



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**NABA BALLYGUNGE MAHAVIDYALAYA**

**TWENTY SEVEN E BOSE PUKUR ROAD KOLKATA FORTY TWO  
700042**

**[www.nbmahavidyalaya.in](http://www.nbmahavidyalaya.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**August 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Naba Ballygunge Mahavidyalaya, formerly Charuchandra Evening College, established in 1985, has its current location at Kasba Bose Pukur, Rash Behari connector, Kolkata, West Bengal and is a second home to more than thousands of students each passing year. Affiliated to the University of Calcutta, this ISO certified college runs eight programmes (six UG and two PG), and makes sure that the graph of progress in terms of academics, infrastructure, green and environment-friendly initiatives and inclusiveness to embrace all irrespective caste, class, gender, religion is continually rising. With Arts and Commerce as the two streams in which the courses are conducted, the college comprises of teaching staff mostly having doctorates and strongly research-oriented, encouraged by a dynamic Principal. The library with the latest digital development, is a nurturing agent of minds of young learners as well as the veteran faculties, with an able librarian leading the learners and teachers towards a meaningful contribution to research repertoire. Having signed more than 20 Memorandums of Understanding since May 2023 with institutions till date, and more than 10 before, to promote collaboration in academic progress and humanitarian ventures, the college stands gloriously with the motto to give a secured space wherein learners will not just restrict themselves to books, but think independently and thrive fearlessly. With an active Psychological Counselling and Wellbeing Cell, the college makes sure that not a single student lives anxiously, repressing emotions. The amicable relations between Principal and staff is reflected in the amicable relations between teachers and students, that make the mentoring experience pleasurable. As much as academic progress is looked after, what is also not neglected is holistic development of the students, and hence cultural programmes and inter college cultural competition give the students a scope to express and explore their talents, otherwise lying latent. The institution, with the logo of an open book, reading "Naba" in Bangla, thus symbolizes the openness and growth of mind, and learning anew each day, each moment.

### Vision

Sawkolke niye baanchte shekhaye, sawkoleri hoy joy" (Trans: "Our institution teaches us to live together, with victory to each") is the catchphrase of Naba Ballygunge Mahavidyalaya, taken from its very own anthem. The vision of NBM is thus emerging victorious, and that too through its students, its chief agents, inculcating strong morals in them, which is expected to be reflected in their stronger spines and voices. "Learning to live together" and "Learning to be" are the primary mottos of the institution, and the teachers, guided by the Principal relentlessly endeavours to make the students care, and share, and live in harmony with peers, juniors and seniors, and respect others beyond campus. Although the word "vision" is too abstract to crystalize the motto of an educational and nurturing institution, it can be said that NBM's vision is adapting with the rapidly changing world, fitting in to the latest technology that enhances progress, yet not forget the roots of traditions from which we nevertheless have learnt and still learning. The vision of NBM is also to see its students learning to be independent, and establishing themselves as responsible citizens thinking independently and expressing without fear and inhibitions. Inclusiveness being the pillar on which the moral perspective of NBM stands, another vision of the institution is to sensitize each student of their responsibility to be sensitive towards Divyangjans and differently-abled people, non-human species, LGBTQ community and others who do not follow so-called socio-cultural "norms". In other words, the institution's vision is to broaden the mental horizon of the students and make them able to accept what is "different". The college thus sees that in the future, "harmony" remains its pillar of strength and characteristic to be proud of-- harmony among all stakeholders as well as harmony between serious academics and cocurricular activities and fun, again reflected in the anthem "Kheladhula gaan

Computer e rangin barnamoy" (Trans: "Sports and music, colours and computer make it meaningful").

## **Mission**

Mission of NBM is to make sure that there is room for flexibility and innovations, in spite of certain practical restrictions owing to its affiliation to the mother institution that formulates curriculum and being a government-aided college and hence being constricted in terms of monetary funding. The flexibility is to give fresh air and novelty to staff and students. The flexibility has been achieved to some extent in conducting thirty Add-on courses over last six years, from 2018 onwards and making sure that the syllabi of these courses, all internally framed by inhouse faculty in charge, help the students learn things that their curriculum has no scope providing them with. Mission of NBM is to make sure that no student suffers from depression, no student has to repress their emotions and what they need to share to get relief, and give each student a free, secure and PRIVATE space to talk their heart out fearlessly to a patient listener, and hence, Psychological Counselling and Wellbeing Cell, convened by an inhouse faculty trained in counseling and seminars and interactive talks with counsellors, is thus an agent to make NBM successful in achieving the mission. Another mission of NBM is to promise a future of growth and independence to the students, so apart from mentoring them academically and beyond academics, the Campus Recruitment and Employment Cell organizes career fairs and seminars in collaboration with recruiting agencies to groom the students or update them with requirements for recruitments into their desire posts. The mission to forge a strong and regular bonding between the alumni with their alma mater, has been materialized in the philanthropic mission of an alumnus, currently working with Bank of Baroda, who gifted a sanitary napkin vending machine to NBM, thereby ensuring a hygienic future. The mission of NBM to continually motivate research and inspire the faculties to contribute to the repository of research is materialized by IQAC, in holding seminars and encouraging to publish college magazine and departmental journals.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

Institutional strengths are as follows

- ISO 9001: 2005 CERTIFICATION
- Dedicated stakeholders: The college has dedicated, hardworking and honest stakeholders who are interested in the best accomplishments of the institution.
- Efficient leadership: Extremely efficient principal, headed by the Governing body, who gives the best encouragement, motivation and guidance to the staff.
- New subjects as IDC- The NEP 2020 structure being effective from 2023, two new subjects like Journalism and Human Rights have been selected as IDC.
- Collaborative linkages: The college has signed more than 35 Memorandums of Understanding with other institutions, all functional, and faculty and student exchanges have taken place, by which the college students have been enriched.
- The college is recognized under 2f and 12B
- Well furnished with ICT enabled classrooms, smartrooms, auditorium, digitalised library and gymnasium.
- 180 degree feedback system

## Institutional Weakness

Institutional weaknesses are as follows

**Insufficiency of space:** This acts as a real barrier to concretization of many plans of the institution like introduction of science in UG Programme, which requires extensive space for laboratories, of having spacious gardens with panoramic view of lush greenery, of having enough space to afford many indoor games. However, in spite of space crunch, the college has attempted to provide the students with basic facilities like common rooms, gymnasium, canteen, nearby playground, ICT enabled classrooms, library with reading room facilities and NSS and NCC rooms.

- **Paucity of office staff:** Although the recruited staff in the administrative realm is overburdened, they carry on with the work with zest and enthusiasm.
- **No facilities for vocational course:** Although the college has provided 30 hours add-on courses like Radio-Jockeying, Yoga, Web designing, Advanced Excel, Public Speaking, Proof reading and Soft skills Development, among others, that have trained the learners with practical lessons; there is no facility for vocational course that will give a degree.
- **No Open Education System:** The college has no provisions for Open Learning centres

## Institutional Opportunity

NBM enjoys following opportunities:

- Post graduate section in which M.A. and M. Com students have a strong research acumen.
- Scope for interdisciplinary approach.
- Green and Divyangjan friendly campus
- Environmental sustainability, including rain water harvest, solar panel.
- Strong WIFI connection

## Institutional Challenge

Institutional challenges are as follows:

- **Lack of curriculum autonomy:** Being under the aegis of the University of Calcutta, NBM enjoys no autonomy in curriculum construction and hence has to pertain to the fixed academic and evaluation structure that CU prescribes.
- **Changing UGC policies:** No sooner than the institution got adjusted to CBCS, introduction of NEP 2020 was a major leap and it is a challenge to adjust to the modalities.
- To ensure increase of student enrollment.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

NBM has no autonomy to frame the curriculum of the various courses of UG and PG programmes, and has to follow the curriculum formulated by the affiliating University. The faculty members of the college ensure effective curriculum delivery by:

- The Annual Academic Calendar is prepared based on the affiliating University calendar.
- Preparing a central routine along with department-wise routines and distributing them among the students at the beginning of every semester.
- Each teacher prepares a detailed month-wise teaching plan allotted with semester wise topics to be taught within the stipulated time, discusses it with the students and keeps a record of the lessons taught in each class in the departmental diary. This enables the Principal to monitor the progression of syllabus and regularity of classes and also the students to keep track with ongoing topics.
- The newly implemented NEP 2020, made effective from 2022 in B. Com and 2023 in B.A, has brought a complete overhaul in the curricular structure with inclusion of Inter-Disciplinary Course (IDC) and Common Value Added Course (CVAC). The institution has got the opportunity to introduce Journalism and Mass Communication as a subject for IDC paper and has been taken up by majority of the strength.
- CVAC, as Constitutional Values and Environmental Studies, studied by B. Com students after NEP introduction, adds variety to their course, otherwise packed with papers related to business, finance and banking. Life Skills Education, taken up by the institution for 2nd semester CVAC paper, gives the scope to the learners to learn basic skills like adjustment with changes, relationship building, and development of communication skills and so on.
- The institution has conducted more than thirty add on courses that include Radio-Jockeying, Basic French Language learning, Public Speaking workshop, India: Geography, Resources and People. Advanced Excel, Yoga and Soft skills development, among others. The syllabi of the add-on courses have been framed by the inhouse faculty-in charge of the programme and thus freedom has been enjoyed out of pertaining to University curriculum.

