	11	9	2	1	10
	B.A 2nd Year	2	2	0	2	1	50
	B.A 3rd Year	3	3	2	1	2	67

Year	Name of the Course/ Programme	Admitted	Selected/ Appeared	Enrolled		Pass	Percentage
				Male	Female		
2010 - 11	B.Com 1st Year (H)	175	170	140	30	57	34
	B.Com 1st Year (G)	93	89	75	14	38	43
	B.Com 2nd Year (H)	69	67	41	26	67	100
	B.Com 2nd Year (G)	116	115	87	28	104	90
	B.Com 3rd Year (H)	43	42	32	10	42	100
	B.Com 3rd Year (G)	82	81	68	13	57	70

2011-12	B.Com 1st Year (H)	90	88	60	28	78	89
	B.Com 1st Year (G)	113	111	102	9	49	44
	B.Com 2nd Year (H)	143	142	118	24	31	22
	B.Com 2nd Year (G)	32	30	20	10	20	67
	B.Com 3rd Year (H)	65	63	39	24	58	92
	B.Com 3rd Year (G)	115	114	89	25	65	57
2012-13	B.Com 1st Year (H)	98	98	72	26	66	67
	B.Com 1st Year (G)	96	96	83	13	50	52
	B.Com 2nd Year (H)	115	115	79	36	104	90
	B.Com 2nd Year (G)	40	40	33	7	39	98
	B.Com 3rd Year (H)	43	43	39	4	28	65
	B.Com 3rd Year (G)	82	82	62	20	47	57
2013-14	B.Com 1st Year (H)	90	90	61	29	77	86
	B.Com 1st Year (G)	102	102	88	14	13	13
	B.Com 2nd Year	73	73	51	22	68	93

(H)					
B.Com 2nd Year (G)	52	52	41	11	52	100
B.Com 3rd Year (H)	67	67	56	11	47	70
B.Com 3rd Year (G)	97	97	78	9	30	31

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Com (H) in Accounts &Finance	95%	5%	Nil
B.Com (H) in Marketing	100%	Nil	Nil
B.Com (G) Accounts & Finance	96%	4%	Nil
B.Com (G) Marketing	100%	Nil	Nil
B.A.			
M.Com Accounts & Finance	96%	4%	Nil
M.Com Marketing	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services etc.- Nil

29. Student Progression-

Student Prgression	Against % enrolled
UG to PG	10%
PG to M. Phil	-
PG to Ph.D	-
Ph.D to Post Doctoral	-
Employed Campus Selection Other than campus Recruitment	5%
Entrepreneurship/ Self Employment	-

30. Details of Infrastructural Facilities

    a. **Library**- No departmental Library
    b. **Internet facility for staff and students**-.Yes, in the central library
    c. **Classrooms with ICT**- 1 smart class room with ICT
    d. **Laboratories**- N.A

31. Number of students receiving financial assistance from college, university, government or other agencies-

The students belonging to backward classes like SC, ST and minorities allowed financial assistance from government. The poor students allowed exemption from tuition fees by the college. However it is difficult to ascertain the exact number of students benefitted.

For more details see the annexure.

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- Nil

33. Teaching methods adopted to improve student learning-

    a) Educational tours.

    b) Special classes arranged for the academically backward students.

    c) Regular remedial classes arranged for the academically backward students.

34. Participation in Institutional Social Responsibility and Extension Activities- The students of the department take part actively in societal development through NSS.

35. SWOC Analysis of the department and future plan-

Strengths:	Weaknesses:
✓ Optimum teacher ratio. ✓ UGC qualified West Bengal College Service Commission recommended faculty members.	✖ Most of the students come from ecumenically backward family and they are fast generation learner. This accounts for the poor attendance and high dropout rate.
Opportunities: ➢ Library books remedial classes, special classes are arranged to assist the week students to come to the classes on a regular basis.	Challenges ○ To make the student attend the classes regularly ○ To better the academic performance of the student

Future Plans:

❖ To open honours course in the subject.
❖ To purchase more books and introduce of ICT based teaching and learning.

EVALUATIVE REPORT OF THE DEPARTMENT OF HINDI

1. **Name of the Department-Hindi**

2. **Year of Establishment-1985**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.) -** U.G (General)

4. **Names of Interdisciplinary courses and the departments/ units involved-** Nil

5. **Annual/ Semester/ Choice based credit system (Programme wise)-** UG – Annual

6. **Participation of the department in the courses offered by other departments-**Nil

7. **Courses in collaboration with other universities, industries, foreign institutions etc-** Nil

8. **Details of courses/ programmes discontinued (if any) with reasons-** Nil

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professors	01	01

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr. Manisha Shaw	M.A, Ph.D	Assistant Professor	*Premchand aur Sharadchandra Ke Sahitya Ka Tulnatmak Adhyan*	8 years	Nil

11. **List of senior visiting faculty-** Nil

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**- Nil

13. **Student- Teacher Ratio (Programme wise)**

S.No.	Program	Ratio
1	1st Year	56:1
2	2nd Year	4:1
3	3rd Year	5:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled**- Nil

15. **Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG**

Highest Qualification	Teaching faculty
Ph.D	01
M.Phil	-

16. **Number of faculty with ongoing projects from a)National b) International funding agencies and grants received**-Nil

17. **Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received**- Nil

18. **Research Centre/ facility recognized by the University-** Nil

19. **Publications-** Please refer to Annexure for more details
    Publication per faculty
    List of Research Publications in referred journals-
    a. **International Journals-**
    b. **National Journals-**

S.no.	Name of Journal	Name of article	ISSN Number	Date of Publication

Chapters written in books-

Subject	Name Of The Chapter	ISBN /ISSN No.	NME/ILLL

Books Edited-

20. **Areas of consultancy and income generated-** Nil

21. **Faculty as members in-**
    a. **National Committees** - Nil
    b. **International Committees**- Nil
    c. **Editorial Boards**- Nil

Name	Edited books
Dr. Manisha Shaw	*Nagarjuna: Vividh Aayam*

22. **Student projects-**
- **Percentage of students who have done in house projects including inter- departmental/ programmes-**

Program	% of students
EVS	100

- **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-** Nil

23. **Awards/ Recognitions received by faculty and students-** Nil

24. **List of eminent academicians and scientists/ visitors to the department-**

S. No.	Name of the Experts	Institution to which attached
1	Professor Gopeshwar Singh	Dept. Of Hindi, Delhi University
2.	Dr. Rajshri Shukla	Dept. Of Hindi, University of Calcutta
3.	Professor Shambhunath	Former Professor, Dept. Of Hindi, University of Calcutta
4.	Professor Manju Rani Singh	Dept. Of Hindi, Viswa-Bharati University,WB.
5.	Professor Amarnath	Dept. Of Hindi, University of Calcutta

25. **Seminars/ Conferences/ Workshops organized and the source of funding**

National-1

Topic of the seminar	Funded	Year
Nagarjun Vividh Aayam – Rastriya Sangisthi	UGC	2011

International- Nil

26.**Student Profile programme wise / course wise**:

Year	Name of the Course/ Programme	Admitted	Enrolled	Enrolled		Pass	Percentage
				Male	Female		
2010 - 11	B.A 1st Year (G)	3	2	2	0	2	100
	B.A 2nd Year (G)	2	2	1	1	2	100
	B.A 3rd Year (G)	3	3	2	1	3	100
2011-12	B.A 1st Year (G)	4	4	3	1	2	50
	B.A 2nd Year (G)	1	1	1	0	1	100
	B.A 3rd Year (G)	2	3	2	1	3	100
2012-13	B.A 1st Year (G)	6	6	2	4	0	0
	B.A 2nd Year (G)	2	2	1	1	1	50

	B.A 3rd Year (G)	1	1	0	1	1	100
2013-14	B.A 1st Year (G)	9	9	2	7	8	89
	B.A 2nd Year (G)	2	2	1	1	2	100
	B.A 3rd Year (G)	1	1	0	1	1	100

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A Gen	99%	1%	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services etc.- Nil

29. Student Progression- Nil

Student Prgression	Against % enrolled
UG to PG	
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	
Entrepreneurship/ Self Employment	

Note: Department is not in a position to furnish the complete data.

30. Details of Infrastructural Facilities
   a. **Library**- No departmental Library
   b. **Internet facility for staff and students**-.Yes, in the central library
   c. **Classrooms with ICT**- 1 smart class room with ICT
   d. **Laboratories**- N.A

31. Number of students receiving financial assistance from college, university, government or other agencies- See the annexure

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts - NSS

33. Teaching methods adopted to improve student learning-
   a) **Discussion**
   b) **Students' seminar**
   c) **Debate**
   d) **PPT**

34. Participation in Institutional Social Responsibility and Extension Activities- NSS

35. SWOC Analysis of the department and future plan-

Strengths:	Weaknesses:
✓ Optimum teacher ratio. ✓ UGC qualified West Bengal College Service Commission recommended faculty members.	✖ Most of the students come from economically backward family and they are fast generation learners. This accounts for the poor attendance and high dropout rate.
Opportunities:	Challenges:
➢ Library books remedial classes, special classes are arranged to assist the week students to come to the classes on a regular basis.	o To make the student attend the classes regularly o To better the academic performance of the student

> **Future Plans:**
>
> ❖ To subscribe departmental journal and e-journal
> ❖ To conduct study tour.

EVALUATIVE REPORT OF THE DEPARTMENT OF HISTORY

1. **Name of the Department – History**

2. **Year of Establishment – 1985**

3. **Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)-** UG (General and Honours)

4. **Names of Interdisciplinary courses and the departments/ units involved-** Nil

5. **Annual/ Semester/ Choice based credit system (Programme wise)-** Nil

6. **Participation of the department in the courses offered by other departments-**Nil

7. **Courses in collaboration with other universities, industries, foreign institutions etc-** Nil

8. **Details of courses/ programmes discontinued (if any) with reasons-** Nil

9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	01	01
Assistant Professors	01	01

10. **Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt/ Ph.D./M.Phil. etc)**

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years
Dr. Manjari Ray	M.A, M.Phil	Associate Professor	Economic History of	23 years	Nil

	,Ph.D		Modern India		
Satya Ranjan Mandal	M.A	Assistant Professor	Late medieval history	7 years	Nil
Madhuparna Chakraborty	M.A, M.Phil	Permanent Part time Teacher	Social History of Modern India	6 years	Nil
Roshni Banerjee	M.A	Guest lecturer	Modern India	2 years	Nil

11. **List of senior visiting faculty-** Nil

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-**

Name of the Faculty	B.A 1st Year	B.A 2nd Year	B.A 3rd Year
Roshni Banerjee	17%	18%	19%

13. **Student- Teacher Ratio (Programme wise)-**

Sl.No.	Program	Ratio
1	B.A (H & G) 1st Year	40:1
2	B.A (H & G) 2nd Year	30:1
3	B.A (H & G) 3rd Year	16:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled** - Nil

15. **Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M.Phil/PG**

Highest Qualification	Teaching Faculty
Ph.D	01
M.Phil	01
M.A	02

16. **Number of faculty with ongoing projects from a)National b) International funding agencies and grants received** - Nil

17. **Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received** - Nil

18. **Research Centre/ facility recognized by the University** - Nil

19. **Publications**- Refer to the annexure for details

    List of Research Publications in referred journals-

    a. **International Journals-**

    b. **National Journals-**

S.No.	Name of Journal	Name of article	ISSN Number	Date of Publication

Chapters written in books-

Subject	Name Of The Chapter	ISBN /ISSN No.	NME/ILLL

Books Edited -

20. **Areas of consultancy and income generated**- Nil

21. **Faculty as members in-**
   a. **National Committees** - Nil
   b. **International Committees**- Nil
   c. **Editorial Boards**-

Name of the Faculty	Edited Book	ISBN #
Dr. Manjari Ray	Environmental History of India	ISBN 978-81-923645-6-8
Satya Ranjan Mandal		
Madhuparna Chakraborty		
Roshni Banerjee		

22. **Student projects-**
   - **Percentage of students who have done in house projects including inter- departmental/ programmes-**

Program	% of students
EVS	100

   - **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-** Nil

23. **Awards/ Recognitions received by faculty and students-** Nil

24. **List of eminent academicians and scientists/ visitors to the department-**

Sl.No.	Name	Designation
1	Dr. Chittabrata Palit	Former Professor of History, Jadavpur University
2	Dr. Mahua Sarkar	Professor of History, Jadavpur University
3	Dr.Ranabir Chakravorti	Professor. of History, Jawaharlal Nehru University
4	Dr. Sangeeta Dasgupta	Asst. Prof. of Jawaharlal Nehru University
5	Dr.Hiten Patel	Associate Prof. of Rabindra Bharati University

And many other eminent personalities have graced the department.

