The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> NABA BALLYGUNGE MAHAVIDYALAYA

1.2 Address Line 1

> 27E, BOSEPUKUR ROAD, KOLKATA-700042

Address Line 2

City/Town

> KOLKATA

State

> WEST BENGAL

Pin Code

> 700042

Institution e-mail address

> nbmv2005@yahoo.co.in

Contact Nos.

> (033)2441-1710

Name of the Head of the Institution:

> DR. SUKAMAL DATTA

Tel. No. with STD Code:

> (033) 2441-1710

Mobile:

> 9038762380

Name of the IQAC Co-ordinator: DEBI PRASAD LAHIRI

Mobile: 9432400677

IQAC e-mail address:

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: www.nbmahavidyalaya.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C^{++}		2007	5 years
2	2nd Cycle	B^{+}		2016	5 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1.8 AQAR for the year *(for example 2010-11)*   2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR _____ _____ (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

  University   State [√] Central [ ] Deemed [ ] Private [ ]

  Affiliated College   Yes [√] No [ ]

  Constituent College   Yes [ ] No [√]

  Autonomous college of UGC   Yes [√] No [ ]

  Regulatory Agency approved Institution   Yes [ ] No [√]

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education [√] Men [ ] Women [ ]

                       Urban [√] Rural [ ] Tribal [ ]

  Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

                 Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

  Arts [√] Science [ ] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

  TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

  Others (Specify) [.]

1.12 Name of the Affiliating University *(for the Colleges)* | UNIVERSITY OF CALCUTTA |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | N.A |

University with Potential for Excellence | N.A | UGC-CPE | N.A |

DST Star Scheme | N.A | UGC-CE | N.A |

UGC-Special Assistance Programme | N.A | DST-FIST | N.A |

UGC-Innovative PG programmes | N.A | Any other (*Specify*) | N.A |

UGC-COP Programmes | N.A |

2. IQAC Composition and Activities

2.1 No. of Teachers | 10

2.2 No. of Administrative/Technical staff | 1

2.3 No. of students | 1

2.4 No. of Management representatives | 1

2.5 No. of Alumni | 1

2. 6 No. of any other stakeholder and

    community representatives | 2

2.7 No. of Employers/ Industrialists |

2.8 No. of other External Experts |

2.9 Total No. of members | 16

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No. | 3 | Faculty |

    Non-Teaching Staff Students | | Alumni | | Others |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC   NIL

Total Nos. [ ]   International [ ]   National [ ]   State [ ]   Institution Level [ ]

(ii) Themes [ ]

2.14 Significant Activities and contributions made by IQAC

Continuous Evaluation of students and finding out the real teaching gap by performance evaluation and self-appraisal

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Extension of Career base teaching after acquitting the UG or PG degree	MOU signed with NGO BISWA for conducting NET Coaching, Coaching for competitive exam, WEBEL for computer literacy programme.

Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

[ ]

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2		2	
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	3			3
Total	5		2	3

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [√]   Employers [ ]   Students [√]
(On all aspects)

Mode of feedback   :   Online [√]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	13	07	0	01

2.2 No. of permanent faculty with Ph.D. | 06 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty | 17 | | 18 | | |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		28	
Presented papers		08	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Technology based teaching with continuous evaluation and Variance analysis between topic taught and topic assigned.

2.7 Total No. of actual teaching days during this academic year | 245 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) | |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop | | | |

2.10 Average percentage of attendance of students | 65% |

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com (H)	40			13	4	
B.Com.(G)	87			1	6	
B.A. (H)	22			13	2	
B.A.(G)	45				16	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 IQAC is evaluating the variance in Teaching course allotted and class taken by the concerned teachers in related subject and continuous re-evaluation of the weakness or adverse variance.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	2
UGC – Faculty Improvement Programme	NIL
HRD programmes	--
Orientation programmes	2
Faculty exchange programme	10
Staff training conducted by the university	--
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	3	NIL	2
Technical Staff	2	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The college IQAC making necessary connection with different research orientation with collaboration institution engaged in development of Higher Education.