### **Teaching-learning and Evaluation**

The Institution strictly follows the Intake capacity ordained by the University of Calcutta in the process of admitting students and restricts the admission to the number of sanctioned seats in each programme, and also to the Reservation Guidelines in admitting the reserved candidates. Abiding by the syllabi of the affiliating University, the teachers follow the academic calendar constructed at the beginning of the session. The teachers identify the advanced and slow learners through class responses, class tests, quizzes and interactive sessions, and make arrangements like remedial classes to help the slow learners keep pace with their advanced peers. While the advanced learners are encouraged to present papers in seminars and build their research acumen, they are also motivated to help their slow learners peers in simplifying the class lectures for them, summarizing the texts and other learning material and also make notes. The slow learners also are encouraged to take part in seminars, listen to presentation and also present papers after their papers are brushed up through multiple drafts. There is a strong mentor-mentee system in the college, effective after the Covid 19 pandemic commencement of offline classes, from February 2022. Each mentor is allotted with 40 mentees, and therefore each mentee gets time and attention to their academic and non-academic problems individually. The evaluation system, CBCS and NEP both, follow the CU modalities. The internal assessment is taken as per the dates declared by the affiliating University, so are the Tutorials and Projects. The tutorials of CBCS are of 15 marks—the term paper in B.A Honours and General papers consist of 15 marks. Each semester is followed by an end semester examination, the CU examination scripts are evaluated by external examiners. The Programme outcomes and course outcomes are constructed, and attained at the end through the examinations.

## Research, Innovations and Extension

The college promotes research oriented activities by conducting seminars, conferences and symposiums. There have been conferences funded by UGC and ICSSR in the Departments of Commerce and Economics. The departmental journals- Efflorescence (Department of English), Ichhey (Department of Bengali), The Way (Department of Commerce) and Alekhya (Department of Economics) are all ISSN numbered, and bear imprints of research of internal and external academicians. The teachers have diverse research interests, from Posthumanism to Gender studies to Food studies to Derrida to development of contemporary Bengali drama to Tagore. One of the missions of Naba Ballygunge Mahavidyalaya is incorporating innovation and novelty in teaching-learning process, in campus upgradation and beautification, in library updation and in curriculum furtherance. Therefore, to fulfill its goal of enhancement of a creative system that exudes freshness and originality, the institution has a network of systems that are unique in their own ways. An innovative measure adopted by the college is establishment of Psychological Counselling and Wellbeing Cell that extends patient hand and lends a patient ear to the students and staff in times of anxiety. NBM has emphasized on **Intellectual Public Rights** in various ways. Collaborating with Sarojini Naidu College, it has organized a seminar titled "Implications and Utility of Intellectual Property Rights". The college has its own IPR cell, the members of which make sure that no cybercrime is committed and cyber ethics are strictly adhered to. Naba Ballygunge Mahavidyalaya is elated to declare about the dedicated and perseverant activities consistently carried out by the two units of National Social Service (NSS). The neighborhood has been immensely benefitted by the benevolent activities like distribution of masks and hand sanitizers and sensitizing local people about maintaining social distance as a covid protocol. NBM has signed Memorandums of Understandings with colleges and other philanthropic institutes, that not only establish a strong bonhomie between institutes but also enhance scope of collaborative ventures in academic and cultural perspectives. MoU signed with Vermillion Institute, Bangladesh adds a feather to the cap.

## Infrastructure and Learning Resources

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection. Hardware Infrastructure desktops and laptops, 3 HP Deskjet printers in the administrative block, 3 LCD projectors (Hitachi/Epson), 2 in the computer Lab, 1 in the IQAC room, 2 in the library (block), and 1 in the auditorium and the rest are used in the teaching block. Computer Labs have adequate number of desktops maintaining student to computer ratio of 1:1 most of the times. The college uses HP workstations. In general, computing and internet facilities are available to all teachers and students on the campus. The institution provides access to desktop systems and laptops to both faculty and students which allows them to use computer aid for academic projects, practical sessions and for learning. To make the learning process more effective various innovative methods are used by the teachers. This includes giving group assignments and having power point presentations, where students can discuss and explore their knowledge together. Learning combined with visual presentations or working on certain software is much more enjoyable and comprehensive for the students.

The college has a developed software technology four high configuration servers to allow fast transmission of data to the various computers. These servers are: Windows Based Active Directory, Kaspersky antivirus, Library OPAC and SONET. All the computers are supported by a 100mpbs LAN and a 100-user capacity Wi-Fi system. Most of the desktops have office 2010 pro installed and a few are running on office 365 and office 2016 pro. Office automation packages like MS Office and Antivirus are purchased by the college and updated regularly. The college provides all standard Econometrics, Statistical, computational and scientific typesetting

packages such as Python, R, Tally ERP9, Java. These are open access software.

## **Student Support and Progression**

Students in Naba Ballygunge Mahavidyalaya have representation in various decision making bodies, co-curricular and extra-curricular committees and they are actively engaged in the different activities thereof. Naba Ballygunge Mahavidyalaya, a second home to its students, keeps contact with the passed out students and makes sure that they get established in life and thrive independently. A strong support for the students are the scholarships that Government and Non Government scholarships that NBM provides them with—Kanyashree, Vivekananda means and merit, Aikyashree, SC ST Scholarships and non-government scholarships like Anil Basak Smriti Puraskar. The college has a students' representative after the Student's Union Elections in the state were put on hold. The students' representative takes part in dealing with all the academic and non-academic issues that the students encounter within the college premises and tries his best to solve them. The grievances of the students are communicated to the Principal and other teachers via the students' representative. The Students' representative also plays an important role in mobilizing students for extracurricular events organized at the college level. The students' representative also assist the faculty in forming several clubs (eg. the Nature Club) under the mentorship of teachers who hold the passion of leading mentees to learn, participate, perform and lead by example and in the process represent student's interests in a number of activities of the campus life. The students' representative along with his dedicated team of college students organizes Fresher's welcome, Annual Social, Iftar Celebration and the Saraswati Puja. The team of students ably aids the faculty in celebrating important dates like Rabindra Jayanti, Teacher's Day and International Language Day. It organizes different programmes with the help of the faculty like sapling plantation on World Environment Day, Student's Week celebration, Quiz, Debates etc. Alumni of NBM has helped considerably in the progress of the college. Mr mallar Ghosh, alumnus, and associate of Bank of Baroda has donated a sanitary napkin vending machine to the college.

## **Governance, Leadership and Management**

**NBM's Perspective Plan** of a continuous quest of excellence is aligned with the vision and mission of the institution. Initiatives are therefore taken up in line with the plan to effectively deploy the same. The broad plan entails:

Emphasizing implementation of innovative and ICT-enabled teaching-learning methods for effective delivery of the curriculum.

Emphasizing holistic development of students through different initiatives to empower them from various aspects.

Conducting Career Counselling/Awareness sessions and employment-oriented training programmes on a regular basis to address the employability issue. Organizing Seminars, Webinars, Workshops for students for additional insights.

Encouraging faculty members and non-teaching staff to upgrade themselves on a continuous basis through professional development programmes.

Motivating faculty members towards research-oriented activities to upgrade their knowledge and expertise.

NBM has various institutional bodies to effectively move ahead with the policies, administrative setup, appointment, service rules and procedures in line with the stated vision and mission. The functions of each statutory body are also in conformity with the existing norms of the college, other colleges of the same stature and the University in particular, and are subject to changes as stipulated by the Government and/or the University. The committees are assigned several responsibilities for the implementation/supervision of various processes. There is adequate autonomy of the committees to suggest changes, if necessary. Nonetheless the suggestions are discussed in the GB meeting to take any decision on the same.

For the substantive teaching posts there are provisions for earned leave, medical leave, study leave, duty leave, maternity leave, child care leave, paternity leave and extraordinary leave (approved by the GB). Medical reimbursements are allowed as per WB Health Scheme 2017. Advance against PF is available as per rules. The college provides 'advance against salary' to new faculty members prior to their pay fixations which is subsequently adjusted from their arrear salary. Leave encashment facility is also available. Staff members are entitled to pension schemes, gratuity and leave encashment as per government norms.

For the SACTs, bonus is provided from the college fund during the Bengali festive season. Provisional leave arrangements are as per the state government rules. Study leave may also be availed as per norms.

### **Institutional Values and Best Practices**

- Naba Ballygunge Mahavidyalaya is committed to promote gender equality within the campus and beyond. Following the Vishaka guidelines the 'Internal Complaint and Grievance Cell' of the college is dedicated to perpetuate a safe, comfortable and equitable atmosphere for both staff and students. Besides, a 'Gender Sensitization Cell' has been founded to ensure gender equity in the campus. Apart from routinely organizing specific programmes to raise gender awareness among students and staff, the faculty members also strive relentlessly to stimulate critical thinking regarding constructs like gender, caste and other such oppressive categories through curricular, co-curricular and extra-curricular exchanges and activities. NBM provides equal opportunity to all individuals irrespective of gender, race, caste, creed, language, religion, political or other opinion, and social, class, birth or other status. The safe and inclusive ethos of the campus has led to the enrolment of around 40% women students every year. The college has also ensured a comfortable and secure workplace culture for its 40% women staff. During the period from 2018 to 2024 various departments organized departmental seminars, webinars, extended lectures, and talks and pertaining to gender issues. Online training workshop was also organized for teachers to facilitate effective communication with students regarding these issues and challenges. In the years 2019 and 2020 NBM arranged weekly self-defense classes especially for the female students. During lockdown the classes continued in the online mode. Gender audit has also been conducted. One best practice is the Psychological Counselling and Wellbeing Cell. To raise awareness regarding mental/emotional health and wellbeing amongst students, teaching and non-teaching staff of Naba Ballygunge Mahavidyalaya
- To create opportunities of providing psychological support to NBM students and staff
- To assist students to face and overcome challenges in their daily lives
- To help students to deal with their personal problems
- To motivate students to have positive outlook and optimism in the time of unprecedented challenges such as the pandemic and lockdown of the recent past
- To create opportunities for collaborative activities with other institutions and organizations working in the field of mental health and wellbeing.





## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	NABA BALLYGUNGE MAHAVIDYALAYA
Address	Twenty Seven E Bose Pukur Road Kolkata forty two
City	KOLKATA
State	West Bengal
Pin	700042
Website	<a href="http://www.nbmahavidyalaya.in">www.nbmahavidyalaya.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Ayantika Ghosh	033-3324420054	8902188222	-	nbmv2005@yahoo.co.in
IQAC / CIQA coordinator	Tamal Taru Roy	033-24420054	9477051278	-	tamaltaruak2011@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Calcutta	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	28-05-2015	<a href="#">View Document</a>
12B of UGC	28-05-2015	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Twenty Seven E Bose Pukur Road Kolkata forty two	Urban	0.219	833.6524

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Bengali, Honours	48	Higher Secondary	Bengali	114	17
UG	BA,English, Honours	48	Higher Secondary	English	34	22
UG	BA,History, Honours	48	Higher Secondary	Bengali,English + Bengali	68	38
UG	BCom,Commerce,Honours	48	Higher Secondary	English,English + Bengali	313	134
UG	BA,B A General,Bengali History English Economics Education Hindi Political Science Philosophy	36	Higher Secondary	Bengali,English + Bengali	232	179
UG	BCom,B Com General,General	36	Higher Secondary	English	158	110
PG	MA,Bengali,	24	Higher Secondary	Bengali	82	17
PG	MCom,Commerce,	24	Higher Secondary	English,English + Bengali	120	42

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				7				19			
Recruited	0	1	0	1	5	2	0	7	9	9	0	18
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						12
Recruited	11		1		0	12
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	3	1	0	2	6	0	13
M.Phil.	0	0	0	0	1	0	0	0	0	1
PG	0	0	0	2	0	0	0	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	815	0	0	0	815
	Female	529	0	0	0	529
	Others	0	0	0	0	0
PG	Male	64	0	0	0	64
	Female	113	0	0	0	113
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	155	168	181	180
	Female	116	151	166	176
	Others	0	0	0	0
ST	Male	3	2	0	0
	Female	5	1	2	2
	Others	0	0	0	0
OBC	Male	39	19	22	14
	Female	21	14	14	13
	Others	0	0	0	0
General	Male	830	864	867	715
	Female	564	648	629	601
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1733	1867	1881	1701

**Institutional preparedness for NEP**



## 1. Multidisciplinary/interdisciplinary:

The primary motto of the New Educational Policy is to introduce multidisciplinary/interdisciplinary aspects in academia. The institution has embraced the quintessential parameters that NEP offers. On the UG orientation day, the Principal, the IQAC convenor and a teaching faculty delivered a detailed lecture on the structure of NEP as well as the syllabus and examination pattern for the first two semesters. Emphasis was laid on the perspective of multidisciplinary that NEP embraces in the orientation lecture, explaining to the students that the restrictions of subject selection that prevailed in the erstwhile academic system, have been dissolved and a plethora of choices are now open for them. The NEP's multidisciplinary approach is aimed towards enhancing the scope and depth of learning. The mission and vision of the institute therefore encompass the implementation of multidisciplinary in its ambit. Keeping in mind the intricacies of the NEP and the complete overhaul that the higher educational institutions have undergone due to its introduction, for which a thorough preparation is required, empowering steps for the faculties have also been initiated. Faculties of Naba Ballygunge Mahavidyalaya have attended seminars wherein resource persons and esteemed dignitaries have discussed NEP in meticulous details. Inclusion of studies of Constitutional Values as CVAC in Semester I and Life Skills Education as CVAC in Semester II as compulsory papers for students of B.A. and B. Com, as on the one hand, reflects multidisciplinary approach because a student with Political Science not as a subject is still getting exposed to fundamental rights and duties, directive principles and democratic policies that the Indian Constitution upholds, on the other hand, also equips the students with communication skills, stress management skills and social adjustment techniques that conventional educational system failed to provide. . It is a matter of pride that much before the advent of NEP, the institution has introduced Add-on courses, expanding over a vast and multifarious range of subjects from Soft Skills to Proof Reading Indian Constitution and Human Rights to Contemporary World Politics to Psychological Counselling to Environment and Public Health Care to Basics of Hindi and French to Public Speaking to Radio Jockeying, just to mention a few. The NEP's

	<p>inclusion of Digital Empowerment as a SEC paper has undoubtedly facilitated the students from B.A to have a grip on Artificial Intelligence, blogging and vlogging, emailing and other paraphernalia that digital world has to offer. This was not possible in the pre-NEP system.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Faculty members from Naba Ballygunge Mahavidyalaya have attended training programmes on Academic Bank of Credits, which is a student-centric beneficial scheme introduced by NEP. If a student discontinues studies midway during graduation and wishes to join after a hiatus (not more than four years), the previous academic credits already earned by the student are accumulated in ABC. APAAR is the specialized identity system, wherein each student will be given a specific ID number, that would hold the details of ABC. APAAR is a part of One Nation, One Student ID programme launched by the Central Government, aligning with the NEP 2020. The college is in full preparation to execute this ABC system.</p>
<p>3. Skill development:</p>	<p>The skill development initiative for the benefits of the students, enhancing their skills in various realms beyond the conventional academics, has already been introduced in CBCS system through the SEC papers. The students have been exposed to development of skills like proof reading, techniques of research including MLA, APA, Chicago Manual stylesheet in drafting research papers, creating bibliography and endnotes, Computer skills, understanding museums and nuances of curation and archaeology, business communication, acquiring reading (skimming and scanning) and listening skills, tenets of communication and strategies of writing, to mention a few. The NEP has furthered this skill development with introduction of digital empowerment, critical and literary appreciation and others, which would be beneficial for the students' career in future. The Summer Internship, that has been mandated by the University of Calcutta as a part of NEP, is driven towards skill-enhancement. The Institution has signed an academic linkage with National Youth Computer Skill Development, an institution reputed in teaching computer skills and soft skills development, and more than 120 students of semester have enrolled in Summer Internship 2024, wherein they would be trained rigorously in Spoken English</p>

	<p>and Personality Development and Workshop IT courses, as per their choices. The college also emphasizes on the development of strategies that would help aspirants getting government jobs, and MoU signed with RICE EDUCATION, a pioneering institute in tutoring UPSC, WBCS, Banking, Rail aspirants, and an online collaborative awareness programme between NBM and RICE has been helpful for our students.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Naba Ballygunge Mahavidyalaya endeavours in all possible ways to enhance a sense of ethnicity and awareness of the Indian culture and heritage among the students. While Bengali is the chief medium of instruction for all subjects apart from English, translations are done in Hindi to facilitate the understanding of non-Bengali students if to rule out the possibility of communication as a barrier. The institution has signed a Memorandum of Understanding with International Society of Bengal Studies, Bangabidya Trust, an eminent institute oriented towards the mission of expansion of studies of Bengali literature throughout the globe, and the eminent founding member Dr. Amitava Chakraborty, Dean, Faculty of Arts and Associate Professor of Department of Modern Indian Languages and Literary Studies, University of Delhi has delivered a lecture on "Utilization of Language in the Process of Telecommunication." The college anthem is in Bengali, and the primary reason for the lyrics to be in Bengali is because no other language could reflect the harmony, love and affection that bind the stakeholders together than Bengali. The college is planning to maintain an online repertoire of manuscripts in Bengali and Hindi. Webinars and seminars have been organized in Hindi: "Rabindranath, Kabir aur Chhayavaad Prasang" on 15.11.21 and a departmental seminar On 06.10.23. As far as Literatures in English are concerned, emphasis is also lead on Indian writings and the quintessential portrayal of Indian urban and rural lives in literature. Seminars and webinars have been held on Amitav Ghosh and R.K. Narayan, and theatre and predicament of women stage performers in colonial Bengal, the latter in relation to Binodini Dasi's autobiography in curriculum. The inter college cultural competition Murchhana emphasizes on Indian arts, keeping Rabindra Sangeet, Lokasangeet,</p>

	Deshatmabodhak sangeet, Rabindranritya, Lokanritya and Dhrupadi nritya as components for competition.
5. Focus on Outcome based education (OBE):	All the programmes—B.A Honours in Bengali, English and History, B. Com Honours in Accounting and Finance, B.A. General, B. Com General, M.A in Bengali and M. Com—have categorically charted the Programme Outcomes, Programme Specific Outcomes and Course Outcomes and all these are on the college website. The faculties, with the efficient guidance and encouragement from the Principal and IQAC, are driven towards bringing out the objectives at the end of each semester. The outcomes are also distinctly communicated to the students during the Orientation programme.
6. Distance education/online education:	Although the college has no regular provisions for distance learning, online education prevails. During the Covid 19 pandemic, the entire academic and evaluation system went online, based on directives from the Central and State government. During recesses, if necessary, faculties take online classes. During the government induced class suspensions due to heatwave in 2023 April and 2024 May, many classes have been held online to complete syllabus.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, there is an informal Electoral Literacy Club that educates young learners about nitty gritty of voting and frequent seminars have been held to educate the young voters about the rights to vote and use EVM. We have conducted electoral campaigns with the help of Election Commissioner.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	ELC is functional Students' coordinator and coordinating faculty members are appointed by the college ELC is representative
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of	1. Promotion of ethical voting 2. Amenities for Divyangjan voters and senior citizens

<p>ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Awareness drives have been conducted, workshops have been arranged and 149 Kasba Assembly Constituency have come to the college to educate young voters</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>ELC of the college has gone to schools to educate students of Class 11 and 12 about electoral roles and procedures.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2061	2021	1668	1538	1322
File Description		Document		
Upload Supporting Document		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 36

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
36	36	36	33	28

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
60.56	82.09	37.81	92.44	121.96