25.**Seminars/ Conferences/ Workshops organized and the source of funding**

National- 1

Name of the topic	Funded	Date
Environmental History of India	UGC	18-03-2014

International- Nil

26.**Student Profile programme wise / course wise**:

Year	Name of the Course/ Programme	Admitted	Enrolled	Enrolled		Pass	Percentage
				Male	Female		
2010 - 11	B.A 1st Year (H)	18	16	14	2	8	50
	B.A 1st Year (G)	75	75	50	25	48	64
	B.A 2nd Year (H)	10	9	3	6	8	89
	B.A 2nd Year (G)	98	98	51	47	64	65
	B.A 3rd Year (H)	1	1	1	0	1	100
	B.A 3rd Year (G)	45	45	27	18	42	93
2011-12	B.A 1st Year (H)	20	20	12	8	11	55
	B.A 1st Year (G)	109	108	68	40	87	81
	B.A 2nd Year (H)	7	7	7	0	7	100
	B.A 2nd Year (G)	76	76	46	30	43	57
	B.A 3rd Year (H)	9	9	6	3	9	100
	B.A 3rd Year	55	55	36	19	47	85

	(G)						
2012-13	B.A 1st Year (H)	33	33	21	12	21	64
	B.A 1st Year (G)	87	87	52	35	40	46
	B.A 2nd Year (H)	8	8	4	4	8	100
	B.A 2nd Year (G)	58	58	31	27	27	47
	B.A 3rd Year (H)	5	5	5	0	4	80
	B.A 3rd Year (G)	32	32	21	11	24	75
2013-14	B.A 1st Year (H)	14	14	10	4	5	36
	B.A 1st Year (G)	119	119	75	44	45	38
	B.A 2nd Year (H)	21	21	14	7	17	33
	B.A 2nd Year (G)	77	77	45	32	37	48
	B.A 3rd Year (H)	8	8	3	5	7	88
	B.A 3rd Year (G)	41	41	18	23	41	100

27. **Diversity of students**

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A (Hons & General)	100%	0	0

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services etc**.- Nil

29. **Student Progression**- 2014-2015

Student Prgression	Against % enrolled
UG to PG	04(data incomplete)
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	Department is not in a position to give any information on this at present.
Entrepreneurship/ Self Employment	

30. **Details of Infrastructural Facilities**
    a. **Library**- No departmental Library
    b. **Internet facility for staff and students**-.Yes, in the central library
    c. **Classrooms with ICT**- 1 smart class room with ICT
    d. **Laboratories**- N.A

31. **Number of students receiving financial assistance from college, university, government or other agencies-** Please refer annexure more details

32. **Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts-** Nil

33. **Teaching methods adopted to improve student learning**
    1. Mainly chalk talk
    2. Teaching through ICT
    3. Occasional educational tour
    4. Powerpoint Presentation
    5. Group discussion

34. **Participation in Institutional Social Responsibility and Extension Activities-** The students of the department take active part in the NSS unit of the college.

35. **SWOC Analysis of the department and future plan-**

Strengths:	**Weaknesses:**
✓ Located in almost the heart of the city and well connected through buses, trains and other services. ✓ The Department is proud to have UGC approved and West Bengal College Service Commission recommended Associate and Assistant Professors.	✖ The students of the Department generally come from economically backward families who are first generation learners and have to support their families and afford their education even at this tender age. So most of them cannot attend classes regularly and do odd jobs for their living. This accounts for the high drop-out rate and not so satisfactory academic performances.
Opportunities:	**Challenges:**
➢ Extension of the library and purchase of the departmental books ➢ Facility to make the student aware of different socio-economic programmes of the government and non-government agencies through ICT and to support the students in their studies	o To assist the economically backward students and to make them academically competent so that they can face the brave new world and settle in their lives as responsible citizens of the State o To build departmental library, extension of study and teaching through ICT

Future Plans:

❖ The Department wants to make Remedial Classes more effective and systematic so that the slow learners will not face any difficulty with other students

❖ The Department plans to hold more students' seminars, faculty exchange programmes, educational tours, use CDs and other electronic gadgets to make the studies more attractive and meaningful**.**

EVALUATIVE REPORT OF THE DEPARTMENT OF PHILOSOPHY

1. Name of the Department- Philosophy

2. Year of Establishment- 1985

3. Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D and Integrated Masters, Integrated Ph.D. etc.)- UG (General)

4. Names of Interdisciplinary courses and the departments/ units involved- Nil

5. Annual/ Semester/ Choice based credit system (Programme wise)- UG- Annual

6. Participation of the department in the courses offered by other departments- Nil

7. Courses in collaboration with other universities, industries, foreign institutions etc- Nil

8. Details of courses/ programmes discontinued (if any) with reasons- Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professors	01	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt/ Ph.D./M.Phil. etc)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4 years

| Mala Saha | MA, M.Phil | Asst. Professor | Logic | 19 Years | Nil |
| Suchismita Sarkar | MA. | Permanent Part Time | Vedanta | 12 Years | Nil |

11. List of senior visiting faculty- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty- Nil

13. Student- Teacher Ratio (Programme wise)-

Sl.No.	Programme	Ratio
1	1st Year B.A (Gen)	12:1
2	2nd Year B.A (Gen)	8:1
3	3rd Year B.A (Gen)	5:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- Nil

15.Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M. Phil/PG:

Highest Qualification	Teaching Faculty
Ph.D	-
M.Phil	01
M.A	01

16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received- Nil

17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received-Nil

18. Research Centre/ facility recognized by the University- Nil

19. Publications-   Please refer to annexure for details

Publication per faculty

Number of papers published in peer reviewed journals(National/ International) by faculty and students

Number of Publications listed in International Database (For Ex Web of Science, Scopus, Humanities International complete, Dare Database, International Social Science Directory, EBSCO host, etc.)

- Monographs

- Chapter in Books

- Books Edited

- Books with ISBN/ISSN numbers with details of publishers

- Citation Index

- SNIP

- SJR

- Impact factor

- H-index

20. Areas of consultancy and income generated- Income generated from sale of departmental journal-Nil

21. Faculty as members in-

a. **National Committees** - Nil
b. **International Committees-** Nil
c. **Editorial Boards-**

Name of the faculty	Departmental Journal
Mala Saha	
	Truth?????
Suchismita Sarkar	*On Enquiry And Knowledge*

22. **Student projects-**

- **Percentage of students who have done in house projects including inter- departmental/ programmes-**

Programme	% of Students
EVS	100

- **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-** Nil

23. **Awards/ Recognitions received by faculty and students-** Nil

24. **List of eminent academicians and visitors to the department -** Nil

25. **Seminars/ Conferences/ Workshops organized and the source of funding**

   a. National-Nil
   b. International-Nil

26. **Student Profile programme wise / course wise:**

Year	Name of the Course/ Programme	Admitted	Enrolled	Enrolled		Pass	Percentage
				Male	Female		
2010 - 11	Part I	4	3	1	2	0	0
	Part II	5	4	2	2	3	75
	Part III	9	9	3	6	8	89
2011 -12	Part I	16	16	10	6	4	25
	Part II	5	5	3	2	2	40
	Part III	4	4	3	1	4	100
2012	Part I	5	5	3	2	1	25
	Part II	7	7	4	3	3	43

-13	Part III	7	7	4	3	4	57
2013 -14	Part I	29	29	1 6	13	13	45
	Part II	10	10	3	7	5	50
	Part III	6	6	4	2	4	67

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A (General)	100%	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services etc.- Nil

29. Student Progression- Nil

Student Prgression	Against % enrolled
UG to PG	
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed Campus Selection Other than campus Recruitment	
Entrepreneurship/ Self Employment	

Department is not in a position to furnish any information on this at present.

30. Details of Infrastructural Facilities

   a. Library- Central Library
   b. Internet facility for staff and students-. In the Central Library
   c. Classrooms with ICT- One Smart Classroom with ICT
   d. Laboratories- N.A

31. Number of students receiving financial assistance from college, university, government or other agencies- Please refer to annexure for details

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- 1 Departmental seminar

Name	Subject	Date
Dr. Atashee Chatterjee Associate Professor – Jadavpur University	Euthanasia	25.09.14
Dr. Aparajita Mukherjee Associate Professor – Jadavpur University	A Comparison between Modern and Contemporary Ethical Thought	25.09.14

33. Teaching methods adopted to improve student learning-

    1) Mainly chalk talk

    2) Teaching through ICT

    3) Occasional educational tour

    4) Powerpoint Presentation

34. Participation in Institutional Social Responsibility and Extension Activities- NSS

35. SWOC Analysis of the department and future plan-

Strengths:	Weaknesses:
✓ Individual care for the students of the department.	✖ Poor attendance of the students
Opportunities:	Challenges:
➢ To make career on stress management and counselling.	o To make the subject job–oriented. o To motivate the

➤ To motivate the students to attend remedial classes and avail the personal care of the faculty members.	students to attend the classes on a regular basis.

Future Plans:

❖ To start Honours Course in the Subject.

❖ To purchase more reference books.

❖ Teaching through ICT

EVALUATIVE REPORT OF THE DEPARTMENT OF POLITICAL SCIENCE

1. Name of the Department- **Political Science**

2. Year of Establishment- **1985**

3. Names of the Programmes/ Courses offered (UG, PG, M.Phil., PhD and Integrated Masters, Integrated Ph.D. etc.)- UG (General)

4. Names of Interdisciplinary courses and the departments/ units involved- Nil

5. Annual/ Semester/ Choice based credit system (Programme wise)- UG-Annual

6. Participation of the department in the courses offered by other departments- Nil

7. Courses in collaboration with other universities, industries, foreign institutions etc- Nil

8. Details of courses/ programmes discontinued (if any) with reasons- Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professors	01	01
Guest Lecturer	03	03

10. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt/ Ph.D./M.Phil. etc)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D. students guided for the last 4
Gauranga Roy	MA	Asst. Professor	Public administration	1.5 Years	Nil
Santanu Datta	MA.	Guest Lecturer	Research Methodology	17 Years	Nil
Sutapa Koley	M.A.	Guest Lecturer	Sociological and Anthropological Issues in Politics	4 Years	Nil
Soma Chakraborty	M.A	Guest Lecturer	Local Self Government	4 Years	Nil

11. List of senior visiting faculty- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-

Name	1st Year	2nd Year	3rd Year
Santanu Datta	17%	-	-
Sutapa Koley	-	9%	14%
Soma Chakraborty	12%	18%	-

13. Student- Teacher Ratio (Programme wise) -

Sl.No.	Programme	Ratio
1	1st Year B.A (Gen)	30:1
2	2nd Year B.A (Gen)	25:1
3	3rd Year B.A (Gen)	9:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- Nil

15. Qualifications of teaching faculty with D.Sc./ D. Litt/Ph.D./ M. Phil/PG:

Highest Qualification	Teaching Faculty
Ph.D	-
M.Phil	-
M.A	04

16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received- Nil

17. Departmental projects funded by DST- FIST, UGC, DBT, ICSSR, etc and total grants received- Nil

18. Research Centre/ facility recognized by the University- Nil

19. Publications- Please refer to annexure for details

Publication per faculty

Number of papers published in peer reviewed journals(National/ International) by faculty and students

Number of Publications listed in International Database (For Ex Web of Science, Scopus, Humanities International complete, Dare Database, International Social Science Directory, EBSCO host, etc.)

- Monographs

- Chapter in Books

- Books Edited

- Books with ISBN/ISSN numbers with details of publishers

- Citation Index

- SNIP

- SJR

- Impact factor

- H-index

20. Areas of consultancy and income generated- Income generated from sale of departmental journal - Nil

21. Faculty as members in- Nil

a. **National Committees** - Nil
b. **International Committees**- Nil
c. **Editorial Boards**- Nil

22. Student projects-

- **Percentage of students who have done in house projects including inter- departmental/ programmes-**

Programme	% of Students
EVS	100

- **Percentage of students placed for research in organisations outside the institution i.e. in Research Laboratories/ industry/ other agencies-** Nil

23. Awards/ Recognitions received by faculty and students- Nil

24. List of eminent academicians and visitors to the department- Nil

25. Seminars/ Conferences/ Workshops organized and the source of funding- Nil

a. National
b. International

26. Student Profile programme wise / course wise:-

Year	Name of the Course/ Programme	Admitted	Enrolled	Enrolled		Passed	Percentage
				Male	Female		
2011	B.A Part I	42	40	26	14	24	60
	B.A Part II	43	43	29	14	12	30
	B.A Part III	25	25	19	6	19	76
2012	B.A Part I	71	71	45	26	12	17
	B.A Part II	46	46	32	14	23	50
	B.A Part III	35	35	21	14	27	77
2013	B.A Part I	74	74	47	27	7	9.4
	B.A Part II	52	52	27	25	23	44.2
	B.A Part III	32	32	21	11	23	73.6
2014	B.A Part I	106	106	62	44	17	16
	B.A Part II	54	54	34	20	14	26
	B.A Part III	36	36	16	20	13	36

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A (General)	100%	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services etc. - Nil

29. Student Progression- Nil

Student Prgression	Against % enrolled
UG to PG	
PG to M. Phil	
PG to Ph.D	
Ph.D to Post Doctoral	
Employed	

Campus Selection	
Other than campus Recruitment	
Entrepreneurship/ Self Employment	

30. Details of Infrastructural Facilities

a. **Library**- Central Library
b. **Internet facility for staff and students** - In the Central Library
c. **Classrooms with ICT**- One Smart Classrooms with ICT
d. **Laboratories**- N.A

31. Number of students receiving financial assistance from college, university, government or other agencies- Please refer to annexure for details.

32. Details on student enrichment programmes (special lectures/ workshops/ seminars) with external experts- Nil

33. Teaching methods adopted to improve student learning-

1) Mainly chalk talk

2) Teaching through ICT

3) Occasional educational tour

4) Powerpoint   Presentation

34. Participation in Institutional Social Responsibility and Extension Activities- Nil

35. SWOC Analysis of the department and future plan-

Strengths	**Weaknesses**
✓ Being a very popular subject, most of the humanities students show a keen interest to study this subject. ✓ The department has UGC qualified West Bengal College Service Commission recommended full time faculty.	✖ Most of the students come from economically poor background and cannot attend classes regularly. ✖ The department needs at least one more faculty to cater the need of the students.

Opportunities	Challenges
➢ The students can appear in various central and state level examinations.	o To motivate the students to attend the classes regularly. o To help the students academically and to make the students aware of different financial assistance programmes.

Future Plans:

❖ To start Honours course in the subject.

❖ To extend ICT facilities in teaching and learning.

❖ To visit Bidhan Sabha or Lok Sabha in session.

PH. : 2441-1710 / 2441-7332

NABA BALLYGUNGE MAHAVIDYALAYA

(Formerly CHARUCHANDRA EVENING COLLEGE)

27E, BOSE PUKUR ROAD, KOLKATA - 700 042

Email : nbmv2005@yahoo.co.in; Website : nbmahavidyalaya.in

Ref. No. ....

Date...........................20

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution with seal

Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road,
Kolkata-700 042

Place:

Date:

PH. : 2441-1710 / 2441-7332

NABA BALLYGUNGE MAHAVIDYALAYA
(Formerly CHARUCHANDRA EVENING COLLEGE)
27E, BOSE PUKUR ROAD, KOLKATA - 700 042
Email : nbmv2005@yahoo.co.in; Website : nbmahavidyalaya.in

Ref. No. ....