3.2   Details regarding major projects : NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects : NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [N.A]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

[ ]

3.7 No. of books published   i) With ISBN No. | 32 | Chapters in Edited Books | 06 |

ii) Without ISBN No. | 41 |

3.8 No. of University Departments receiving funds from

UGC-SAP | | CAS | | DST-FIST | |

DPE | | DBT Scheme/funds | |

3.9 For colleges   Autonomy | | CPE | | DBT Star Scheme | |

INSPIRE | | CE | | Any Other (specify) | |

3.10 Revenue generated through consultancy | NIL |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons | 1 |

3.13 No. of collaborations   International | | National | | Any other | |

3.14 No. of linkages created during this year | 3 |

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency | | From Management of University/College | |

Total | NIL |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

| 1 |

| 2 |

3.19 No. of Ph.D. awarded by faculty from the Institution

| NIL |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [   ]   SRF [   ]   Project Fellows [   ]   Any other [   ]

3.21 No. of students Participated in NSS events:

University level [10]   State level [   ]

National level [10]   International level [   ]

3.22 No. of students participated in NCC events:

University level [NIL]   State level [NIL]

National level [   ]   International level [   ]

3.23 No. of Awards won in NSS:

University level [1]   State level [1]

National level [   ]   International level [   ]

3.24 No. of Awards won in NCC:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.25 No. of Extension activities organized

University forum [   ]   College forum [   ]

NCC [   ]   NSS [   ]   Any other [   ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Training for E-learning and use of e-library

- College is taking initiatives for the sufferers / victims due to natural calamities in different part of India.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	29800 SQ.FT.	0	0	29800 SQ.FT.
Class rooms	16	0		15
Laboratories	1			1
Seminar Halls	1	-		1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		189112		189112
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others		41550		41550

4.2 Computerization of administration and library

Fully Computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10000	2386258	580	138403	10580	2524661
Reference Books	269	43849	4	1440	273	45289
e-Books	135000	5750		7250	135000	13000
Journals	03	5600			03	5600
e-Journals	6000	5750		7500	6000	13250
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	40	1	02	40	NIL	03	09	
Added								
Total	40	1	02	40	NIL	03	09	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

College provide internet facilities to the teachers ,NTS & students

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.50

ii) Campus Infrastructure and facilities

NIL

iii) Equipments

2.05

iv) Others

0.41

Total :

2.96

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are involved in different social development programmes through 2 NSS Unit.

5.2 Efforts made by the institution for tracking the progression

Continuous evaluation, interaction in class, PTM at regular intervals.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
910	185	NIL	NIL

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
529	48

Women

No	%
566	52

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
854	202	4	21	1	1082	914	148	1	31	1	1095

Demand ratio   1:1   Dropout % 5.8

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

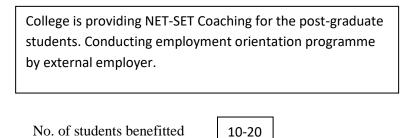MOU is signed with NGO and Institution engaged in competitive exam coaching and career development.

No. of students beneficiaries   30

5.5 No. of students qualified in these examinations

NET   1   SET/SLET   0   GATE   0   CAT   0

IAS/IPS etc   0   State PSC   0   UPSC   0   Others   0

5.6 Details of student counselling and career guidance

College is providing NET-SET Coaching for the post-graduate students. Conducting employment orientation programme by external employer.

No. of students benefitted   10-20

5.7 Details of campus placement

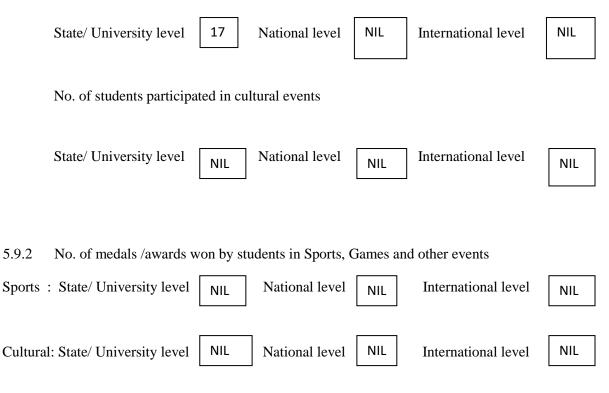| On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

College organized gender sensitization programmes on regular interval for awareness of the students and to reduce the insecurity feelings among the girls students.