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

Affiliated to the University of Calcutta, Nababallygunge Mahavidyalaya strictly follows the curriculum of the University for the UG and PG courses. The college works to innovate curriculum design within these well-established academic structures and implements efficient curriculum delivery to give its students a complete education. The faculty members of the college ensure effective curriculum delivery by:

- The Annual Academic Calendar is prepared based on the affiliating University calendar.
- Preparing a central routine along with department-wise routines and distributing them among the students at the beginning of every semester.
- Distributing syllabi among students for their respective subjects before the commencement of each semester. Teachers also remain well prepared with the changes in the curriculum as prescribed by the university from time to time.
- Arranging induction meeting and mentoring practices at the beginning of the semester to brief students on CBCS and its evaluation process.
- Each teacher prepares a detailed month-wise teaching plan allotted with semester wise topics to be taught within the stipulated time, discusses it with the students and keeps a record of the lessons taught in each class in the departmental diary. This enables the Principal to monitor the progression of syllabus and regularity of classes and also the students to keep track with ongoing topics.
- Regular departmental meetings are also held to discuss the extent to which the syllabus has been completed. Teachers note down the topic taught in every class to keep track of the progress of the coverage of syllabus.
- Regular attendance of students and teachers are monitored. Careful planning towards minimizing the loss of teaching days is strictly followed.
- Since the college has limited number of classrooms, optimal usages of those are meticulously planned.
- The institution firmly believes in the holistic education of the students emphasizing the education beyond the confined classroom. Apart from conventional chalk and talk method, ICT based teaching learning methods are extensively used. During the pandemic, regular online classes were taken using Google Meet and Zoom platforms. Class notes, lecture videos, PPTs and e-books are available with the teachers and were regularly distributed to the students according to their requirements.
- Using interactive sessions during classes, group discussions, PowerPoint presentations, quiz, debates, student seminars, academic tests, regular class tests and internal assessments monthly etc. to develop analytical and problem-solving skills in students.
- Selecting weaker students and arranging occasional remedial classes for them.
- Arranging seminars, workshops, conferences, fieldtrips, study tours and special lectures for students to expand the range of their knowledge and awareness.



- Updating the collections of the central library with new reference books and recommending those to the students. Loaning books to students from the personal collection of the teachers is a common practice, especially during the lockdown.
- The Covid-19 pandemic witnessed a seismic shift in the teaching process. Regular online classes were conducted via Google Meet, Zoom and other platforms for syllabus completion. Under such special circumstances the college emphasized on the importance of the short-term Add-On Courses since offline classes could not be scheduled during the lockdown period. Thus, Thirty-Hours classes were conducted for the enrolled students of the college (both B.A. and B.Com). When the college re-opened in February 2022 these courses were continued in offline mode as well.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 18

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 46.38

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online

courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
518	1009	1169	450	847

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

#### Response:

The University of Calcutta includes cross-cutting issues related to Professional Ethics, Gender, Human Values, Equal Opportunity, Environment and Sustainability into the curricular courses. Being an affiliated college under University of Calcutta, the college diligently follows the curriculum on above related fields as prescribed by the University.

- **Gender Issues:** “Women’s Writing” and “Gender and Human Rights” are two compulsory papers in the Semester-V and Semester-VI respectively of B.A. English (Honours) course. Students of B.A. History (Honours) course learn about women’s movements in India. Gender and politics are included in the course DSE Semester-V(Political Science). Women’s Education, Empowerment and Enlightenment forms an integral part of DSE papers in Semester-VI of English and Bengali (Honours) Courses. The college NSS unit also organized health check up camps following proper Covid guidelines for the local slum dwellers during the lockdown period giving special attention towards female health and hygiene.
- **Environment and Sustainability:** “Environmental Studies” is a compulsory paper for all undergraduate students irrespective of their courses. Mandatory Environmental Studies Course is included in Ability Enhancement Compulsory Course in Semester 2 of the CBCS curriculum (AECC-2). The Social Sciences include issues about Global Warming and Sustainable Development.

The students of the college participated and attended a number of programmes, seminars, webinars etc. on the above mentioned issues. Through a variety of activities and initiatives run by NSS the institution makes an effort to instill ideals pertaining to the environment and sustainability. Tree planting, observance of World Environment Day on 5th June every year, lectures by subject-matter experts, the *Swaccha Bharat Abhiyan*, use of source segregated waste bins, recycling and re-use of paper, cleanliness

drives, importance of saving water, hazards of plastic, switching of lights and fans in empty classrooms and street plays about environmental issues were all conducted by the NSS unit.

- **Value Education:** The crosscutting issues relevant to human values are covered in curriculum of Political Science, Education, History, Philosophy and English. Themes such as ethics, peace education and value education are covered in these syllabuses. Human Values are fostered through NSS activities like flood relief, donation of clothes, distribution of food, clothes and stationary. The NSS unit visited the nearby slums during the Covid-19 pandemic and distributed masks and sanitizers after explaining to them how they could protect themselves from the virus.
- **Professional ethics:** Topics like insurance, fundamentals of entrepreneurship, accountancy, auditing, mercantile law; business ethics and corporate governance etc. are taught in B.Com. (Honours), B.Com. (General), M.Com. and Economics (General) courses. Professional Ethics is reflected through Courses such as Business Laws, Company Law, Business Ethics, Auditing & Assurance, Entrepreneurship Development, Advertising and Brand Management, Human Resource Management-all under the umbrella of UG and PG Commerce stream. “Western Ethics” and “Ethical and Social Philosophy of India” are compulsory papers of B.A. Philosophy course in Semester-V.

All college **Codes** pertaining to the conduct of matter in the educational institution are displayed in the college website. These codes are relevant for the teachers, students, guardians and the non-teaching staff and are stringently followed by them. These have been designed in the manner suitable for integrating the cross-cutting issues. The college has drawn up several **policy documents** which serve as guiding force in the maintenance of a student-friendly, student assistive and personality building environment in this college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 36.88

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 760

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

<b>1.4.1</b>  <i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i>  <b>Response:</b> C. Feedback collected and analysed	
<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 69.32

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
625	892	632	562	592

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
953	953	953	953	953

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 28.81

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
120	157	102	121	118

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
429	429	429	429	429

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 57.25

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

“We do not learn from experience. We learn from reflecting on experience.”- John Dewey

Since Naba Ballygunge Mahavidyalaya does not enjoy autonomy to design curriculum and its academic processes function under the aegis of the University of Calcutta, it has to adopt certain creative ways to involve student-centric methods. The institute believes that, learning is not restricted to classroom, board-work and syllabus wherein learners are on the receiving end, but involves their active participation and continuous involvement.

### **Experiential learning:**

- Adhering to Dewey’s motto, college encourages students to reflect on what they learn and discourages rote learning. Teachers act as facilitators and encourage the students to refer to library books, consult e/journals, research extensively and write term papers.
- One-day excursions have been organized for the students having History to historical sites like Indian Museum, Gandhi Bhavan, Jorasanko Thakurbari, Ambedkar Bhavan and Alipore Jail Museum. Interacting with the docents and curators, the y accumulated a more penetrative understanding of historical-cultural artefacts than their books could provide them with.
- Students’ interests in vast array of flora, fauna and biodiversity have been incited more due to their visit to Rabindra Sarobar than listening to lectures. Watching familiar and unfamiliar plants and birds relieved them from monotony of curriculum.

### **Participative Learning:**

- Students’ seminars are organized and they present papers, write on charts and face intriguing questions from their peers and teachers.
- Add-on courses like Radio Jockeying, Public Speaking, Proof Reading, Soft skills and Communication Development gave each student the platform to actively express themselves or work.
- Mock Parliaments have opened avenues for the students to dissimulate as opinionated citizens.
- College sports help in inculcating the values of harmony, solidarity, sportive spirit and cohesion.

### **Problem-solving methodologies:**

- Psychological Counselling Cell that guides the students by arranging programmes in which they interact with trained counselors who help them to take examination-related and other anxieties in stride.
- Principal and the teachers reach out to students, interact with them personally, try to help them out amicably and ensure their regular attendance and academic progress, and if necessary, the guardians of students with consistently unsatisfactory performances are intimidated.

### **ICT-enabled tools:**

- Cinemas are screened for facilitating the students to have an audio-visual access. *Pride and Prejudice, The Mayor of Casterbridge, Macbeth, Devi, Bari theke Paliye, Kshudita Pashan, Pather Panchali* are some of the cinemas that have enhanced a better. understanding of life, society and literature.
- Availability of smartroom and auditorium gives the teachers enough room to make an effective teaching-learning process.

- Short clippings of teachers' lectures, in Audio-Visual modes, are uploaded on the college website for students' easy reference.
- PowerPoint presentations are part of regular teaching.
- Learning materials, by each faculty member, including audio files, videos, self-made notes after rigorous research and library work, in pdf formats are uploaded in LMS in institutional website ([www.nbmahavidyalayaerp.in](http://www.nbmahavidyalayaerp.in)) in Learning Management System portal.
- During the Covid 19 pandemic, the Department of English created Google classrooms for all the semesters and study materials and audio clippings of lectures were uploaded.
- Online classes were held via Google meet in all departments during the shutdown in 2020-2021.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 103.05

**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
36	36	36	28	28

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>

### 2.4.2

**Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**Response:** 27.81



**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	10	10	7	6

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1****Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient****Response:**

Internal/External assesment is transparent

- The modalities of UG and PG examinations, as formulated and regulated by the University of Calcutta, are followed by the college.
- With the advent of CBCS there was a complete overhaul in the examination pattern in B.A. and M.A. 15% weightage of the total marks of the Core Course and Disciplinary Specific papers is dedicated to Tutorials, 10% on Attendance and 10% on Internal Assessment.
- The Internal Assessment is conducted half-yearly, before the end semester theoretical examination.
- The affiliating university fixes the timeline for conducting Internal Assessment and Tutorials, and the college pertains to it. The tentative dates are distinctly mentioned in Academic Calendars.
- The IA mechanism maintains utmost transparency. The Convener of the Examination Committee, after organizing a meeting with the members, designs the time-table more than a week ahead the dates of Internal Assessment and it is published on the college website and students' notice board and circulated in the WhatsApp groups.
- The questions are framed by the faculty members under the guidance of the Departmental Heads and to maintain confidentiality, the question papers are photocopied in the college office.
- The Departmental Heads allot the evaluation duties to the faculty members; the scripts are duly

examined and marks are uploaded in [www.cuexamwindow.in](http://www.cuexamwindow.in) within the date scheduled.