Date.........................20

CERTIFICATE OF COMPLIANCE
(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that Naba Ballygunge Mahavidyalaya fulfils all norms

1. Stipulated by the affiliating University (University of Calcutta)
2. Regulatory Council/Body - UGC
3. The affiliation and recognition is valid.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road,
Kolkata-700 042

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in
F. No. 8-226/2014 (CPP-I/C)

Speed post

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

May, 2015

2 8 MAY 2015

The Principal,
Naba Ballygunge Mahavidyalaya,
27 E, Bose Pukur Road,
Kolkata – 700 042,
West Bengal

Sub: - Recognition of **Nababallygunge Mahavidyalaya, 27E, Bose Pukur Road, Kolkata – 700 042, West Bengal** under Section 2 (f) &12 (B) of the UGC Act, 1956.

Sir,

With reference to your letter no.NBMV/90/7 dated 10.03.2015 on the above subject, I am directed to say that the name of **Nababallygunge Mahavidyalaya, 27E, Bose Pukur Road, Kolkata – 700 042, West Bengal** established in the year of **1985**, affiliated to **Calcutta University, Kolkata** is included in the list of Colleges maintained under Section **2 (f) & 12 (B)** of the UGC Act, 1956 under the head **Non-Government** College teaching upto **Bachelor's** Degree.

Yours faithfully,

(Charan Dass)
Under Secretary

Ref No. = permission/573/cuac/c.u./dt.29.09.2013

UNIVERSITY OF CALCUTTA

University Colleges of Arts & Commerce

Asutosh Building, Kolkata-700 073

Tel.No.2241-0071 (six lines)/2241-4984(seven lines)

Fax No.2241-3288/3222

Date : 26-04-2013

To

The Principal

Naba Ballygunge Mahavidyalaya

27E, Bose Pukur Road

Kolkata-700 042

Sub : Grant of Permission for introduction of Post-graduate Course in Commerce

Sir,

In connection with your letter No.NBM/255/12-13 dt.08.08.12, the undersigned is hereby directed to inform you that the Hon'ble Vice-Chancellor had been pleased to order for placing the report dt.14.02.13 of the Inspection Team constituted by the Vice-Chancellor, C.U. in favour of Introduction of P.G. course of study in Commerce from the academic session 2012-13, on self-financing basis in the Nababallygunge Mahavidyalaya before the Syndicate dt.28.02.13. The Syndicate accepted and approved on 20.03.13 vide no.2, (deferred item No.28 of Syndicate dt.28.2.13) approved by the Vice-Chancellor dt.26.4.13 with regard to introduction of P.G. course of study in Commerce on self-financing basis subject to fulfillment of the following conditions.

- Intake capacity for the course not more than 120 [60 (sixty) for Accounting & Finance and 60 (sixty) for Marketing students].
- Course fee is to be fixed at not more than Rs.15,000/- per student per year and the examination fees @ Rs.500/- per semester as per other similar courses.
- poor but meritorious students be granted free-studentship for 10% of total intake capacity.

Lever/No - permission/572/UCAC·/c·U·/dt- 29.5 13

572

UNIVERSITY OF CALCUTTA

University Colleges of Arts & Commerce

Asutosh Building, Kolkata-700 073

Tel.No.2241-0071 (six lines)/2241-4984(seven lines)

Fax No.2241-3288/3222

Date : 26-04-2013

To

The Principal

Nababallygunge Mahavidyalaya

27E, Bose Pukur Road

Kolkata-700 042

Sub : Grant of Permission for introduction of Post-graduate Course in Bengali

Sir,

In connection with your letter dt.25.5.12 addressed to the Vice Chancellor, C.U. for introduction of Post-graduate Course of Study in Bengali in Nababallygunge Mahavidyalaya the undersigned is hereby directed to inform you that the matter was placed before the Hon'ble Vice-Chancellor on 7.3.13 when he had pleased to order for placing before the Syndicate dt.20.03.13. The report of the Inspection Team constituted by the Vice-Chancellor, C.U. dt.26.02.13 for granting permission for Introduction of P.G. Studies in Bengali Language and Literature from the academic session 2012-13, on self-financing basis in the Nababallygunge Mahavidyalaya be accepted and approved vide Syndicate dt.20.3.13 item No.27 approved by the Vice-chancellor dt.26.4.13 subject to fulfillment of the following conditions.

1. Intake capacity for the course must not exceed 55 (fifty five).
2. Course fee is to be fixed at not more than Rs.15,000/- per student per year and examination fees @ Rs.500/- per semester.
3. Five poor but meritorious students be granted free-studentship.

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Naba Ballygunge Mahavidyalaya
Kasba, Kolkata, affiliated to University of Calcutta
West Bengal as
Accredited
at the C^{++} level.

Date : March 31, 2007

Director

- This certification is valid for a period of Five years with effect from March 31, 2007

Annexure 1

DETAILS OF FACULTY GUIDING STUDENT-RESEARCH FOR THE LAST FIVE YEARS:

Tamal Taru Roy, Associate Professor, Department of Commerce guided the following students in M.Phil Curriculum in Department of Business Management under Distance Learning Programmed in Annamalai University for last four years.

Candidate details are given bellow:-

Sl No	Name	Registration No	Topic	Course	University
1	Gautam Sardar	4100600506	Marketing of Educational Service with Special Reference to A Few Management Institution Kolkata , West Bengal	M.Phil	Annamalai University
2	Soumali Ghosh	4100600424	Marketing of Insurance Product in Rural Area Case Study on Insurance Policy (M/S Bajoy Allianz Life Insurance Co Ltd with Special Reference to Howrah District of W.B	M. Phil	Annamalai University
3	Monosree Khan	4100600234	Effectiveness of Training Policy of certain companies a	M. Phil	Annamalai University

			case study based on Delhi and kolkata		
4	PrathaNaskar	4100500102	Recruitment & Training Policies in Selected IT Companies In W.B	M. Phil	Annamalai University
5	Arup Kumar Nandi	4100500113	Dividend Policy – its effect on corporate sector	M. Phil	Annamalai University
6	Swapan Kumar Ghush	4100400036	Working capital management a study with reference to central tool room and training centrekolkata	M. Phil	Annamalai University
7	Rupsa Ghosh	604011090343	Role of non govt. organization in economy and social development	M. Phil	Vinayaka Missions University
8	Manaj Kumar Agarwal	604011090342	Role FDI in export promotion	M. Phil	Vinayaka Missions University

The Students of Accounting and Finance have to write Research Project in their final third year examination. All the faculties of the Commerce Department are actively engaged in guiding the students to do this. Few selected Research Projects are giving below.

For year 2013-14

Sl.No.	Name of the candidates	Name of the supervisor	Title
1	Ali Reza	Santanu Mandal	A study of financial statement analysis of Ultra Tech Cement Ltd.
2	ShamsherRahi	Santanu Mandal	Marketing Strategy of Ball/Gel pens
3	SabanulAzam	Arkaprava Chakraborty	E-Commerce and its Relevance
4	Pujan Roy	TusharKanti Das	e-commerce and its trends in India
5	Aritra De	TusharKanti Das	Working Capital Management: A case study of Steel Authority of India Ltd.
6	Shahbaz Nizami	Ujjaini Paul	Effectiveness of Advertising
7	Santosh Kr. Poddar	Tamal Taru Roy	Working Capital management of Orissa Power Transmission Corporation Ltd.

For year 2014-15

Sl.No.	Name of the candidates	Name of the supervisor	Title
1	Sanjeet Kumar Ram	Arkaprava Chakraborty	The Indian Scenario of Online Banking
2	Roshan Kr. Roy	Arkaprava Chakraborty	Online Banking
3	Niraj Kumar Gupta	Tushar Kanti Das	E-Commerce and its relevance
4	ShaziaParveen	Tushar Kanti Das	Overview of Mutual Fund
5	Pratyush Das	Santanu Mandal	Working Capital Management of Jindal Steel and Power Ltd.
6	Sovon Samanta	Tamal Taru Roy	Marketing of Hindustan Unilever Ltd.

Annexure 2

DETAILS OF FACULTY LEADING RESEARCH PROJECTS FOR THE LAST FIVE YEARS:

Sl. No.	Name	Period	Title of the MRP	Funding Agency	Amount (in Rs.)
1.	Tamal Taru Roy	2007-2009	Role of FDI in India during Post Liberalization Period	UGC	75,000
2.	Tamal Taru Roy	2009-2011	Corporate Growth during Merger and Acquisition: A Case Study based on Banking Industries	UGC	1,01,160
3.	Dr. Sukamal Datta (Principal)	2010-2012	International Financial Reporting standard (IFRS) and Corporate Financial Accounting and Reporting in India	UGC	1,37,000
4.	Tamal Taru Roy	2012-2014	Women Empowerment Through Micro-credit and Self Help group: few Case Studies with reference to India	UGC	1,17,000

Annexure 3

DETAILS OF FACULTY ENGAGED IN INDIVIDUAL / COLLABORATIVE RESEARCH ACTIVITY IN THE LAST FIVE YEARS:

Sl No.	Name of the Faculty	Title of the thesis	Name of the University	Department	Ph. D/ M. Phil	Pursuing/ Awarded
1.	Dr. Manisha Shaw	Mahadevi Verma Ki Stree Chetna	University of Calcutta	Hindi	Ph. D	Awarded 2012
2.	Dr. Oindrila Ghosh	Less than Perfect Mothers, Perfect Victims : A Study of Motherhood and Victimization of Women in Thomas Hardy's Shorter Fictions	Jadavpur University	English	Ph. D	Awarded 2013
3.	Dr. Sumit Kumar Debnath	Bangla Comedy : Itihas-o-Sahityamulya: Bhadrarjun theke Narakgulzar	University of Burdwan	Bengali	Ph. D	Awarded 2013
4.	Mala Saha	Derrida's Concept of Difference: A Critical Evaluation	University of Calcutta	Philosophy	Ph. D	Pursuing
5.	Md. Hasanuzza man	Agricultural Transformation in West Bengal in Post Reform Period	Aligarh Muslim University	Economics	Ph. D	Pursuing
6.	Gouranga Roy	Local Democracy Inclusive Development: A Study of the Impact of Swarnajayanti Gram Swarozgar Yojana (SGSY) on Scheduled Castes in Darjeeling and	University of North Bengal	Political Science	Ph. D	Pursuing

		Jalpaiguri District of West Bengal				
7.	Madhumita Khan	Problem and Prospects of Education of Muslim Girl Students : A Case Study of Birbhum District	Visva-Bharati University	Education	Ph. D	Pursuing
8.	Madhuparna Chakraborty	Witchcraft and the "adivasis" of India: Case studies of Chhotonagpur and Bastar (1855-1950)	Jadavpur University	History	Ph. D	Pursuing
9	Madhuparna Chakraborty	Persecuting Witches: A History of 'Adivasi' Women's Marginalization in Eastern India	Jadavpur University	History	M. Phil	Awarded in 2011
10	Arkaprava Chakraborty	An Empirical study on the Impact of Portfolio Flows by Foreign Institutional Investors (FIIs)and Domestic Financial Institutions (DFIs) in Indian Equity Market	University of Calcutta	Commerce	M. Phil	Awarded in 2013

Annexure 4

REPORT ON GRIEVANCE REDRESSAL CELL DURING THE LAST FOUR YEARS:

The College does have a Grievance Redressal Cell. During the last four years (2011-14) only one grievance letter was addressed by the Cell of the college.

Name of the student	Class	Nature of Complaint	Resolutions Adopted in the meeting held on 21/2/12
Suvananda Naskar	B.A 2nd year Bengali Honours	Irregularity of the Classes taken by the teachers	i. Letter was found full of inconsistencies ii. The student himself did not attend classes regularly iii. The student was advised to contact the teachers personally, if necessary.

Annexure 5

DETAILS OF PUBLICATIONS BY THE FACULTIES:

Department of Bengali

1. **Dr Abdus Sattar**

   i. *Bangla Sahitye Romantic Akhyan*
   ii. *Sahityapaath: Nabapatra*
   iii. *Mir Mossaraf Hossain Rachanabali (six volumes)*
   iv. *Kazi Abdul Odud: Chetanar Tarabari*
   v. *Begam Sufia Kamal Rachanabali*
   vi. *Kaaloye Dhekeche Aalo*
   vii. *Gitanjali 100*

2. **Surajit Kumar Basu**

   i. *'Gitanjali Prasangikata'* in *Gitanjali 100* edited by Dr. Abdus Sattar (August 2012 published by Naba Ballygunge Mahavidyalaya)
   ii. *'Dukher Kobi—Dukkhobaad nai Anandabad—Kobita Adhunikata o Adhunik Bangla Kobita'* edited by Smritikana Chakraborty (published in November 3012 by Bidya)
   iii. *'Dwijendralal: 150'—Akharpat—*edited by Gopal Banerjee (published in January 2013 by Bangiya Saksharata Prasar Society, South 24 Parganas)
   iv. *'Ore Mon Hobei Hobe'—Sampriti—*edited by Sukla Biswas (published in 2014 by Naba Ballygunge Mahavidyalaya)
   v. *'Vivekanander Gadye Bismoykar Byatikrom'* in *Vivekananda Bahurupey* edited by Dr. Sukamal Datta and Dr. Kabita Dey (published in Jan 2014 by Naba Ballygunge Mahavidyalaya)
   vi. *'Hansuli Baanker Upakatha—Muchhey Jawar Itihaas'* in *Environmental History of India edited* by Dr. Manjari Ray (published in 2015 by Naba Ballygunge Mahavidyalaya)