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level   17   National level   NIL   International level   NIL

No. of students participated in cultural events

State/ University level   NIL   National level   NIL   International level   NIL

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   NIL   National level   NIL   International level   NIL

Cultural: State/ University level   NIL   National level   NIL   International level   NIL

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	NIL	NIL
Financial support from government	83	4,27,938/-
Financial support from other sources	05	18000/-
Number of students who received International/ National recognitions	NIL	NIL

5.11   Student organised / initiatives

Fairs   : State/ University level | 0 | National level | 0 | International level | 0 |

Exhibition: State/ University level | 0 | National level | 0 | International level | 0 |

5.12   No. of social initiatives undertaken by the students | 2 |

5.13 Major grievances of students (if any) redressed: Increasing the number of books in Library.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- To provide the students with best possible education and quality teaching.
- To develop social awareness conducive to responsible citizen.
- To help poor students and the students of backward classes in different ways.
- To provide Merit-Cum-Means Scholarship through a BGO – BISWA.
- To extend opportunities in the areas of job oriented programmes.
- To motivate the students in extra-curricular activities.
- To infuse into the students a sense of discipline and co-operation in life.
- To build up all-round personality.
- To ensure a healthy teacher-student relationship within the institution.
- To create a wider platform of acquiring knowledge beyond the syllabus.
- To create employment opportunities for the outgoing students through recruitment cell of the Institution.
- To create job opportunities by interaction with expert of Industries, trade and commerce.

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

N.A.

6.3.2   Teaching and Learning

Beyond chalk and talk e-learning through Smart classes and Virtual classes.

6.3.3 Examination and Evaluation

> Follows the guidelines as per the regulation formed by the parent University C.U.

6.3.4 Research and Development

> Teachers are engaged in Ph.D work and presenting Research Papers in National Conference and Seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> Library is resourced with modern books with research orientation ICT enabled coaching methodology is adopted and the teachers regular use electronic instruments for upliftment of teaching quality.

6.3.6 Human Resource Management

> Human resource of the college is organised and managed by the group of expert and raising the facilities for development of man power planning.

6.3.7 Faculty and Staff recruitment

> NIL

6.3.8 Industry Interaction / Collaboration

> NIL

6.3.9 Admission of Students

> As per University norms though counselling after online form submission in UG an d P.G.

6.4 Welfare schemes for

Teaching	NIL
Non-teaching	NIL
Students	01

6.5 Total corpus fund generated

> 10 lakhs (aprox.)

6.6 Whether annual financial audit has been done   Yes [ ]   No [NO]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO		NO	
Administrative	NO		NO	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [NO]

For PG Programmes   Yes [ ]   No [NO]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> CBCS and pattern am question specially in the field of Commerce.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Does not arise.

6.11 Activities and support from the Alumni Association

> Not anything remarkable.

6.12 Activities and support from the Parent – Teacher Association

> Not formed but Parent-Teaches-Students meeting regularly held for the development of teaching.

6.13 Development programmes for support staff

> Career oriented technology based programme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> No Plastic Zone, No Smoking Zone, Awareness for Green Zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> NIL

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> The initiative is taken in the last IQAC meeting. Initiative will be taken from the academic year 2018-19.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Career Counselling programme in collaboration with Professional experts.
>
> 2. Establishment of NET/SET Coaching for development of Higher Education.

Provide the details in annexure (annexure need be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Postering, No smoking Zone, No Plastic Zone, Publicity among neighbour to raise environmental awareness programme

7.5 Whether environmental audit was conducted?   Yes   No

NO

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Locational advantage. Very strong academic staff, conducting seminar lectures in current relevant topic by the expert professionals in Academic and professional education field.

8. **Plans of institution for next year**

1. To create employment oriented training for the students of the college and neighboring colleges and locality.

2. To increase the awareness among the students for up liftmen of Higher Education and creating employment in Higher Education sector.

3. Build up strategy for creating Entrepreneurship development programme in SME sectors.

4. Project oriented training.

Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____