- The IA in PG section is also held following the guidelines of CU, and evaluated by the college faculties.
- The external assessment is conducted by CU, the questions set by external paper-setters and the students of the institution write their examinations in other centres allotted by the University.
- The Honours papers of the candidates, whose allotted examination-centre is NBM, are sent to the University on the same date after the examination is over. The General papers are evaluated by the faculty members of the examination centre,

This self-study report includes the two years of Covid-19 pandemic (2020-2021) as its assessment years. With the shutdown of the offline academic process, the pedagogical and evaluation system went online. After online meeting between the Principal and the teachers, it was decided that the online Internal Assessment would be departmentally conducted. All the departments created email ids for three semesters. The question papers were uploaded in the college website and shared in the WhatsApp groups with the students fifteen minutes before the examination started. The scripts were submitted to the respective mails and evaluated; the marks were uploaded in the CU portal.

**Grievance redressal system is time-bound and efficient:** There have been very few instances of grievances against marks obtained in the IA over the years. Maintaining confidentiality the scripts are not shown to the students though they are preserved by all the departments with care. Two students in 2022 and 2023 expressed dissatisfaction over their IA marks verbally after the publication of CU results; after a meeting with the Examination Committee, the members agreed in unison that the evaluated IA scripts will be shown to the grievants. Accordingly, the scripts were shown, the reason for deduction of marks was explained and the students were satisfied.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### **Response:**

“The highest education is that which does not merely give information but brings our life in harmony with all existence.”- Rabindranath Tagore

“For truth to tell, dancing in all its forms cannot be excluded from the curriculum of all noble education: dancing with the feet, with ideas, with words, and, need I add that one must also be able to dance with pen- that one must learn how to write” - Friedrich Nietzsche,

- The POs, PSOs and COs of B.A Honours and General and of M.A. and M. Com are uploaded on college website
- Stringently pertaining to the defined curriculum set by the affiliating university, the institution makes sure that the outcomes of each programme are not restricted to simply helping the students pass the final examination with good marks, but also make them passionately love the discipline

they are studying and apply them later on.

- A few holistic programme outcomes for Humanities are to grow holistic knowledge of the students on the subjects they have taken up, to make the students perceive that their studies cannot be dissociated from life, to ignite a passion for the subjects they have selected and to guide them to express logically and coherently in verbal or written mode, to ensure their employability, to strengthen their independent thinking, to develop research acumen and establish articulation of research argument,.
- Some of the programme outcomes for Commerce, from a broader perspective, are to make the students get a grip over nuances of business administration, to make them understand the importance of principles and ethics in the realm of business, to perceive the importance of bookkeeping in keeping records in firms and business and to comprehend the nitty-gritty of law in maintaining business and transactions among many.
- However, all Programme outcomes, Programme Specific Outcomes and Course Outcomes are categorically catalogued on the college website
- The college offers the following programmes—**B.A Honours in Bengali, English and History** and **B.A General** in the above disciplines along with Education, Philosophy, Hindi, Political Science and Economics, **B.Com (Honours and General)** in Accounting and Finance, **M.A** in Bengali and **M. Com** in Accounting and Finance. From the previous year, the college is also offering a lucrative subject as **IDC- Journalism and Mass Communication** and it is a prestigious achievement that a humongous number of students has opted for the course. The departmental faculties along with the members of the IQAC formulate the learning outcomes keeping in mind the UGC guidelines and the directives of the National Education Policy. It is kept in mind that course outcomes designed fulfills the purpose of all modules of each paper and also in sync with the broader programme outcomes. In the introductory session to the newly admitted students, the departmental teachers elucidate the programme outcomes and course outcomes.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The institution makes sure that the outcomes formulated to be achieved, at the beginning of each semester, are actually attained at the end. The methodologies to evaluate the POs and COs are direct and indirect. While gauging the extent/degree of the attainment of POs and COs among the target group (semester-wise UG and PG students), what is also measured while evaluating the attainment of POs and COs by default is the effectiveness of the teaching-learning process. Following are the methods in which the attainment of POs and COs is evaluated:

**Direct Methods:**

1. **Tutorials:** The tutorials/projects are aimed to evaluate the effective attainment of both programme and course outcomes. The tutorial topics, in the form of projects or term papers, are given, keeping in mind that students have the opportunity to study books and research articles that are beyond their immediate curriculum yet in tandem with the relevance of the syllabus. Since tutorials are given, as far as CBCS structure is concerned, from Core Course Papers, Disciplinary Specific Core papers and Language Core Course papers, the performance of the students in such tutorials become the tools to measure the attainment of course outcomes of that particular paper. It has been observed that programme outcomes, which are more generalized and based on creativity, penetrative thinking, relating the subject of study with real life, developing clear research argument and expression of ideas seamlessly and in sync with given topic, are attained but from a very few students. The course outcomes, albeit varying from paper to paper, are more specific and since they focus on ability to write correctly, to maintain coherence between paragraphs and concurrence with the topic, to exhibit basic knowledge about the given topic, these outcomes are met from a considerably larger number of students.
2. **Internal Examinations:** Adhering to the modalities of the examination pattern structured by the University of Calcutta, the Internal Examination questions are more cognitive than affective and test the knowledge and comprehension, rather than application, analysis and synthesis of information. The students fare well in showing knowledge that is reflected in the questions they answer in IA examinations which are structured more to evaluate the attainment of COs than POs.
3. **End semester Examination:** This contains essay type questions, hence having room to express ideas and ability to probe deeply. These questions tend to evaluate the attainment both of programme as well as course outcomes. The course outcomes being more specific, are easy to be evaluated, and high grades in examination suggests that the attainment of course outcomes is highly successful and low grades suggest the vice versa. Contradictorily, it is difficult because programme outcomes' attainment do not have a yardstick to measure. It is ambiguous as it depends on abstract things beyond the students' immediate achievements.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

**2.6.3****Pass percentage of Students during last five years (excluding backlog students)****Response:** 59.52**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
94	239	355	226	111

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
464	436	392	244	186

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.69

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

One of the missions of Naba Ballygunge Mahavidyalaya is incorporating innovation and novelty in teaching-learning process, in campus upgradation and beautification, in library updation and in curriculum furtherance. Therefore, to fulfill its goal of enhancement of a creative system that exudes freshness and originality, the institution has a network of systems that are unique in their own ways. An innovative measure adopted by the college is **establishment of Psychological Counselling and Wellbeing Cell**, which initiated its student-centric humanitarian activity during the trying times of Covid 19 pandemic when anxiety and nervous breakdown affected the students.

- Thrust on celebration of birth centenaries of Indian thinkers, educators and litterateurs in talking about their lives or organizing seminars wherein their contributions are discussed by eminent dignitaries.
- Instilling love for mother-tongue is a goal for the institution, and accordingly, teaching is

imparted chiefly in Bengali (if need arises, in English) in classes apart from Hindi and English.

- The library is well-stacked with excellent and well-researched study materials in Bengali.
- The Departments of Bengali and Hindi try to arouse the students' love for Indian literature and explore the various idiosyncrasies of these two languages.
- Memorandum of Understanding with International Society of Bengal Studies, Bangabidya Trust has helped NBM strengthen its process of developing the repertoire of Indian Knowledge System. Professor Amitava Chakraborty's insightful and riveting lecture on "Utilization of Language in the Process of Telecommunication" has not only focused on a hitherto untrodden area and hence been innovative, but also added a new dimension to the IKS.
- A faculty has attended an online seminar on IKS

NBM has emphasized on **Intellectual Public Rights** in various ways. Collaborating with Sarojini Naidu College, it has organized a seminar titled "Implications and Utility of Intellectual Property Rights". The librarian of the college has also delivered a lecture on Plagiarism and Ethical Considerations in Research. The institution has also organized two webinars— collaborating with AJC Bose college on "Demonstrating Unwavering Commitment to the Principles of Ethical Behaviour in the Cyberspace" and with Women's Christian College on "IT and Cyber-Crime in Teaching and Learning".

There is an **Incubation Centre** in the college in a very limited, almost no space, wherein students exhibit their skills in making tiny craftworks, these help the students achieve skills that would strengthen their independence and also carve a niche of financial security for future.