3. **Dr Sumit Kumar Debnath**

   a. **Published Papers in journals**

      i.   *'Bohu Samaj, Anek Sahitya: Drishya Ek'* in Angel or Fallen Woman: Depiction of the Women in the Literature of the Victorian Period edited by Dr. Oindrila Ghosh and Dr. Manjari Ray (published in 2008 by Naba Ballygunge Mahavidyalaya)

      ii. *'Ishh... Girish'* in *Atma Bikash* (published in Dec 2010-Feb 2011 by Pageno)

      iii. *'Onyer Katha'* in *Sampriti* edited by Sukla Biswas (published in 2010-'11 by Naba Ballygunge Mahavidyalaya)

      iv. *'Maanobiyo Astitva Pratishthar Kahini: Kaale Kalantare'* in *Ichchhe* (published in November 2012 by Naba Ballygunge Mahavidyalaya)

      v.   *'Andhakaal'* in *Sampriti* (published in 2012 by Naba Ballygunge Mahavidyalaya ISSN 2278 3792)

      vi. *'Mat, Matantar o Siddhanta: Dwijendralal er Biroho'* in *Atma Bikash* (published in Dec 2012-Feb 13 ISSN 2278 6171)

      vii. *'Greek o Romak Comedy: Ekti Porjalochona'* published in *Prama* (published in October 2013, ISSN 0971 6688)

      viii. *'Kagojer Nouka e Bhaste Bhaste : Dibaratrir Kabya'* in *Sahitya Sankhya (*Book Review) (published in July-September o October-December 2013 ISSN 2229 5763)

      ix. *'Comedy Ar Parampara o Shakespeare er Shristhi'* in *Bohurupi* (121 issue) (published in May 2014)

   b. **Articles/Chapters published in books**

      i.   *Punnam: Jiboner Biraat Bipul Daaye:* Galpocharcha edited by Ujjwal Kumar Majumdar (published by Bangiya Sahitya Samsad on 26th January 2008)

      ii. *Natoker Rup-Riti ebong Shreni bibhaag* in *Nataker Darpane (*published in January 2012 ISBN 978-93-81554-16-6)

      iii. *Dharma: Rabindranath, Gitanjali ebong Anyanno in Gitanjali* 100 (ISBN 978-81-923-645-3-7 IN August 2012)

iv. *Kholo Kholo Dwar: Aboni Bari Achho? In Kobita o Adhunikota o Adhunik* Bangla *Kobita*(November 2013, ISBN 978-61-920392-3-7)

v. *Prosongo: Tuntunir Boi in Analokito Upendrokishore* published in 2013 ISBN 978-93-82623-17-5)

vi. sanjay Bhattacharyer *'Mone Thakbena': Pathaker Darbare* in *Adhunik Bangla Kobita: Somoyer Abhijnan* in Feb 2014 ISBN 978- 33-8309311-3

vii. *Vivekananda: Kabya Bhavnar Swatantre* in *Vivekananda Bahurupe* in June 2014 ISBN 978-81-923645-4-4

c. Books published as author or editor

i. Module: *Natyamancher Itihas* (7th Paper,M.A. part II)/Study Material: The University of Burdwan, Director of Distance Education,Burdwan,2009

ii. *Buro Saliker Ghare Ro,Ekei Bole Prohosan*; Criticism, Authorship-writer in Bidya(July, 2013) ISBN 978-93-83093-01-4

d. Books /Journals Edited

i. *Ichchhe* (magazine of Department of Bengali), Naba Ballygunge Mahavidyalaya

ii. *Aji hote Satabarso pore*: Buddhadeb Basu(September,2008), Naba Ballygunge Mahavidyalaya

iii. *Sampriti* (Silver jubilee issue) Magazine, (2010)Naba Ballygunge Mahavidyalaya

iv. *Gitanjali-100 (*August, 2012) Naba Ballygunge Mahavidyalaya ISBN-978-81-923-645-3-7

v. *Vivekanda:Kabyo Bhabner Swatantrye* in *Vivekananda Bahurupe*9June,2014) Naba Ballygunge Mahavidyalaya ISBN:978-81-923645-4-4

vi. *Ichchhe (*Magazine of the Department Of Bengali, Naba Ballygunge Mahavidyalaya(2014) ISBN-2321-6409

4. **Sukla Biswas**

    i.   *Rabindra Bhabnaye Nimnobarger Manus* in Gitanjali-100 edited by Abdus Sattar

    ii. *Nabajagaran o Bangla Sahitye Raja Ram Mohan in Atma Bikash in Ram Mohan Roy Sankhya (*published in June 2012, ISBN 22278 6171)

    iii. *Janmashatabarsher Aaloke Sri Sri Harichand Thakur* in Sampriti edited by Sukla Biswas (published in 2012 by Naba Ballygunge Mahavidyalaya (ISSN 2278 3792)

    iv. *Ekti Kathar Mrityubarshikite* in *Adhunik bangle Kobitar Somoyer Abhijnan* (ISBN 938309311-0*) Unish Shataker Bango Gourab Shyaacharan Sarkar* in *Gora Gangni* (ISSN 2320 2627)

    v.   *"Haran Gaan", "Hyanchra Pujor Gaan", "Meghnamani gaan"* in *Bangla Loksangeet Kosh"* edited by Dr. Kakalidhara Mondal (ISBN 13-978-81-906484-6-2)

    vi. *Kallol O buddhadeb Basur Prabandha* in *Atmabikash* (January to March 2008)

    vii. *Subodh Bose o tnaar Kingbadantir Desh ein* Atma bikash (June 2009)

    viii. *Kishore Sahityik Ashapurna in Atmabikash (June 2009)*

    ix. *Robir Kiran e Chaarjon in Atmabikash* (June 2010)

    x.   *Mangalkabye Sangraam in Atma Bikash*

    xi. *Hyachra Pujo o taar gaan*

    xii. *Sharatchandrer Srikanto o taar Bisleshon* in *Sampriti* 2010

    xiii. *Sri Sri Harichand Thakurer Narichetana*

5. **Mrs Shampa Sinha Basu**

    a. Publications in Journals and Books:

    i.   *Ashalata Singher Srishtilok: Atmadarshaner Bicitra Shilparup* in *Ashadeep Prakashan* (ISBN 978-93-81245-16-3) IN November 2012

    ii. *Natyakar Ashalata o Surer Utsho* in Dynamic Publishers (ISBN 978-81-922620-4-8) in December 2012.

iii. *Ashalata Singher 'Somiodipti' ebong onnanno Probondho* in Women's Study Research Center, University of Calcutta and Ashadip Prakashan (ISBN 978-93-8124533-0) in June 2013

iv. *Upanyaser Ashalata* in *Kuri ekush Shotok e Naari o Uponyashik* edited by Amitra Sudan Bhattacharya (ISBN 978-93-81245-36-1) (REPRINT) IN January 2014

v. *Kumudini: Ekti Byatikromi Naarichoritro in Ichchhey* Naba Ballygunge Mahavidyalaya, Puja edition (ISSN 2321-6409) IN April 2014

Department of History

1. **Dr. Manjari Ray**

   a. **Books /Journals Edited**

      i. *Environmental History of India: Published by Naba Ballygunge Mahavidyalaya (2015) ISBN 978-81-923645-6-8*

      ii. *Kadambini Basu: Smaran in Sampriti (College Magazine, 2014) ISSN-2278-3792*

2. **Satya Ranjan Mondal**

      i. *Shikari Shikar in Sampriti, Naba Ballygunge Mahavidyalaya (ISSN 2278 3792)*

3. **Madhuparna Chakborty**

      i. *Hushed Stories of AdivasiWitchcraft:A discussion based on Contemporary Sources in Sampriti (College Magazine, 2012) ISSN-2278-3792*

      ii. *Dictionary of Historical Places: Bengal,1757-1947 Primus: New Delhi, 2013, ISBN:978-93-80607-41-2*

      iii. *Witchcraft, Shamanism and the tradition of Healing among the Adivasi Societies of India in Adivasi and Indigenous Studies (JAIS),Vol.1.No.1, February 2014*

Department of English

1. **Dr. Oindrila Ghosh**

   a. **Papers in Journals**
   National:

   i. 'Transvestism and Social Anxiety in *The Roaring Girl*'. *Appropriations*: Journal of the Department of English, Bankura Christian College. Vol.6, December, 2010 (ISSN 0975-1521, pp. 119-29).

   i. 'Kate Chopin's The Awakening: A Woman's Journey Within'. *New Voices: Multilingual National Refereed Journal of Multidisciplinary Studies.* December, 2011 issue. (ISSN 2231-3249, 13-18). Dr. Shaikh Parvez Aslam.

   ii. 'Pride, Pestilence and Annihilation: Destruction of the Family Idyll in Mary Shelley's *The Last Man*'. *The Criterion: An International Journal in English.* Vol. II, Issue, II, June, 2011 (ISSN 0976-8165). Ed. Dr. Vishwanath Bite (EBSCO DATABASE)

   iii. 'Conflating Binaries and Creation of Dangerous Womanhood in Mary Elizabeth Braddon's *Lady Audley's Secret*'. *The Criterion: An International Journal in English.* Vol. II, Issue, IV, December, 2011 (ISSN 0976-8165).ed. Dr. Vishwanath Bite.

   iv. 'To lay claim to one's portion of the earth': Leaving a Mark on History in *A House for Mr. Biswas*'. *Rupkatha Journal on Interdisciplinary Studies in Humanities* (ISSN 0975—2935), Vol.3 No.4, 2011.Ed. Tirtha Prasad Mukhopadhyay. (EBSCO DATABASE)

   v. 'Thomas Hardy: A 'Pessimist' or A 'Meliorist'?'. *Sampriti*. Kolkata: Naba Ballygunge Mahavidyalaya, 2012. (ISSN: 2278-3792, 46-49)

   vi. 'Kate Chopin and the Rise of the Uninhibited Voice of Female Desire in American Fiction', in *Appropriations*: A Refereed Journal of the Department of English, Bankura Christian College, Vol. VII: 2012. (ISSN: 0975-1521, pp. 121-27)

vii.   'Mother or Monster?: Portrayal of Motherhood and Emphasizing the Need for Good Parenting in the Novels of Charles Dickens'. *Lapis Lazuli –An International Literary Journal* / Vol.II/ Issue I/SPRING 2012 ISSN 2249-4529. ed. Dr. Dinesh Panwar.

viii.   'From Here to Eternity: Treatment of Time in Thomas Hardy's Fiction'. *New Voices: Multilingual International Refereed Journal of Multidisciplinary Studies.* July, 2012. Ed. Shaikh Parvez Aslam. (ISSN: 2231-3249, 55-57)

ix.   'Female Bonsais: Bravely Fought the Queen and the Arrested Growth of Women'. Vishwanth Bite (ed.). *Galaxy: International Multidisciplinary Research Journal.* ISSN: 278-9529. January, 2012. (EBSCO DATABASE)

x.   'Reticence? or Self-Assertion?: Changing Nuances of Love in Sarojini Naidu and Kamala Das' in Indo-Anglian Poetry: An Appraisal. Ed. Dr. Vishwanath Bite (ed.) *Galaxy: International Multidisciplinary Research Journal.* ISSN: 2278-9529. April, 2012. (EBSCO DATABASE)

xi.   'The Serious Business of Life: Treatment of Marriage and Victorian in George Eliot's *Middlemarch*', in *Oasis: An Annual Peer Reviewed Refereed International Journal of English Language and Literature.* Vol 5, June, 2013. (ISSN: 0975-4334, pp. 99-104) Editor Dr Gourhari Behera.

xii.   "The Philosophy of the 'New Woman' in Tagore: With Reference to *Home and the World*, *The Grain of Sand* and 'Laboratory' "(accepted for publication by Indraprashtha (ISSN , peer reviewed journal of Guru Gobind Singh University, Delhi)

xiii.   "Progenitor of Revolutionary Nationalism or Communal Unease?: Revisiting *Anandamath***"** (accepted for publication in the 2015 Issue of *English Forum: Journal of the Department of English*, Guwahati University ISSN 2279-0446)

xiv.   'The Colonised Postcolonial: Women's Search for Freedom and Self-Identity in *Bravely Fought the Queen*' (accepted for publication in the forthcoming issue [Volume 11 & 12, 2015] of the *Indian Journal of World Literature and Culture* (ISSN 2229-7251)

International:

i.   'Motherly' Men?: 'The Fiddler of the Reels' and Hardy's Vision of 'Alternative' Motherhood. *The Hardy society Journal* Vol 9 No 2(Summer Issue, 2013), Thomas Hardy Society, UK. Ed. Phillip Mallett (ISSN 1746-4617, pp. 60-74).

ii. 'Surrogacy, Adoption and Hardy's Unsentimental Views on Motherhood: Study of a Few Select Short Stories', in *The Hardy Review*, ed. Rosemarie Morgan, (ISSN 1938-8908, International Peer Reviewed Journal of Hardy Studies published by The Thomas Hardy Association, UK) Vol. XVI no. 1, 2014, pp. 62-77

b. **Chapters in Edited Books**

i.   ' "I asked for love, not knowing what else to ask/ For . . .": Quest for Self- Identity   Through Love in the Poetry of Kamala Das'. *Ethics and Identity in Contemporary Indo-English Poetry*. Arwind Nawale, Anindita Chatterjee and Smitha Jha (ed.). New Delhi: AuthorsPress, 2012, pp. 209-18

ii. 'Birth of Revolutionary Nationalism and Communal Unease in *Anandamath*'. *Literature in History, History in Literature*. Kolkata: Levant Books, 2012. Priyadarsee Chakraborty (ed.). ISBN: 978-93-80663-50-0, pp. 146-152

iii. 'Saga of the Downtrodden (Dalit): Protest Against Exploitation in Mulk RAnand'. *Marginal Writings in English: Bengali and Other Regional Literature*, 2012 Ed. Dr. Jaydip Sarangi and Champa Ghosal. ISBN 978-81-7273-717-7, pp.128-137

iv. 'Female Chastity Versus Male Promiscuity in Girish Karnad's *Naga-Mandala. Indian Drama (In English and Translation): Crossroads of Thoughts*. Ed. Madhumita Majumdar. ISBN 978807761039, pp. 63-70

v.   Thomas Hardy's *The Mayor of Casterbridge* – Self-study material for Netaji Subhash Open University, 2012

vi. 'W. B.Yeats's Poetry: Crystallizing Irish Ethnic and National Identity'.   Problematics on Ethnicity, Identity and Literature. Kolkata: SPS Education Pvt. Ltd., 2012. Ed. Anooradha

Chakrabarty Barua and Hemanta Kr. Nath. ISBN: 978-81-94140-5-8. (Seminar Proceedings)

vii. 'Caught In-between Two Worlds: Ambivalence between Tradition and Modernity in Mulk Raj Anand's *Untouchable* and *Coolie*'. *Mulk Raj Anand: Culture and Identity: Raja Rao and Mulk Raj Anand.* Ed. Dr. Aninda Basu Roy. Dr. Arindam Das and Dr. Sarbojit Biswas. Jaipur: Aadi Publications, 2012 ISBN: 978-93-82630-22-7. (pp. 104-112)

viii. 'Exploring Possibilities for Re-reading Thomas Hardy in the Light of Ecofeminism' in *Text and Theory: Reading and Re-readings.* ed. Sarbojit Biswas. Jaipur: Aadi Publications, 2015.(pp. 28-36).

ix. 'The Influence of John Stuart Mill on Thomas Hardy and his Fiction' in *De-coding the Silence: Reading John Stuart Mill's 'The Subjection of Women'*, ed. Sarbojit Biswas and Saptarshi Mallick. Jaipur: Aadi Publications, 2015, pp. (186-193)

x. '*Naga-Mandala*: Mockery of the Ageless Chastity-Test and Triumph of Female Selfhood' in *Representation and Resistance: Essays on Postcolonial Theatre and Drama.*eds. Sunita Murmu and Gourhari Behera. (Forthcoming August, 2015)

c. **Book Review/Editing:**

i. Written the Joint-Introduction to: Baron James Ashanti's (American poet nominated for Pulitzer in 1990) new Poetry Collection – *Behta Bayda: Floating Raft.* Xlibris, 2013. (ISBN 9781479730377).

ii. Editor-in-Chief: *Efflorescence: Peer Reviewed Journal of the Department of English* (ISSN 2278 3873) Department of English, Naba Ballygunge Mahavidyalaya (2013-2015).

iii. Book Review of 'Silent Days' by Dr Jaydeep Sharangi, in *Indian Journal of Post Colonial Literatures,* June 2013, Vol. 13. ISSN 0974-7370, pp. 290-93.

iv. Editorial Board member for *Vivekananda Bahurupe*, UGC Seminar Proceedings Publication of Naba Ballygunge Mahavidyalaya, eds. Sukamal Datta & Kabita Dey. ISBN 978-81-923645-4-4. June, 2014.