The college has its own IPR cell, the members of which make sure that no cybercrime is committed and cyber ethics are strictly adhered to. Dr. Jayanta Ghosh, Research Fellow, The Centre for Regulatory Studies, Governance and Public Policy (CRSGPP) at the West Bengal National University of Juridical Sciences, was acted as an advisor to the IPR cell, Naba Ballygunge Mahavidyalaya. The very efficient librarian of the college, delivered three lectures titled "Management of Intellectual Property in Higher Education", "Types of intellectual properties and their Description", and "Role of Undisclosed Information in Intellectual property" in New Alipore College.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 14

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	5	4	2	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.08

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	2	1	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.31

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	2	0	0



File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

Naba Ballygunge Mahavidyalaya is elated to declare about the dedicated and perseverant activities consistently carried out by the two units of National Social Service (NSS). The neighborhood has been immensely benefitted by the benevolent activities like distribution of masks and hand sanitizers and sensitizing local people about maintaining social distance as a covid protocol. The units have also organized awareness programmes against spreading of viral diseases like malaria and dengue, distributed necessary commodities like dry food in times of natural calamities and sanitary napkins. The NSS volunteers, under the assistance of the convenors and committee members, have been dedicatedly organizing health check-up camps for years together wherein medical professionals have rendered free services like eye check-up and thalassemia test and a huge number of beneficiaries from neighbourhood have expressed their gratitude. In collaboration with Students' Health Home, the NSS units have organized blood-donation camps, a venture that has extended a humanitarian hand towards the community to ensure that some more lives are lit and a few more hearts beat. As a part of extension activities, the NSS units have also distributed saplings in the neighbourhood which have ensured a harmonious existence with environment. One of the enterprises extended by NSS units of the college is organizing cultural programmes wherein underprivileged children of local slums have participated and have showcased their talents in dancing, singing and recitation. Drawing competitions have also been held, and many children from neighbourhood areas have jubilantly participated and excelled. The parents have expressed gratitude to the college for giving their children the platform to explore their latent talents and also stated their desire to help their wards further such expertise. Being true to the NSS anthem lyrics "*Uthe Samaaj ke liye uthe-uthe, jage swarastra ke liye jage-jage/Swayam saje vasundhara savaar de, swayam saje vasundhara savaar de/ Hum uthe uthega jag hamare sang sathiyo, hum barhe toh sab barhenge aaapne aap sathiyo/ Swayam saje vasundhara savaar de, swayam saje vasundhara savaar de*" the two units reach out to the neighbourhood community wholeheartedly, the volunteers take pledge that they are ready to devote themselves for the service of mankind and holding hands together, would make the country evolve into a better nation. From 2018-2023, the two NSS units have given their best efforts in reaching out for the betterment of community. During the covid-19 pandemic, the units have worked rigorously to help the community cope up with the crisis—distribution of masks and sanitizers has been a regular initiative carried out with dedication by the two units. The Annual Reports of NSS activities of

each session from 2018-2023 have been uploaded.

The college has established Gender Sensitization Cell which is extremely active and ensures that gender equity is established. The Cell sensitizes students and parents to the need of women's emancipation and the relevance of the education of every girl as a stepping stone to a nation built on prosperity and wellbeing. The college has zero tolerance against sexual harassment and the Gender Sensitization Cell upholds fairness and justice in terms of dynamics between male and female students and staff.

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

Dr Sumit kumar Debnath received the award for Best Programme Officer in July 2018

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 25

#### **3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	2	14	9

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 27

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

**Response:**

Naba Ballygunge Mahavidyalaya has adequate infrastructures and all facilities related to teaching-learning, classrooms, computing equipment and ICT. The facilities are as follows:

- **Land & Build-up Area**
- The college has a total land area of 0.22 acres (approx.). At present, the college has a 4+G building with 4,000 square feet on each story, i.e., the total built-up area is 20,000 square feet.
- **Classrooms:** Fourteen spacious classrooms include seven with mic-systems and two smart classrooms equipped with advanced audiovisual systems.
- **Facilities:** Toilets for all genders, including Divyangjan, are maintained to high standards. Purified water dispensers on each floor provide clean drinking water. The College has ramp and elevator facilities for accessibility.
- **Security:** Thirty-eight strategically placed CCTV cameras ensure safety.
- **Library:** The college library, rich with digital resources, supports research and learning.
- **College Office:** Well-functioning College Office located at the 1st floor.
- **Departmental Rooms:** Dedicated rooms serve the History, Bengali, English, and Commerce departments, with a common room for Political Science, Philosophy, Economics, Hindi and Education.
- **Common Rooms:** Separate boys' and girls' common rooms foster student bonding.
- **Sports & Wellness:** Shared playground with Kasba Samannoy (Club), gymnasium, and yoga activities promote physical well-being and holistic growth.
- **Additional Amenities:** Vending machine for sanitary pads, fire extinguishing system, student union room, sick room, NSS room, NCC room, 135-seat auditorium, and a vibrant canteen enhance student life. A generator ensures uninterrupted power, and staff quarters support non-teaching staff.
- **Community Engagement:** The east side premises host social services like polio drives and election activities.
- 

#### b. ICT- enabled facilities

Hardware Infrastructure:

- The institute offers 50 HP desktops, with 35 allocated to students, ensuring a 1:1 ratio in computer labs. Additionally, there are 35 HP laptops available for teachers.
- The administrative block hosts 3 HP Deskjet printers.
- The campus features 3 LCD projectors across various facilities. Computer networking, scanners, and interactive boards complement the infrastructure.
- Virtual/Smart Class: classroom with Wi-Fi enabled projector, Smart Board & Audio-system in classrooms.
- Both faculty and students enjoy computing and internet access, enhancing academic activities and innovative teaching methods like group assignments and multimedia presentations.

Software Infrastructure:

- The college operates four high-performance servers: Windows Active Directory, Kaspersky antivirus, Library OPAC, and SONET.
- A 100Mbps LAN and Wi-Fi system supporting 100 users facilitate seamless connectivity.
- Wi-Fi enabled campus: College provides internet to all students, teachers, and office-staff.
- Desktops run Windows 7, Windows 10, and laptops run Windows/Ubuntu. Office 2010 Pro, Office 365, and Office 2016 Pro are installed.
- Standard software like Python, R, Tally ERP9, and Java are accessible. Regular backups, updates, and network monitoring ensure system integrity and security.

**Facilities for cultural and sports:**

- The college organizes cultural programme, "Murchhona."
- A 135-seat air-conditioned auditorium for diverse events.
- The students participate in the Indoor & Outdoor games like Chess, Carrom, Table Tennis, Football, Cricket and College Annual Sports.
- The college has a well-equipped Gymnasium for students.
- The college celebrates International Yoga Day on 21st June every year in the Auditorium inculcating benefits of Yoga in day-to-day life.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**4.1.2**

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 32.93

#### 4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
2.19	43.39	3.17	36.28	44.99

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### Response:

- **Library Infrastructure:**
  - Naba Ballygunge Mahavidyalaya Central Library has a collection of approximately 12,953 physical books.
  - It operates on an Open Access System and spans an area of 1,650 square feet, offering both reading and reference sections.
  - Access is extended to alumni, nearby residents, and school students with permission from the Librarian or Principal.
- **Technological Integration:**
  - The library employs the KOHA Integrated Library Management System (ILMS) for cataloguing, circulation, and patron management.
  - Web-OPAC service allows users to search and remotely access the library's collection online 24/7.
  - An Automatic Barcoding System facilitates efficient check-in and check-out processes.
  - RFID technology is used for security, along with eight CCTV cameras for surveillance.
- **Digital Resources:**
  - The library offers a variety of electronic resources, including e-journals, free open-source e-books, e-theses and dissertations, and purchased e-books from Oxford Academic and Sage Publications.
  - N-LIST subscription provides access to 6,000 e-journals, 200,000 e-books, and other

resources.

- **Additional Services:**

- Career Guidance division aids students and alumni in career planning.
- Outreach services extend library resources to neighboring institutions and the broader community, promoting lifelong learning.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Naba Ballygunge Mahavidyalaya frequently updates its IT facilities in following ways

- 
- **Hardware Infrastructure:**
  - The institute has 50 desktops/workstations and 35 laptops for faculty and students.
  - The computer labs maintain a 1:1 student-to-computer ratio.
  - Additional hardware includes 3 HP Deskjet printers, 3 LCD projectors (Hitachi/Epson), and interactive teaching boards.
  - Computing and internet facilities are available to all teachers and students on campus.
  - Computer Labs have adequate number of desktops maintaining student to computer ratio of 1:1 most of the times.
  - In addition there are 3 HP Deskjet printers in the administrative block.
  - The college uses 3 LCD projectors (Hitachi/Epson), 2 in the computer Lab, 1 in the IQAC room, 2 in the library (block), and 1 in the auditorium and the rest are used in the teaching block.
  - This infrastructure is complemented by Risograph, computer networking devices, scanners and interactive teaching board etc.
- **Software Infrastructure:**
  - The college has four high-configuration servers: Windows Based Active Directory, Kaspersky antivirus, Library OPAC, and SONET.
  - All computers are supported by a 100mbps LAN and a 100-user capacity Wi-Fi system.
  - Operating systems include Windows 7, Windows 7 Pro, Windows 10, Windows 10 Pro, and Ubuntu.
  - Office software includes Office 2010 Pro, Office 365, and Office 2016 Pro.

- Standard software packages such as Python, R, Tally ERP9, and Java are available.
- Regular backups, updates for Windows and antivirus software, and network monitoring by an IT consultant are in place.
- Most of the desktops have office 2010 pro installed and a few are running on office 365 and office 2016 pro. Office automation packages like MS Office and Antivirus are purchased by the college and updated regularly.
- The college provides all standard Econometrics, Statistical, computational and scientific typesetting packages such as Python, R, Tally ERP9, Java. These are open access software.
- LAN and Network connections are also monitored by the IT consultant.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.3.2

##### Student – Computer ratio (Data for the latest completed academic year)

**Response:** 50.27

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 41

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 67.06

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic



**support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
58.36	38.69	34.63	56.15	76.97

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 14.09

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
390	492	94	39	198

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 2.58

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
28	57	0	42	95

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 13.76

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
28	36	26	24	27

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
94	239	355	226	111

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.45

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
1	2	1	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 4**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	1	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 33.4**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
34	31	24	44	34

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Alumni Association of Nababallygunge Mahavidyalaya is a registered association (regd under the West Bengal Societies Registration Act,1961, Reg.No.S0004876 of 2019-2020) that contributes significantly towards the development of the institution. The objectives of the association are as follows:

- To forge a beneficial bond between the present students and the alumni in order to provide continuity between an inherited glorious past to a prospective future. This could be done to promote exchange of academic and other experiences with the present students.
- Providing for the advancement of education of the financially weak (by donating books, collaborating with NSS etc.) and maintaining the culture of the society at large.
- To advice and conduct activities motivating skill of the students. To provide guidance to present students by notable alumni. To organize educational programmes like lectures, seminars, workshops, exhibitions, debates, discussions and other exposure opportunities for social, educational and professional references and to advise the Placement Cell of the college.
- To provide financial contribution for the infrastructural development of the college.
- To arrange and organize the Re-union of retired teaching and non-teaching staffs.
- To organize health camps for staff and students and gender sensitization lectures and workshops for the benefit of students.