2. **Debojyoti Dan**

    i.   *Enigma of Red Shadows*, a book of poems (1st Edition, July 2011; 2nd Edition December 2011)

    ii.   'Alternate me', an essay and 'New Moon, New Dawn', a poem *Efflorescence*, Naba Ballygunge Mahavidyalaya, 2011 (p. 21-22, 23)

    iii.   'La Voi'x, an essay, *Truth??? On Enquiry & Knowledge*, Naba Ballygunge Mahavidyalaya, 2011 (p. 22-23)

    iv.   'Myth of the Flies: Study on Sartre's *The Flies* and Katherine Mansfield's"The Fly"', an essay, *Efflorescence*, Naba Ballygunge Mahavidyalaya, 2012 (p. 29-32)

    v.   'Beethoven and Romaticism', an essay, *Sampriti*, Naba Ballygunge Mahavidyalaya, 2012 (p. 63-69) ISSN 2278 3792

    vi.   'Myth and Martyrdom in Anouilh', an essay, *Journal of the Post-Graduate Department of English*, Maulana Azad College, 2012, (p. 45-50) ISSN 2249-8737

    vii.   'Politics of Absurdity: A Critique of Lenin's "What is to be Done?"' *Bhavna*, Naba Ballygunge Mahavidyalaya, 2012 (p. 29-35)

    viii.   'Reading of English in the Classrooms of Kolkata', an essay, *Bangabasi Academic Journal*, 2012-13, (p. 41-48) ISSN 2249-0655

    ix.   'Poststructural Interpretations of Wordsworth's Idea of Diction', an essay, *Sampriti*, Naba Ballygunge Mahavidyalaya, 2014 (p. 60-64) ISSN 2278 3792

    x.   'Deconstructing the popular Television Serial *Game of Thrones*', an essay, Netaji Nagar Journal of English Literature and Language, 2014, (p. 55-63) ISSN 2320-4109

    xi.   'Fetishism and Paranoid Schizophrenia: A Psychoanalytic Reading of Poe's "Berenice"' *Efflorescence*, Naba Ballygunge Mahavidyalaya, 2014 (p. 39-46) ISSN 2278 3873

    xii.   'Journey of Che in *The Motorcycle Diaries*', Netaji Nagar Journal of English Literature and Language, 2015, ISSN 2320-4109

3.Anwesha Sengupta

i.   An Assessment of the Image of Women in R.K. Narayan's *The Guide, The Painter of Signs* and *The Dark Room* in *Endeavour* published by the Department of English, Basanti Devi College in 2009

ii.   Archetypal Mother Figure Suffering and Transcending All—A Peep into Rukmani's Character in Kamala Markandaya's*Nectar in a Sieve* in *Sampriti* edited by Sukla Biswas, published by Naba Ballygunge Mahavidyalaya in 2010

iii.   The Sociability and Unsociability of Non-Human Creatures: An Analysis of Ruskin Bond's *Grandfather's Private Zoo* in *Efflorescence* edited by Dr. Oindrila Ghosh and published by the Dept of English, Naba Ballygunge Mahavidyalaya in 2011

iv.   The Vedantic Philosophy in Wordsworth: An Interpretation of the Doctrine of Pantheism in 'Tintern Abbey' and *The Prelude* in *Truth????? On Enquiry and Knowledge* published by the Department of Philosophy, Naba Ballygunge Mahavidyalaya in 2011

v.   'The Living Courtroom': Blurring the Borders between Real Life and Mock Court in Vijay Tendulkar's *Silence! The Court is in Session* in *New Voices* (**ISSN 2231 3249**) edited by Sk Parvez Aslam and published by Department of English, Lokseva College of Arts and Science, Aurangabad in 2012

vi.   The American Dream and its Pathetic Decline: A Study of F.Scott Fitzgerald's *The Great Gatsby* in *Sampriti* (**ISSN 2278 3792**) published by Naba Ballygunge Mahavidyalaya, Kolkata in 2012

vii.   Woman as Protagonist and Victim: Benare's Plight in Vijay Tendulkar's *Silence! The Court is in Session* in *Efflorescence* edited by Dr. Oindrila Ghosh and published by the Dept of English, NabaBallygungeMahavidyalaya in 2011

viii.   Sister or Confidante? Mother or Redeemer? Blurring of Roles in Female Bonding and Alternative in Christina Rossetti's *Goblin Market* in *The Literary Voyage*(**ISSN 2348**

5272) published by Government College, Gulbarga, Karnataka in 2014

ix. When a Dead Paper becomes a Living Soul: Suppression and Expression, Mental Exasperation and Therapeutic Recuperation in Charlotte Perkins Gilman 'The Yellow Wallpaper' in *Efflorescence* (**ISSN 2278 3872**) published by Department of English, NabaBallygungeMahavidyalaya in 2014

x. "Ignorant Armies Clash at Night": Ambivalent Conditions of the Indian Sepoys in the Great war in Mulk Raj Anand's*Across the Black Waters* in *Efflorescence* (**ISSN 2278 3872**) published by Department of English, Naba Ballygunge Mahavidyalaya in 2015

xi. 'Mother Nature in her Female, Feminine and Feminist Roles: An Ecofeminist Approach to Mary Shelley's *Frankenstein*' in *The Golden Line Magazine*(ISSN 2395-1591)

xii. Paper entitled 'Fruits Advertised, Women Commodified: An Ecofeminist Interpretation of Christina Rossetti's *Goblin Market*" has been selected for publication in the Departmental journal Appropriations of Bankura Christian College (ISSN 0975 1521)

Department of Commerce

1.Prof Nirmal Kr. Dutta

i. Cost & Management Accounting
ii. Financial Management
iii. Problems on Financial Accounting – III (Hons.)
iv. Problems on Financial Accounting – II (Hons.)
v. Problems on Financial Accounting – III (General.)
vi. Problems on Financial Accounting – II (General.)
vii. Problems on Financial Accounting – I (Hons.& General)
viii. Financial Accounting III Adviser (Hons.)
ix. Financial Accounting II Adviser (Hons.)

x. Financial Accounting I Adviser
xi. Cost and Management Accounting Adviser
xii. Uchcha Madhyamic Hisabsastra (Part-I)
xiii. Uchcha Madhyamic Hisabsastra (Part-II)

2. Tamal Taru Roy

Publications:

i. Indian Financial System and Financial Market Operation" – Bidyut Book Stall
ii. "Direct and Indirect Taxation" - Bidyut Book Stall
iii. " Cost and Management Accounting" - Bidyut Book Stall
iv. Financial Accounting – For B.B.A. W.B.U.T – Popular Publication
v. Fundamental of Accounting – For M.B.A.W.B.U.T – Popular Publication
vi. Management Accounting –For M.B.A.W.B.U.T – Popular Publication
vii. Financial Accounting-1, For M.Com Students of C.U. – Popular Publication – ISBN PPBC11-01-01-E
viii. Theory and Practice on Direct & Indirect Taxes – Nobody Publication – ISBN 978-81-927108-0-8
ix. Indian Financial System & Financial Market Operation – Nobody Publication

3. Prof. Santanu Mandal

Publication in ISBN Books

i. Green Marketing: A minor observation

Publication in ISSN Journal

i. Behavioral Finance : An overview

4. Tushar Kanti Das

    i.   Role of Micro, Small and Medium Enterprises (MSMEs) in Indian Economic Development in Cost Competitiveness in Micro, Small and Medium Enterprises in India in June 2015 (ISBN 978-93-83360-23-9)

    ii.   'FDI in Indian Retail Sector: An Overview' IN Sampriti, Naba Ballygunge Mahavidyalaya 2015 (ISSN 2278 3792)

6. Sushita Chakraborty

    i.   "Greent Marketing: A way to Environmentalism"
Published in UGC sponsored national seminar on "Green Marketing and Global Environment – Indian Scenario" organized by Naba Ballygunge Mahavidyalya in collaboration with EIILM and BISWA. (February,2012)

    ii.   "Role of Foreign Direct Investment in Indian Education"
Published in 'ALEKHYA', organized by Naba Ballygunge Mahavidyalya Departmental Journal (8th Issue, Dec'2012)

    iii.   "Commodity features Market in India"
Published in 'The Way', organized by Naba Ballygunge Mahavidyalya Departmental Journal. (Vol.-3, 2013) (ISSN nO.- 2278-6961)

7. Ujjaini Paul

    i.   "Green Marketing and Social Responsibilities: Some Indian Measures."Published in UGC sponsored national seminar on "Green Marketing and Global Environment-Indian Scenario" organized by Naba Ballygunge Mahavidyalya in collaboration with EIILM and BISWA. (February 2012) (ISBN No.978-81-923645-1-3)

8. Arkaprava Chakraborty

    i.   Impact of International Financial Reporting standard in the business Combination-A Comparative Study between IFRS3(Revised) and IAS27(Amended) ISBN:978-8921808-4-7

    ii.   Green Marketing: A Strategy Ensuring Sustainable Development Published in UGC sponsored national seminar on "Green Marketing and Global Environment-Indian Scenario" organized by Naba Ballygunge Mahavidyalya in collaboration with EIILM and BISWA. (February 2012) (ISBN No.978-81-923645-1-3)

Department of Hindi

1. Dr. Manisha Shaw

Book(s) edited

    i. *Nagarjuna: Vividh Aayam* (ISBN 978-81-923645-2-0) published by Naba Ballygunge Mahavidyalaya

Papers Published in Journals/Chapters in Edited Books

    i. "Stree Prashna aur Mahadevi Verma" in Mahila Lekhan edited by Dr. Vishnu Dev Singh Mallick (ISBN 978-93-81317-93-8)

    ii. 'Prakriti Paryavartan aur Mahadevi Verma' published in 2010

    iii. 'Prem Chand ka Sahitya Aaj ki Vikas per Prashna Chinha Sakshatkar Sambhu Nath' in Gabeshana edited by Prof. Mohan (ISSN 0435-1460)

    iv. 'Stree Rashtrawaadi Andolan aur Mahadevi Verma' in Sampriti (ISSN 2278 3792) in 2012

    v. 'Rahul Sankratyayn: Yatraee Aur Uplabdhiya' in Sampriti (ISSN 2278 3792) in 2014

Department of Philosophy

1. Mala Saha

Papers published in Journals

    i. 'Identity, Statement and Notion of Sense' in *Efflorescence* 2011

    ii. 'Jnan Prasanga: Paschatya o Bharatiya Darshaner Aaloke' in Sampriti, Silver jubilee Issue published by Naba Ballygunge Mahavidyalaya

    iii. 'Kathamovaad: Farasi Darshanik Levis Strauss o Saussure er Aaloke' in *Sampriti* ISSN 2278 3792

    iv. 'Bhasa darshan Shabda, Bakya, Bakyartabodh: Bharatiya o Paschatya athamovaadi Saussure ebong Uttar Kathamovaadi Derrida r Aaloke' in *Sampriti* 2014, published by Naba Ballygunge Mahavidyalaya

     v.   'On Deconstruction' in Truth????? On Enquiry and Knowledge Issue 2, 2011 Naba Ballygunge Mahavidyalaya

    vi.   'Rene Descartes' in Truth????? On Enquiry and Knowledge Issue 3, 2012 Naba Ballygunge Mahavidyalaya

2. Suchismita Sarkar

    i.   'Carvaka Sukhavad' in *Truth????? On Enquiry and Knowledge*, magazine of the Department of Philosophy, Naba Ballygunge Mahavidyalaya, Issue 2, 2011.

    ii.   'Maya: Advaitavedanta Mate' in Truth????? On Enquiry and Knowledge, magazine of the Department of Philosophy, Naba Ballygunge Mahavidyalaya, Issue 3, 2012.
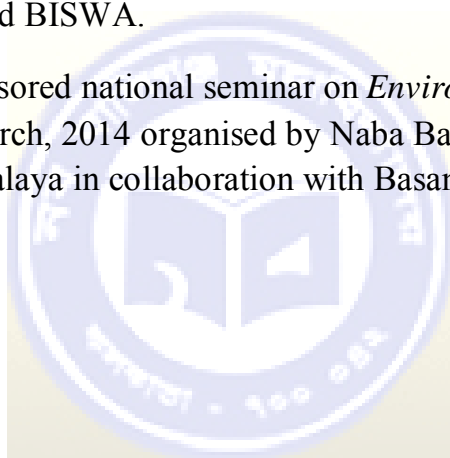
Annexure 6