The Secretary of the association Tarun Singh regularly attends all the programmes of the college and encourages the present students in every possible way. The members of the association volunteer during seminars and conferences and some of them has given back to the college by acting as external judges for various cultural programmes, especially the annual cultural competition Murchhona. The association organize annual meetings regularly. The Alumni participates in various social works, the annual sports and the Saraswati Puja organized by the college. However, much more active participation is expected from the Alumni Association for the future progression of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

**Response:**

At Naba Ballygunge Mahavidyalaya (NBM), governance is geared towards equipping students with knowledge, skills, values and resilience necessary to navigate challenges in the academic, professional and personal spheres of life.

The **Vision** and **Mission** of the institution are clearly stated in the prospectus and focuses on four key facets in line with the National Education Policy and the international development goals.

**Quality Education:** Imparting quality education to the students in line with the contemporary requirements. Several initiatives are also taken to disseminate additional insights to the students and for their holistic development. Faculty members are encouraged to participate in professional development programmes and research-oriented activities to enhance their knowledge and expertise.

**Inclusivity:** The institution emphasizes diversity, equity and inclusion from different aspects. The college includes the socio-economically weaker section in every possible way in curricular, co-curricular and extra-curricular activities.

**Value-driven Learning:** Strong emphasis on developing responsible global citizens driven by value-based education.

**Job-Oriented:** The college offers various opportunities for job-oriented programmes to enhance student employability.

The principal and the faculty members address the college freshers for an orientation where the vision and mission of the college are conveyed.

The stakeholders of the college include the Governing Body (GB), the University of Calcutta, the University Grants Commission, the Government of West Bengal (GoWB) and other external institutions, students, faculty members, non-teaching staff and the society as a whole. They are regularly informed about the objectives and activities of the college through Prospectus, Governing Body Meetings and/or



various other reports.

The college website (www.nbmahavidyalaya.in) is periodically updated to keep everyone abreast of new developments. The Organogram represents a well-planned integrated organizational structure regarding the GB, administration and IQAC constitution.

The principal is committed to effective leadership which is visible through various institutional practices like decentralization and participative management. The principal functions in co-ordination with different departments, councils, committees, cells and the GB. The principal takes inputs from staff for improvement on various aspects, which are considered in the GB meetings and decisions are taken accordingly.

The principal communicates changes made by the University to all concerned at the appropriate time for speedy delivery of the curriculum and other aspects. The CBCS system was successfully implemented and currently the CCF framework is being followed as per the University guidelines in view of sustenance of quality and willingness to excel.

### ***Short-term & Long-term Plans***

Apart from strategizing to make the delivery of curriculum more effective with innovative means, the college plans and takes several initiatives for the holistic development and job-orientation of the students in line with the vision and the mission of the institution. Faculty members are motivated towards research-oriented activities. Faculty and other staff members are encouraged to enhance their knowledge and expertise by participating in various professional development programmes. There are plans to make the institution more environment friendly and inclusive from various perspectives.

## **6.2 Strategy Development and Deployment**

### **6.2.1**

***The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc***

#### **Response:**

**NBM's Perspective Plan** of a continuous quest of excellence is aligned with the vision and mission of the institution. Initiatives are therefore taken up in line with the plan to effectively deploy the same. The broad plan entails:

- Emphasizing implementation of innovative and ICT-enabled teaching-learning methods for effective delivery of the curriculum.
- Emphasizing holistic development of students through different initiatives to empower them from various aspects.
- Conducting Career Counselling/Awareness sessions and employment-oriented training programmes on a regular basis to address the employability issue.

- Organizing Seminars, Webinars, Workshops for students for additional insights.
- Encouraging faculty members and non-teaching staff to upgrade themselves on a continuous basis through professional development programmes.
- Motivating faculty members towards research-oriented activities to upgrade their knowledge and expertise.
- Fostering meaningful collaborations.
- Promoting eco-friendly initiatives.
- Fostering inclusivity with respect to gender, social-economic status, special facilities for differently-abled persons.
- Stakeholder-management interaction and feedback mechanism for the betterment of the processes.
- Involving alumni to provide inputs for improvement and other support.
- Fostering humanitarian ethos and community engagement through NSS and other initiatives.
- Scholarships for needy and meritorious students.
- Expansion of infrastructural and other facilities and provision for modern state-of-the-art infrastructure and amenities.
- Welfare measures for all staff and students.

NBM has various institutional bodies to effectively move ahead with the policies, administrative setup, appointment, service rules and procedures in line with the stated vision and mission. The functions of each statutory body are also in conformity with the existing norms of the college, other colleges of the same stature and the University in particular, and are subject to changes as stipulated by the Government and/or the University. The committees are assigned several responsibilities for the implementation/supervision of various processes. There is adequate autonomy of the committees to suggest changes, if necessary. Nonetheless the suggestions are discussed in the GB meeting to take any decision on the same.

The appointment, service rules, policies and procedures of the institution are guided by the Higher Education Department (HED) of the GoWB. The West Bengal College Service Commission recommends names of faculty members and the principal, approved by Governing Body and finally appointment letter is issued by the principal (for teachers) and by the President of the GB for the principal. Appointment of SACTs is given by the HED of the GoWB. Visiting faculty are invited for special lectures in the PG section which is the gateway to higher education aiming at knowledge development and better performance in higher education.

The appointment, service rules, policies and procedures of non-teaching staff of the institution are also in accordance to the guidelines and provisions of the GoWB.

<b>File Description</b>	<b>Document</b>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>

**6.2.2*****Institution implements e-governance in its operations***

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>

**6.3 Faculty Empowerment Strategies****6.3.1**

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The college is a Government Aided Private College. Thus, it provides various welfare measures prescribed by the state government and University statutes.

For the substantive teaching posts there are provisions for earned leave, medical leave, study leave, duty leave, maternity leave, child care leave, paternity leave and extraordinary leave (approved by the GB). Medical reimbursements are allowed as per WB Health Scheme 2017. Advance against PF is available as per rules. The college provides 'advance against salary' to new faculty members prior to their pay fixations which is subsequently adjusted from their arrear salary. Leave encashment facility is also available. Staff members are entitled to pension schemes, gratuity and leave encashment as per government norms.

For the SACTs, bonus is provided from the college fund during the Bengali festive season. Provisional leave arrangements are as per the state government rules. Study leave may also be availed as per norms.

Several initiatives are taken for the career/professional development of teachers. The college encourages Faculty Development Programmes (FDPs), Faculty Induction Programme (FIP), Refresher Course, Orientation Programme. Faculty members are encouraged to publish journal articles, book chapters, books. Laptops are provided to the substantive staff (teachers). Academic training is also imparted to them as and when needed. Allowance is provided from the Research and Development Fund to faculty members for outstation seminar presentation, for publication in reputed journals following field work activity.

Performance Appraisal for faculty members follows the UGC Regulation 2010 and subsequent amendments. The institution monitors this appraisal system with the help of Annual Performance Reports provided by teaching staff for their advancement and promotion. The teachers maintain personal academic diary of their engagements on a regular basis with respect to classes taken and other activities carried out. This is checked by the principal, discussed in the IQAC and the Academic Council meetings for internal appraisal. The students provide feedback for teacher evaluation. These are analyzed for betterment of the teaching-learning process. Career Advancement Scheme is there for teachers who become eligible for the different stages of promotion. The institution appreciates significant contributions of faculty members in the field of research in terms of PhD, MPhil and the like.

For non-teaching faculty, appointments are made through the Government of West Bengal. The principal is responsible for providing a report that evaluates general performance, conduct and character of the individual. Any complaints regarding involvement in unpleasant activities are documented and considered for the appraisal process. The non-teaching staff (substantive) can avail medical leave, maternity leave, advance against PF. Bonus is given during Durga Puja from the college fund to both the substantive and casual non-teaching staff. On duty leave may be provided for performing duties beyond normal college hours.

Annual picnic is arranged for both teaching and non-teaching staff. Faculty members are encouraged to participate in sports events during the Sports day and Annual Athletic Meet.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and**

**towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)**6.3.3**

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 39.52**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
21	31	33	7	6

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	16	16	16	17

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)

Annual reports highlighting the programmes undertaken by the teachers

[View Document](#)**6.4 Financial Management and Resource Mobilization****6.4.1**

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

Currently, the Institution is self-financed through the revenue generated from the operational activities and non-plan grants from the government for select Capex. The main sources of revenue are fees received from students. The institution also generates income from its investments. The main expenditure includes those incurred for running and maintaining the academic programmes of the institute. The excess of income over expenditure is built into a corpus as a cushion to take care of contingencies.

The institution moves ahead with both internal and external audit programmes. The financial affairs of the college are managed and supervised by the Finance Committee (FC) of the institution with bursar, accountant, principal and two GB members. The objective of the FC is to ensure presentation of true and fair view of all financial aspects/transactions through proper reporting and disclosures. The committee needs to ensure a robust and transparent financial system in the college. All the purchases are carried out through the receipt of quotations/e-tendering under the strict supervision of the FC.