SEMINARS ORGANIZED BY THE COLLEGE AFTER THE VISIT OF THE PEER TEAM, 1ST CYCLE (MARCH 2007):

i. UGC sponsored State Level Seminar on *Language: A BAR towards National Integration in India* organized by the Department of Political Science on 12th October 2007.

ii. UGC sponsored State Level Seminar on *Post Modernism: A Critique of Modernism—An Indian Experience* organized by the Department of History and Philosophy on 19th December 2007.

iii. UGC sponsored State Level Seminar on *Globalization: its impact on Higher Education in India* organized by Department of Commerce

iv. UGC sponsored State Level Seminar on *Buddhadev Basu (1908-1974)* organized by Department of Bengali on 19th September 2008.

v. UGC sponsored State Level Seminar on *Women's Empowerment in West Bengal: with Special Reference to Kolkata and North and South 24 Parganas* on 25th November 2008.

vi. UGC SPONSORED State Level Seminar on *Angel or Fallen Woman? Depiction of Women in the Literature of the Victorian Period* organized by the Department of English on 16th December2008.

vii. UGC sponsored national seminar on *Nagarjun kala aur Vicharadhara* 21st November, 2011organised by Naba Ballygunge Mahavidyalaya in collaboration with Jogesh Chandra Chaudhuri College.

viii. UGC sponsored national seminar on *Gitanjali-100* on12th December, 2011 organised by Naba Ballygunge Mahavidyalaya in collaboration with Rammohun College.

ix. UGC sponsored national seminar on *Microfinance and Women's empowerment in India* on10th January, 2012 organised by Naba

Ballygunge Mahavidyalaya, in collaboration with Global Group of Institutions and BISWA.

x. UGC sponsored national seminar on *Green Marketing and Global Environment: Indian Scenario* on 4th February, 2012 organised by Naba Ballygunge Mahavidyalaya, in collaboration with EILLM and BISWA.

xi. UGC sponsored national seminar on *Relevance Of Swami Vivekananda in Today's World* on 16th September, 2013 organised by Naba Ballygunge Mahavidyalaya in collaboration with BISWA.

xii. UGC sponsored national seminar on *FDI in Retailng in India: Curse or Boon?* On 18th November, 2013 organised by Nababallygunge Mahavidyalay, in collaboration with New Alipore College and BISWA.

xiii. UGC sponsored national seminar on *Environment History of India* on 18th March, 2014 organised by Naba Ballygunge Mahavidyalaya in collaboration with Basanti Devi College.

Annexure 7

EMINENT SCIENTISTS/PARTICIPANTS, WHO CONTRIBUTED TO THE EVENTS, OF NATIONAL AND INTERNATIONAL CONFERENCES ORGANIZED BY THE COLLEGE DURING THE LAST FOUR YEARS:

National Seminar on Nagarjuna: Kala aur Vichaardhara Funded by UGC organised by Department of Hindi, Held on 21-01-11

Eminent Persons/ Academicians who contributed to the events:-

Serial Number	Name of the Academician	Designation
1	Prof. Suranjan Das	V.C., Calcutta University
2	Arun Kamal	Eminent Hindi Poet
3	Dr. Khagendra Thakur	Eminent Hindi Poet
4	Dr. Subimal Sen	Former Chairperson W.B. State Higher Education Council
5	. Shri Shobhakant	Son of eminent Critic Nagarjun
6	Prof. Gopeshwar Singh	Head, Deptt. of Hindi, Delhi University
7	Dr. Rajarshi Shukla	Head, Deptt. of Hindi
8	Prof. Shambhunath	Former Professor of Hindi, Calcutta University
9	Prof. Amarnath	Professor of Hindi, Calcutta University
10	. Prof. Manju Rani Singh	Professor of Hindi, Viswa Bharati
11	Prof. Arun Hota	Professor, West Bengal State University
12	Prof. Sheonath Pandey	Professor of Hindi, Hooghly Mohosin College
13	Dr. Ram Ahlad Chaudhury	Professor of Hindi, Calcutta University

National Level Seminar on "Gitanjali-100" funded by UGC organised by Department of Bengali, held on 12-12-2011

Eminent Persons/ Academicians who contributed to the events:-

1. Prof. Amitrasundar Bhattacharjja - Former Prof. of Bengali, Viswa Bharati
2. Dr. Indranath Choudhury – Former Secretary, Sahitya Academy
3. Prof. Pabitra Sarkar – Former Vice Chancellor, Rabindra Bharati University
4. Prof. Ujjal Kumar Majumder – Former Professor, C.U.
5. Prof. Swapan Majumder – Former Professor, J.U.
6. Prof. Sanjida Khatun – Eminent Singer and Researcher, Bangladesh
7. Prof. Debasish Roychowdhury – Professor, Anadamohan College

National Level Seminar on "Micro Finance and Women's Empowerment in India" funded by UGC organised by the Department of Economics held on 10-12-2012.

Eminent Persons/ Academicians who contributed to the events:-

1. Dr. Asish Banerjee – Former V.C., Calcutta University
2. Dr. Geraldine Forbes - Oswego University, New York
3. Nibir Saha – Director, Global Group of Institution
4. Dr. H. Shylendra - Institute of Rural Management Anand, Gujarat
5. Dr. Basabi Bhattacharyya – Professor of Economics, J.U
6. Dr. Renuka Sane – Indira Gandhi Institute of Economic Research, Mumbai
7. Sr. Ishita Mukherjee – Prof. of Economics & Director of Women Studies, C.U.
8. Dr. Prabhat Dutta – Department of Pol. Science, C.U.
9. Dr. Maitreyee Bardhan Roy - Principal, Basanti Devi College
10. Dr. Atanu Thakur - Vivekananda College, Kolkata

National Seminar:

1. Dr. Ishita Dutta Roy ,Prof EILLM
2. Dr. Pranam Dhar, Associate Prof of W.B.S.U

National Level Seminar on "Green Marketing and Global Environment: Indian Scenario" funded by UGC, organized by Naba Ballygunge Mahavidyalya held on 04-02-2012

<u>**Eminent Persons/ Academicians who contributed to the events:-**</u>

1. Prof. R.P Banerjee - EIILM
2. Dr. Ashish K. Banerjee - IIM
3. Prof. Kartik Chandra Pal - V.U
4. Prof. D.K Ghosh - chairman, RADILINK COMMUNICATIONS
5. Mr. Nirmalya Mukherjee - Bengal Chamber of Commerce
6. Prof. Bhabatosh Banerjee

National Level Seminar on "Swami Vivekananda in Today's World" funded by UGC, organized by Naba Ballygunge Mahavidyalya held on 16-09-2013

<u>**Eminent Persons/ Academicians who contributed to the events:-**</u>

1. Swami Purnatmananda - Ramkrishna Mission
2. Prof. Amiya Prasad Sen - Prof. of History, Jamia Milia Islamia University
3. Prof. Hissaunur Rahaman – Eminent Historian
4. Prof. Sumita Chakraborty – Former Prof. of Bengali, B.U
5. Biswajit Roy – Dpett. of Bengali Viswa Bharati
6. Atmapriyananda – V.V., Vivekananda University
7. Raikamal Dasgupta

National Level Seminar on "FDI in Multi Brand Relating in India: Curse or Boon?" funded by UGC, organized by Department of Commerce, held on 18-11-2013

<u>**Eminent Persons/ Academicians who contributed to the events:-**</u>

1. Dr. D.K.Ghosal - Chairman, Radislink Communication Pvt.Ltd.`
2. Sri Nirmalya Mukherjee - Advisor, Corporate Affairs, Bengal Chamber of Commerce & Industries
3. Prof. B.Banerjee - President, IAAResearch Foundation, Former Professor & Dean Dept. of Commerce, C.U.
4. Dr. R.P. Banerjee - Former ProfessorIIM, Calcutta & Director EIILM

5. Prof. Pralay Kanti Haldar - Dept. of Commerce, Tripura University & Former SeanFaculty of Commerce & Arts, Tripura University
6. Prof. Mamata Roy – Pro.V.C (Finance),C.U.
7. Prof. D.R. Dandapat – Professor of Commerce, C.U
8. Prof. Swagata Sen - Professor of Commerce, C.U
9. Dr. Ajitava Roy Choudhuri – Prof. of Economics, J.U

National Level Seminar on "Environmental History of India" funded by UGC, organized by Department of History, held on 18-03-2014

<u>Eminent Persons/ Academicians who contributed to the events:-</u>

1. Prof. Ranavir Chakravorty – Professor of History, Jawaharlal Nehru University
2. Prof. Chittabrata Palit – Professor of History, Jadavpur University
3. Prof. Debojyoti Chatterjee – Pro- V.C (Academic), Calcutta University
4. Prof. Mahua Sarkar – Prof. of History, Jadavpur University
5. Prof. Sangeeta Dasgupta – Asst. Prof. History, Jawaharlal Nehru University
6. Prof. Hiten Patel – Associate Prof. of History, Rabindra Bharati University
7. Prof. Sahana Ahmed – Associate Professor of Hisotry, Rabindra Bharati University

Annexure 8

GIVE DETAILS OF PUBLICATIONS BY THE STUDENTS:

Name of the Journal/Magazine: **SAMPRITI (ISSN: 2278-3792)**

Sl. No.	Name of the Student	Class	Title	Year of Publication
1.	Sanjib Ghosh	Ex-Student	Mone Pore Jaye	2011
2.	Biswajit Dutta	B.A.(1st)	Jatiyo Seba Prakalpa O Amra	2011
3.	Munmun Sarkar	B.A.(1st)	Eka Thakar Shei Muhurta	2011
4.	Prasanta Baidya	B.A.(1st)	Bhorer Alo	2011
5.	Sonali Dutta	B.A.(H)(1st)	Nabadwip : Ekti Praachin Parjatan Kendra	2011
6.	Priyanjali Dev	B.A.(H)(1st)	Another World	2011
7.	Rinki Bhattacharjee	B.A.(2nd)	Oh! It is Ridiculous	2011
8.	Suman Kumari Shaw	B.A.(1st)	Life	2011
9.	Tanmay Patra	B.A.(2nd)	A Mother's Pain	2011
10.	Amarnath Adhya	B.A.(2nd)	Bandhu Tomake	2011
11.	Shatarupa Mukherjee	B.A.(1st)	Jawa	2011
12.	Soumita Das	B.A.(1st)	Jirno Smritir Medurata	2011
13.	Tanmay Patra	B.A.(2nd)	Chholona Korona	2011
14.	Pratima Kayal	B.A.(2nd)	Pathashishu	2011
15.	Santanu Saha	B.A.(2nd)	Atmatraan	2011
16.	Sayan Mitra	B.Com(1st)	Dirghashwasera Aaj Ar nei	2011
17.	Asim Chatterjee	B.A.(2nd)	Keyar	2011
18.	Debiprasad Chatterjee	B.Com.(3rd)	Prabahamaan	2011

19.	Sanjib Saha	B.Com.(1st)	Maa Aschhen	2011
20.	Sarawati Mondal	B.A.(1st)	Mombaate	2011
21.	Pritha Ganguly Neogi	B.Com.(H)(2nd)	Barta	2014
22.	Ariful Nisar	B.A.(H)(2nd)	College	2014
23.	Nirmalendu Mondal	B.A.(3rd)	Sakaler Tare Sakale Amra, Pratyeke Amra Parer Tore	2014
24.	Prapti Gupta	M.A.(1st)	Biram Byatha	2014
25.	Samrat Sengupta	B.A.(3rd)	Mother	2014
26.	Koushik Nayak	B.A.(H)(2nd)	Paharer Katha	2014
27.	Manas Ray	B.A.(2nd)	Akra	2014
28.	Priyanjali Dev	Ex-student	Land of Mallas	2014
29.	Nandagopal Mondal	M.A.	Atharo Satake Bangali Hindur Paap	2014
30.	Surajit Sarkar	B.A.(1st)	Life Saps	2014
31.	Prasenjit Baidya	Ex-student	Aajo Mante Parina	2014
32.	Tathagata Prasad	M.A.	Naram Pathar	2014
33.	Bappa Pramanik	B.A.(H)(2nd)	Raater Prohar	2014
34.	Debabrata Mondal	B.Com(H)(2nd)	Naari	2014
35.	Vivek Sikder	B.A.(H)(2nd)	Summer Winds	2014
36.	Aparajita Chattapadhyay	M.A.	Shishu Shram	2014
37.	Suvojyoti Das	B.A.(3rd)	Illusory Lashes of my Dreams	2014

38.	Saikat Chowdhury	B.A.(H)(2nd)	Netaji	2014
39.	Dibyendu Roy	B.A.(Ex-Student)	Chakranta	2014
40.	Sujata Mondal	M.A.	Nabiner Abohan	2014
41.	Monodeep Banerjee	B.A.(H)(2nd)	Megh Bristi	2014

Name of the Journal/Magazine: **Alekhya** (Journal of Economics) **(ISSN: 2277-8403)**

Sl. No.	Name of the Student	Class	Title	Year of Publication
1.	Souvik Ghosh	M.Com.	Globalisation: Boon or Bane	2014

Name of the Journal/Magazine: **TRUTH????? On Enquiry and Knowledge** (Journal of Philosophy)

Sl. No.	Name of the Student	Class	Title	Year of Publication
1.	Rinki Bhattacharyya	B.A.(3rd)	Chetana	2011
2.	Nandagopal Mondal	B.A.(3rd)	Mrityn O Atmahatya	2012

Name of the Journal/Magazine: **ICHCHEY** (Journal of Bengali) **(ISSN: 2321-6409)**

Sl. No.	Name of the Student	Class	Title	Year of Publication
1	Nandagopal Mondal	B.A 2nd year	Rabitirthey Aamra ko'Jon	2012
2	Bikash Halder	B.A 2nd year	Aamar Dekha Bolpur	2012

3	Nirmalendu Mondal	B.A 2nd Year	Shantiniketan Bhraman	2012
4	Shankar Manna	B.A 2nd year	Bhraman: Shantiniketan	2012
5	Ankita Dey	M.A 1st year	Bish Shataker dwititardhe Samajer Patachitre o Kabyamanan e 'Naari'	2014
6	Nirmalendu Mondal	Former student	Bhraman: Shiksha o Ananda	2014
7	Pritha GangulyNeogi	B. Com 2nd year	Baand Noy, Muktir Apar Naam Maithon	2014

Name of the Journal/Magazine: **Efflorescence** (Journal of English) (**ISSN: 2278-3873**)

Sl. No.	Name of the Student	Class	Title	Year of Publication
1.	Rimpa Adak	B.A.(1st)	My Take On...	2012
2.	Rikta Halder	B.A.(1st)	Sunshine, Song of an Orphan	2012
3.	Priyanjali Dev	B.A.(2nd)	Quite a Bag It Was !!!!	2012
4.	Sraboni Chowdhury and Shilpa Sarkar	B.A.(H)(1st)	Screening of Macbeth: A Report	2012
5.	Suvojyoti Das	B.A.(H)(1st)	Hell-cart	2012
6.	Eshita Roy	B.A.(3rd)	A Miracle	2013

7.	Suvojyoti Das	B.A.(2nd)	Boosting An Ego, 'Shooting Oneself': A Student's Perception of George Orwell's shooting on Elephant	2013
8.	Vivek Sikder	B.A.(H)(1st)	Wadia: water Carrier	2013

Annexure 9

National Service Scheme Unit I and Unit II

Regular Activities

- Separate room for the NSS of the college was inaugurated by Shri Nitish Biswas, coordinator of NSS, University of Calcutta, and Joint Registrar, CU.
- The cleanliness programme was done by the volunteers from time to time. The college campus, outside of the college and local areas adjacent to the college were cleaned by the volunteers.
- The best volunteer award of the NSS was given.
- The NSS volunteers took active part in the pulse polio immunization programme. They visited the slum areas and made the people conscious of the evils of polio and helped the Health Department of the Government of West Bengal to make the programme successful.
- NSS Day was celebrated and a seminar was organized to inspire and to involve the students in the activities of the NSS.
- Various awareness programmes on health, education, social consciousness and so on were organized.
- Number of surveys was conducted related to social and health consciousness of the dwellers of the adopted slum
- Study materials were distributed among the children of the adopted slum
- Different rallies were organized on National Youth Day, World Aids Day against Drug Abuse.
- Republic Day and Independence Day were celebrated
- The volunteers of the NSS attended various programmes in the University of Calcutta like Education Day, Bhasha Divas, Ambedkar Utsav, NSS State Level Award Ceremony and Convocation, NSS Annual Award Ceremony, Rabindra Jayanti Utsav.
- Saraswati puja was also organized.
- Volunteers of the NSS attended various seminars and rallies organized by CU like rallies for World Environment Day, rallies against Drug Abuse.
- Volunteers of the NSS participated in cultural exchange programme in Ram Mohan College.
- Various cultural competitions were organised involving the slum children of the locality.

- Tree plantation during the monsoons. Tree plantation ceremonies were organized in the college campus.
- A procession was organized highlighting the ill effects of plastic bags.
- Best Programme Officer Award was given to Dr. Sumit Kumar Debnath, Programme Officer of NBM, NSS Unit I.
- Naba Ballygunge Mahavidyalaya was awarded for Best College and Best Special Camp ('13-'14)

Special Camp

- ❖ Date: (04/02/11-10/02/11)
- ❖ Fifty students of the college participated
- ❖ Adopted slum : Jahura Bazar Bustee (local area adjacent to the college)
- ❖ Volunteers group along with their leaders were selected and named after the poems of Rabindranath Tagore

Various activities of the special camp:

- ❖ Various awareness programmes on health, education, social consciousness related to environmental issues like ill use of plastic and drug abuse were conducted
- ❖ Number of surveys was conducted related to social and health consciousness of the dwellers of the adopted slum
- ❖ Visit to an old age home 'Sayanna' was made and the participants interacted with the elderly people and entertained them with songs and dance.
- ❖ A batch of six volunteers along with programme officer visited the school for special children DHRISHTI at Saltlake and distributed sweets to the children and entertained them with songs and dances.
- ❖ A movie based on special children of Dhristhi was screened and the director of the movie Sabyasachi Bhowmik and the director of Dhristhi Susmita Nag interacted with the participants after screening of the movie.
- ❖ Various seminars on **Swami Vivekananda**, **AIDS Awareness**, **Family Planning**, **Bhasa Divas** were organised.
- ❖ Health check up of the students was conducted. Various health checking programme including blood pressure. Pulse rate measurement, blood group identification, weight measurement of the slum dwellers were conducted free of cost under the supervision of Dr Jayjit Bhadra.

- ❖ The exercise books, geometry cases, pens, sports equipments were distributed among the slum dwellers.
- ❖ Competitions on yoga, drawing, dance, singing and recitation were organized for the slum children and small gifts were distributed.
- ❖ Essay and various cultural competitions were organised among the participants of NSS.
- ❖ A counselling for students volunteers was organised by the centre for Counselling Service and Studies in self development, Jadavpur University.
- ❖ Various seminars and orientation class were organized

Sl no	Topic	Speaker	Designation	Date
1	Orientation Class	Dr. Sukamal Datta Dr. Sumit Kumar Debnath Dr. Kabita Dey	Principal, Naba Ballygunge Mahavidyalaya Programme Officer, NSS, NBM Programme officer, Ram Mohan College	04/02/11
2	Vivekananda and Youth	Dr. Pushpita Ranjan Bhattacharya	Principal, Bijoygarh Jyotish Ray College	05/02/11
3	Cancer Protirodh	Dr. Ketaki Maitra		05/02/11
4	NSS and Orientation Lecture	Nitish Biswas	Coordinator, NSS, University of Calcutta	06/02/11
5	'Biological Clock' and 'AIDS'	Dr. Santanu Das	Prof., Ram Mohan College	07/02/11
6	Vivekananda o Yuvasamaj	Dr. Kabita Dey	Programme officer, Ram Mohan College	07/02/11

7	Acharya Prafulla Chandra Roy	Dr. Chinmay Shekhar Sarkar	Principal, Surendranath College	09/02/11
8.	Lecture on NSS	Dr. Tushar Panda	Coordinator, Narendrapur Ramakrishna Mission NSS Training College	10/02/11
9.	Valedictory Address	Dr. Priyotosh Khan	Principal, Jogesh Chandra Chaudhuri College	10/02/11

Special Camp

- ❖ Date :1st March 2012-7th March 2012
- ❖ Fifty students of the college participated
- ❖ Adopted slum : Jahura Bazar Bustee (local area adjacent to the college)
- ❖ Volunteers group along with their leaders were selected and named after the poems of Rabindranath Tagore

Various activities of the special camp:

Various awareness programmes on health, education, social consciousness related to environmental issues like ill use of plastic and drug abuse were conducted.

Number of surveys was conducted related to social and health consciousness of the dwellers of the adopted slum

Visit to an old age home 'Sayanna' was made and the participants interacted with the elderly people and entertained them with songs and dance.

A batch of six volunteers along with programme officer visited the school for special children DHRISHTI at Saltlake and distributed sweets to the children and entertained them with songs and dances.

A movie based on special children of Dhristhi was screened and the director of the movie Sabyasachi Bhowmik and the director of Dhristhi Susmita Nag interacted with the participants after screening of the movie.

Various seminars were organised.

Sl No	Topic	Speaker	Designation	Date
1	Swami Vivekananda	Dr. Kabita Dey	Programme officer, Ram Mohan College	02/03/12
2	AIDS Awareness	Dr. Ketaki Maitra		04/03/12
3	Family Planning	Dr. Santanu Das	Prof., Ram Mohan College	05/03/12
4	Bhasa Divas	Surajit Kumar Basu	Associate Professor, Department of Bangali, Naba Ballygunge Mahavidyalaya	06/03/12

Health check up of the students was conducted.

The exercise books, geometry cases, pens, sports equipments were distributed among the slum dwellers.

Competitions on yoga, drawing, dance, singing and recitation were organized for the slum children and small gifts were distributed.

Essay and various cultural competitions were organised among the participants of NSS.

A counselling for students volunteers was organised by the centre for Counselling Service and Studies in self development, Jadavpur University.

Special Camp

- ❖ Date :25th March 2014-31st March 2014
- ❖ Fifty students of the college participated
- ❖ Adopted slum : Jahura Bazar Bustee (local area adjacent to the college)
- ❖ Volunteers group along with their leaders were selected and named after the poems of Rabindranath Tagore

Various activities of the special camp:
- ✓ Various awareness programmes on health, education, social consciousness related to environmental issues like ill use of plastic and drug abuse were conducted.
- ✓ Number of surveys was conducted related to social and health consciousness of the dwellers of the adopted slum.
- ✓ The college premises and the local area near the college were cleaned
- ✓ A movie based on special children of Dhristhi was screened in the college premises on 2014
- ✓ Various seminars were organized for the students

Serial no	Topic	Speaker	Designation	Date
1	NSS and the Students	Dr. Puspita Ranjan Bhattacharya	Principal, Bijoygarh Jyotish Roy College	26.03.2014
2	Values	Dr. Sanghamitra Das	Prof, Egra College	27.03.2014
3	Swami Vivekananda	Dr. Kabita Dey	Prof, Ram Mohan College	28.03.2014
4	Relationship, Literature and NSS	Dr. Malabika Bhowmik	Prof, Bangabasi College	29.03.2014

- ✓ Workshop on 'E-waste and E-Waste Collection Drive' on 28.03.2014
- ✓ Health check-up for slum-dwellers, students and local people was conducted with the help of a NGO. The NGO also provided medicines and doctors during the health check-up
- ✓ The exercise books, geometry cases, pens, sports equipments were distributed among the slum dwellers.
- ✓ Competitions on drawing, dance, singing and recitation were organized for the slum children and small gifts were distributed.

Annexure 10

AWARDS RECEIVED BY THE INSTITUTION FOR EXTENSION ACTIVITIES AND/CONTRIBUTIONS TO THE SOCIAL/COMMUNITY DEVELOPMENT DURING THE LAST FOUR YEARS

i. Best Programme Officer Award was given to Dr. Sumit Kumar Debnath, Programme Officer of NBM, NSS Unit I.

ii. Naba Ballygunge Mahavidyalaya was awarded for Best College and Best Special Camp ('13-'14)

Annexure 11

THE ANNUAL BUDGET FOR PROCUREMENT, UP GRADATION, DEPLOYMENT AND MAINTENANCE OF THE COMPUTERS AND THEIR ACCESSORIES IN THE INSTITUTION (YEAR WISE FOR LAST FOUR YEARS)

There is no provision in the college budget for purchasing computers. But there is provision for maintenance of the computers.

Annexure 12

THE INSTITUTIONAL CAREER GUIDANCE AND PLACEMENT ACTIVITIES OF THE STUDENT:

The college has its own career counselling cell. The internal teacher arranges lectures for career upliftment of the students. The college arranges seminars and workshops for counselling and career oriented programme.

No. of students benefitted 10-15.

Data is incomplete.

The following students have been benefitted:

1. Kankana Sinha (2008-09)
2. Rakhi Agarwal (2008-09)
3. Manoj Shaw (2008-09)
4. Shruti Chowla (2012-2013)
5. Kundan Goel (2012-2013)

The reputed IT Company WIPRO had visited our college twice and interacted with our college students for their placement.
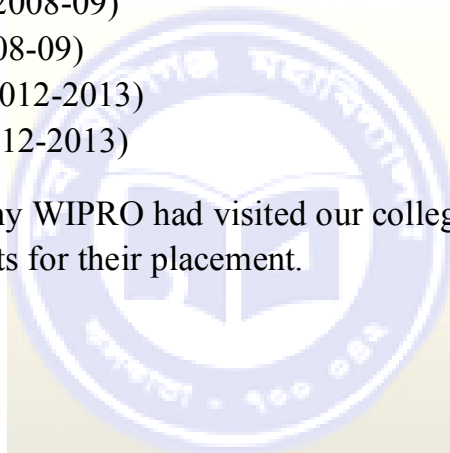
Annexure 13

THE INSTITUTION DEVELOPED, DRIVEN, DEPLOYED AND REVIEWED QUALITY POLICY:

The college does not have any formally stated quality policy. So the question of its development, deployment or revision does not arise.

Annexure 14

RESOLUTIONS MADE BY THE MANAGEMENT COUNCIL AND IMPLEMENTATION STATUS:

Serial No.	Decision taken by Governing Body	Date of G.B.Meeting	Resolution No.	Period/Date of starting work
1.	P.G. Course Opening	18.05.2013	O4	2013-14
2.	Biometric Attendance	19-12-2012	03	05-02-2013
3.	CC TV Surveillance	02-02-2012	02	Apr,2013
4.	4th Floor Construction	07-08-2009	7I/08	23-03-2012
5.	Library, Office, Teachers' Room, Principal's Chamber shifting	11-03-2015		02-12-2015
6.	Construction of Auditorium	13-04-2015	06	Yet to start
7.	Lift	25-04-2014	08	Apr,2015
8.	Wi-Fi Campus	03-10-2015	05	16-01-2016
9.	Renovation of Canteen and Boys' Common Room	13-04-2015	10	July,2015

Annexure 15

DETAILS ON THE ISSUES AND DECISIONS OF THE COURTS CASES:

Goutam Basu , Head Clerk, Naba Ballygunge Mahavidyalaya sues a case (W.P. n/s 226) in the High Court, Calcutta against the W.B Government .The College is one of the parties.

WP No - 22935(W) of 2015 dated 14.09.2015

Annexure 16

STUDENT FEEDBACK ON INSTITUTIONAL PERFORMANCE:

The instituion does have a mechanism for analysing student feedback on instituional performace through e-pathsala. The analysis has been given in AQAR as a sample.

Annexure 17

INCOME AND EXPENDITURE STATEMENT OF ADMINISTRATIVE ACTIVITIES OF THE PREVIOUS FOUR YEARS AND THE RESERVE FUND/CORPUS AVAILABLE WITH INSTITUTIONS:

The entire fundng is made by UGC and the sate goverement.The college fund is generated from the annual admission and tuition fees. The budget is prepared on the basis of estimated earnings and available funds to meet the day to day expenditure and other capital expenditure against the specific grant revieved from concerned authority.

KEDIA KUSUM & ASSOCIATES
Chartered Accountants

30, Madan Chatterjee Lane,
Kolkata- 700 007
Mobile: 9831841686

AUDITORS REPORT

We have audited the Receipt and Payments Account of Naba Ballygunge Mahavidyalaya, 27E, Bosepukur Road, Kolkata- 7000 042 as on 31st March'2013 and also the Income & Expenditure Account for the year ended on that date annexed there to. These financial statements are the responsibility of the management. Our responsibility is to express an opinion on these Final Statements based on our audit. We conducted the Audit in accordance with auditing standards generally accepted in India. These standards required that we plan and perform the audit to obtain reasonable assurance about whether the Financial Statement is free of material misstatement. An Audit include examining on a test basis, evidence supporting the amounts and disclosure in the financial statement. An Audit includes assessing the accounting principles used and significant estimate made by the management as well evaluating the overall financial statement presentation. We believe that our provided reasonable basis of our opinion.

We further report that :-

a) We have obtained all the information explanation which to the best of knowledge and best were necessary for the purpose of our Audit.

b) The receipts and payments accounts dealt with by this report are agreement with the both of accounts read together with the notes to accounts give a true and fair view.

Date: 09-07-2014
Place: Kolkata

KEDIA KUSUM & ASSOCIATES
Chartered Accountants

S Agrawal

Kusum Agrawal
(Proprietor)
M.No.056517

NABA BALLYGUNGE MAHAVIDYALAYA
27E, Bosepukur Road, Kolkata – 700 042.

1) The college has paid Advance as follows during the year:
a) Executive Engineer, PWD   Rs.5,00,000/-
b) Ashis Sen for College lift   Rs.1,25,000/-
c) 2 Nos. Whole time teachers   Rs. 60,000/-
d) 6 Part-time Teachers   Rs.1,36,303/-

2) B.A. and B.Com. Honours & General Course; are taught in this college.

3) Strength of student for the year 2012-13:- class wise roll strength given in the Annexure – "A".

4) Subjects taught in the college: Subjects taught in college are furnished.

5) Fees structure for the year 2012-13 – As per Annexure – "B" attached.

6) Outstanding Tuition Fees: Rs.86,115/-.

7) Clarity to others : No such

8) Difference in Bank Account: NIL

9) Books of accounts are being maintained on Mercantile System of accounting except tuition fees, interest on Fixed Deposit and Audit Fees, which is maintained on Cash Basis.

10) Cash in hand:
We could not physically verify the closing cash balance as on 31st March, 2013 as our appointment was received subsequent to that date. During the Course of our audit however we have physically verified the closing cash balance as on 09-07-2014 and found Rs.1,369.41/- (rupees one thousand three hundred sixty nine and forty one paise) only (which is agreement with the Kuchha Cash Book as on date)

11) Bank Balance
We have checked the closing Bank Balance as on 31st March, along with bank statement and balance confirmations.

12) Provident Fund Investment Account

There is a Provident Fund Pass Book as per the rules of the Pay and Accounts Office, Kolkata which shows a closing balance of Rs.1,15,10,887/- as on 31ˢᵗ March,2013, as a liability to the college. The reconciliation of the above is given below closing Balance as per book as on 31-03-12.   1,07,14,904

     Add: Interest for the year 2012-13   7,95,983

                                                    1,15,10,887

Closing balance as per Pay & A/cs Office (2012-13)   1,15,10,887

                                    Difference   NIL.

13) Staff Strength:

Staff Strength of the college both Teaching & Non-Teaching staff is incorporated in Annexure – "C".

14) Fixed Assets

i) Physical verification of Fixed Assets to be conducted by the management at least once a year.

ii) Fixed Assets Register is not maintained by the college.

iii) Service Book and Leave Register for all teaching and non-teaching staff have been made.

15) Library and Library Books

The college is maintaining Library Books Separate under the Joint Custody of Library Clerk and Library Attendant. Total Number of Books as on 31ˢᵗ March,2013 is 6771 as certified by the management.

16) Governing Body Constitution/ Meeting:

i) Constitution:

On verification we found that the total numbers are 14 (fourteen) including 2 (two) Government Nominees, 2 (two) Calcutta University nominees, 4 (four) Teachers Representatives, 2 (two) Non-teaching staff representatives, 1 (one) President. Members attending the meeting of the Governing Body are adequate to carry out the resolution, if any.

ii) Meeting

During the course of verification of the Minute Book of the Governing Body, we found 5 meetings have been conducted during the year.

iii) No Governing Body resolution is found regarding Principal's sanction limit of disbursement.

CA **Anup Biswas & Associates,** (F.R.N. 323980E)
Chartered Accountants

10, WATERLOO STREET
KOLKATA - 700 069
Mobile : 9830577324
E-mail : akbiswas52@yahoo.co.in
LAN : 2210-4714 / 2548-5846

AUDITORS REPORT

The Director Of Public Instruction,

Government of West Bengal,

Education Directorate,

College Audit Cell

Bikash Bhawan, Salt Lake,

Kolkata -700091.

Dear Sir,

Subject: Statutory Audit Report of NABA BALLYGANG MAHA VIDYALAYA

27E, BOSE PUKUR ROAD, KOLKATA – 700042. FOR THE YEAR ENDED

31st MARCH, 2012.

In terms of your appointment letter no.15(400)/CA-2012 dated 28.08.2012, we have

completed the audit of annexed Balance sheet as on 31 March, 2012, Income and Expenditure

Account for the year ended 31st March, 2012 and Receipts and Payments accounts for the year

ended 31st March, 2012.of NABA BALLYGANG MAHA VIDYALAYA 27E, BOSE PUKUR ROAD,

KOLKATA – 700042. with the books of accounts maintained by the said College. We have

obtained all the information and explanations which to the best of our knowledge and belief

were necessary for the purpose of our audit. In our opinion and to the best of my information

and according to the explanations given to me, the said Balance Sheet and the Income and

Expenditure Account give a true and fair view :

    i)   in the case of the Balance Sheet as at 31st March, 2012 of the state
        of the affairs of the College :

    ii)   in the case of the Income and Expenditure Account and Receipts & Payments
        Account for the year ended 31st March, 2012, the Surplus, of the College for the
        year. We further report that :-

Anup Biswas & Associates, (F.R.N. 323368E)

Chartered Accountants

10, WATERLOO STREET
KOLKATA - 700 069
Mobile : 9830577324
E-mail : akbiswas52@yahoo.co.in
LAN : 2210-4714 / 2548-5846

1) No T.D.S. has been made in case of payment to The Executive Engineer, Kokkata Divn. No -1 P.W.(C.B.) amounting to Rs 25 lacs for the construction of 4th Floor of the College building.

2) The College has received the following Grants from the University Grant Commission, Eastern Regional Office, on the various days. The following Grants has not been utilized during the year. The college has paid advance to the Principle and the Professors on time to time basis, as narrated below, for incurring expenditure, out of this Grant. No such Managing Committee approval was available for making such advance. We put below the position of the unutilized Grants during the year.

Sl no	Nature of the Grant	Amount	Utilisation position
i)	Remedial Recurring	1,00,000/	Utilised Rs. 71,150/
ii)	Construction of Building	8,71,114/	Entire amount paid to the Exe. Engg. PWD, Kolkata.
iii)	Equipment Grant	5,40,000/	Utilised Rs. 95,800/
iv)	Career Counciling	2,10,000/	Utilised Rs.72,086/
v)	Bengali Seminer	1,12,500/	Advance to Smt. Sukla Biswas, Bengali Teacher on 5/12/11, 7/12/11, 8/12/11, and 12/12/11, But no such expenditure account submitted by her
vi)	Commerce Seminer	1,12,500/	Out of the Commerce & Economic Sem Advance paid to Dr. Sukumar Dutta, Principal, amounting to Rs. 2,17,500
vii)	Economic Seminer	1,12,500/	on the following days 27/8/11, 29/9/11, 1/12/11, 7/12/11, 14/12/11, 4/1/12, 18/1/12. 1/2/12 2/2/12, but no such expenditure account submitted by him.

Anup Biswas & Associates, (F.R.N. 323968E)
Chartered Accountants

10, WATERLOO STREET
KOLKATA - 700 069
Mobile : 9830577324
E-mail : akbiswas52@yahoo.co.in
LAN : 2210-4714 / 2548-5846

Shaw amounting to Rs. 1,10,00/ on

30/9/11, 7/11/11, 19/9/11

and 12/12/11, but no such

expenditure account submitted by her.

Apart from the above, we also report that:

1) B.A. and B.Com. Honors and General course, are taught in this College.
2) Strength of student for the year 2011-12:- Class –wise roll strengths is given in the annexure "A

3) Subjects taught in the College : Subjects taught in the college are furnished.
4) Fees structure for the year 2011-12:- As per annexure "B" attached.

5) Outstanding Tuition Fees Rs.1,65,699/

6) Charity to others : No such

7) Difference in Bank Account : Nil

8) Books of accounts are being maintained on Mercantile System of accounting except Tution fees, Interest on Fixed Deposit and Audit Fees, which is maintained on cash basis.

9) Cash in hand ;
We could not physically verify the closing cash balance as on 31st March, 2012 as our appointment was received subsequent to that date. During the course of our audit , however we have physically verified the closing cash balance as on 22nd February, 2013 and found Rs. 3,025.91 (Rupees Three thousand twenty five and paisa ninety one only) , which is in agreement with the kuccha cash book as on date.

10) Bank balance ;
We have checked the closing bank balance as on 31st March, 2012 along with bank statement and balance confirmation.

11) Provident Fund Investment Account :

Anup Biswas & Associates, (F.R.N. 323988E)
Chartered Accountants

10, WATERLOO STREET
KOLKATA - 700 069
Mobile : 9830577324
E-mail : akbiswas52@yahoo.co.in
LAN : 2210-4714 / 2548-5846

lia bility to the College. The reconciliation of the above is given blow :

	Rs.
Closing balance as per book as on 31/3/2012	87,34,784.00
Add, Interest for the year 2011-12 considered in the books, but not considered by the Pay and accounts Office, kolkata.	5,99,827.00
	93,34,611.00
Closing Balance as per Pay And Accounts Office, Kolkata as on 31/3/2012	93,94,611.00
	Difference NIL

12) Staff Strength :

Staff strength of the college both teaching and non teaching staff is incorporated in Annexure " C "

13) Fixed Assets :

i) Physical verification of Fixed Assets to be conducted by the management at least once in a year.

ii) Fixed Assets Register is not maintained by the college.

14) Service Book and Leave register for teaching and non teaching staff has been made.

15) Library and Library Books :

The college is maintaining Library books separately under the joint custody of Library clerk and Library attendant. Total number of books as on 31st March, 2012 is 6622 Nos. as certified by the management.

16) Governing Body Constitution / Meeting :

i) Constituton :

On verification we found that the total number of members are 14 (Fourteen) Including 2 2(Two) Government nominees, 2(Two) Calcutta University nominees, 4 (Three) Teachers Representatives ,(Two) Non teaching Staff representative, 1(One) Principal and Secretary of the College, and 1(One) President. Members attending the meeting of the Governing body are adequate to carry out the resolution, if any.

ii) Meeting :

During the course of verification of the minute book of the Governing body, we

Anup Biswas & Associates, (FRN : 323968E)
Chartered Accountants

KOLKATA - 700 069
Mobile : 9830577324
E-mail : akbiswas52@yahoo.co.in
LAN : 2210-4714 / 2548-5846

Lastly we covey to the management of the College for extending their co-operation during the course of our audit.

For, ANUP BISWAS & ASSOCIATES(F.R.N :323968EO

Chartered Accountants

(ANUP KUMAR BISWAS)

Proprietor, M. No – 051271

Date : 28th February,2013,

Place : Kolkata

C : C ; :- The Principal,

Naba Ballygange Mahavidyalaya,

27 E, Bose Pukur Road,

Kolkata – 700042.

Annexure 18

ACADEMIC AUDIT OR OTHER EXTERNAL REVIEW OF THE ACADEMIC PROVISIONS:

Letter No - permission/572/UCAC/C.U./dt 29.4.13

572

UNIVERSITY OF CALCUTTA

University Colleges of Arts & Commerce
Asutosh Building, Kolkata-700 073
Tel.No.2241-0071 (six lines)/2241-4984(seven lines)
Fax No.2241-3288/3222

Date : 26-04-2013

To

The Principal

Nababallygunge Mahavidyalaya

27E, Bose Pukur Road

Kolkata-700 042

Sub : Grant of Permission for introduction of Post-graduate Course in Bengali

Sir,

In connection with your letter dt.25.5.12 addressed to the Vice Chancellor, C.U. for introduction of Post-graduate Course of Study in Bengali in Nababallygunge Mahavidyalaya the undersigned is hereby directed to inform you that the matter was placed before the Hon'ble Vice-Chancellor on 7.3.13 when he had pleased to order for placing before the Syndicate dt.20.03.13. The report of the Inspection Team constituted by the Vice-Chancellor, C.U. dt.26.02.13 for granting permission for Introduction of P.G. Studies in Bengali Language and Literature from the academic session 2012-13, on self-financing basis in the Nababallygunge Mahavidyalaya be accepted and approved vide Syndicate dt.20.3.13 item No.27 approved by the Vice-chancellor dt.26.4.13 subject to fulfillment of the following conditions.

1. Intake capacity for the course must not exceed 55 (fifty five).
2. Course fee is to be fixed at not more than Rs.15,000/- per student per year and examination fees @ Rs.500/- per semester.
3. Five poor but meritorious students be granted free-studentship.

Annexure 19

GREEN AUDIT OF ITS CAMPUS AND FACILITIES:

The college does not conduct any green audit of its campus in true sense of the term.