The funds received from various bodies viz. UGC, RUSA, Higher Education Department have been expended according to the provisions/guidelines in place for that purpose. Utilization certificates are also prepared as per rules. Development of infrastructure by RUSA-2 Fund has been done accordingly to the statutory provisions framed by the RUSA-2 authority.

**Internal Audit**

The Internal Audit is carried out by a qualified Chartered Accountant appointed by the college for effective internal control. All relevant key financial reports are examined/inspected meticulously. Academic Audit, Leave Audit (i.e. scrutiny of leaves of teaching and non-teaching staff) and Service Book Audit are also carried out. Academic audit is done by resource person from other government/non-government institutions. There is a Service Book Committee to take care of service records of the teaching and non-teaching staff of NBM.

**External/Statutory Audit**

The Statutory Audit is done by an external auditor recommended by the Government of West Bengal after all books of records are closed at the end of the financial year. All relevant bills, vouchers, stock registers, purchase registers, accession registers and other crucial documents are physically and duly checked. The accession register and stock register of the library are also physically verified by the auditor. Utilization certificates are also duly scrutinized. The accountant and bursar help the auditor in addressing/solving any dispute arising out of the inspection. Effort is made to maintain accuracy, transparency and reliability in each aspect of financial reporting. After the completion of the audit, the statutory auditor prepares and submit a signed Audit report to the college with audit observations. The college has a separate purchase committee to release purchase orders as and when required. All the purchases are made carefully and all incomes and expenses recorded accurately. All the revenues and expenditures are monitored by the bursar and the accountant under the supervision of the principal.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

Regular meetings of the IQAC, chaired by the Principal are convened with a predetermined agenda which serve as forums for soliciting suggestions from all IQAC members, fostering collaboration for overall improvement and effective implementation.

The institution has undertaken several quality initiatives to enhance its academic and administrative framework and overall milieu. The initiatives include: i) Focus on innovative and effective teaching-learning practices on a continuous basis; ii) Students' holistic development by offering a range of skill enhancement/add-on-courses, psychological counselling, career counselling, training programs, mentor-mentee programmes, coaching for competitive examinations, insightful webinars/seminars; encouraging them to participate in various co-curricular, extra-curricular and social outreach activities assisting in their personal and professional development; iii) actively encouraging faculty members to participate in orientation programs, refresher courses, workshops, seminars, conferences or other professional development programmes, iv) research incentives to motivate faculty members and students to publish quality research, v) regular review of teaching-learning process, operational methodologies and learning outcomes to ensure continuous improvement and effectiveness; vi) remedial classes for additional support whenever needed; vii) emphasis on inclusive campus and green campus; viii) Conduct of various other audits relevant in the contemporary scenario like academic audit, energy audit, green audit, gender audit etc.; ix) Effective feedback mechanism is in place to improve the teaching-learning framework as well as administration; x) Continuous expansion/upgradation of infrastructural facilities/amenities as per growing needs and to face various opportunities and challenges; xi) Fostering productive collaborations with various institutions/organizations to collaboratively undertake initiatives aimed at improving quality in the context of all facets and from the point of view of all stakeholders.

### 6.5.2

#### **Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**

**4. Participation in NIRF and other recognized rankings****5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.****Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

Naba Ballygunge Mahavidyalaya is committed to promote gender equality within the campus and beyond. Following the Vishaka guidelines the 'Internal Complaint and Grievance Cell' of the college is dedicated to perpetuate a safe, comfortable and equitable atmosphere for both staff and students. Besides, a 'Gender Sensitization Cell' has been founded to ensure gender equity in the campus. Apart from routinely organizing specific programmes to raise gender awareness among students and staff, the faculty members also strive relentlessly to stimulate critical thinking regarding constructs like gender, caste and other such oppressive categories through curricular, co-curricular and extra-curricular exchanges and activities. NBM provides equal opportunity to all individuals irrespective of gender, race, caste, creed, language, religion, political or other opinion, and social, class, birth or other status. The safe and inclusive ethos of the campus has led to the enrolment of around 40% women students every year. The college has also ensured a comfortable and secure workplace culture for its 40% women staff. During the period from 2018 to 2024 various departments organized departmental seminars, webinars, extended lectures, and talks and pertaining to gender issues. Online training workshop was also organized for teachers to facilitate effective communication with students regarding these issues and challenges. In the years 2019 and 2020 NBM arranged weekly self-defense classes especially for the female students. During lockdown the classes continued in the online mode. Gender audit has also been conducted.

#### **A. Safety and Security**

- An active "Internal Complaint and Grievance Cell" strictly implementing the Vishaka guidelines.
- An active "Gender Sensitization Cell" to ensure gender equity.
- Well-trained and vigilant security guard stationed at the campus.
- Only bona fide students carrying college identity card are allowed inside the campus.
- Maintaining visitors' register at the college entrance
- Extensive surveillance network with 24x7 monitored CCTV cameras at strategic points.
- Rotational duty by all faculty members for discipline and security.
- Strict implementation of Anti-Ragging and Anti-Smoking Campus policies.
- The Institute is a preferred destination of parents for education of their female wards as reflected by the stakeholder feedback

#### **B. Counseling**

- An active "Psychological Counselling and Wellbeing Cell" to counsel the students, stimulate critical thinking and extend psychological support.
- Effective career counselling and assistance by the "Placement Cell".
- Informal avenues for counselling male and female students and staff for academic and personal

growth.

- Informal counselling on female health and hygiene.
- Raising awareness regarding dowry and early marriage informally.
- Moral counseling of students

### (c) Common Room

In spite of being a rather small urban campus located on a busy thoroughfare a separate women's common room has been allocated to facilitate meetings and discussions among the female students.

### D) Other Initiatives

- Conducting gender audits.
- Installation of sanitary napkin vending machine as part of fighting the taboo and raising awareness regarding menstrual health and hygiene.
- Encouraging students to participate in co-curricular activities to promote healthy culture.
- Enrolment of 40% female students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 7.1.2

#### The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### **7.1.4**

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Naba Ballygunge Mahavidyalaya is dedicated to inculcate the values of respect, tolerance and harmony towards cultural, linguistic, religious, communal and other diversities. Various academic, cultural and sports activities are regularly organized by the college with the aim of broadening the perspective of our students regarding different aspects of life beyond the academic syllabi. Since the introduction of the New Education Policy all the first semester students have been attending Compulsory Value Addition Course on 'Constitutional Values.' But even prior to the implementation of NEP our students have always been encouraged to observe important national days so that the fervor of patriotism and a keen awareness of the legacy of the anti-colonial struggle of our country can be enkindled in their heart. The students of NBM along with the members of the college's NSS unit celebrate the Republic Day, Netaji Subhas Chandra Bose's birth day, Swami Vivekananda's birth day (Youth Day) and Independence Day every year mandatorily. Our students also participate in Youth Parliament sessions regularly. The college also organizes students' visit as observers in legislative sessions of the West Bengal Assembly House. In

2021 during the pandemic the department of Political Science organized a students' webinar entitled "Democracy in India: Issues and Challenges". Every year the 'Cultural Committee' of Naba Ballygunge Mahavidyalaya organizes an intercollegiate cultural competition named "Murchhona." The 'Cultural Committee' also encourages and assists students to celebrate International Mother Language Day, 'Basantotsav' and Rabindranath Tagore's birthday every year. These extra-curricular activities are meant not only to furbish creativity in our students but also to make them aware of the rich cultural heritage and diversity of our country. NBM takes pride in the tradition of celebrating Saraswati Puja and Iftar in the campus to infuse the values of tolerance and harmony in the students through festivity and joy. The NSS unit of NBM plays a vital role in creating inclusivity within the campus and beyond through various on-campus and off-campus initiatives and activities. A nearby slum has been adopted by the NSS unit of NBM. The NSS unit undertakes cleanliness drives on a regular basis both in the campus and nearby localities, slums, railway station and so on. It also organizes free health check-up camps for the students as well as the underprivileged people of the locality. It conducts awareness programmes on women and child health and hygiene and also various communicable diseases in the nearby slums. During pandemic masks, bottles of hand and surface sanitizer etc. were distributed among the local people and slum dwellers. The NSS unit also distributes stationary items like exercise books, pens, pencils and sports equipments to the slum children. It organizes cultural competitions exclusively for the slum children in the campus every year. In addition, the students observe commemorative days of international import like World AIDS Day, Earth Day, World Environment Day, World Yoga Day, World Mental Health Day etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

At Naba Ballygunge Mahavidyalaya, our core values revolve around fostering communal harmony, inclusivity, and cultural appreciation. These principles are deeply ingrained in our institutional practices and are reflected in our various programmes and activities. Our commitment to communal harmony is exemplified by the organization of both Iftar Dinner Party and Saraswati Puja in the campus every year. Notably, the Saraswati idol is often brought by the students from the minority community, symbolizing the spirit of cross-communal harmony and mutual respect for one another. We take pride in avoiding any form of discrimination and strive to maintain a harmonious environment within our college. We celebrate Basantotsav and Holi, the festival of colour and music, with the same zeal and enthusiasm every year. Cultural programmes are also organized on these occasions with the aim of broadening the perspective of our students regarding different aspects of life beyond the dry academic syllabi. The International Mother Language Day on February 21 and the birth anniversary of Rabindranath Tagore on May 9, are also celebrated every year with the objective of making our students aware of the rich cultural history of

Bengal.

One of the most significant events in our cultural calendar is "Murchona," an annual intercollegiate cultural competition that invites students from various colleges

to participate in a range of events. These events encompass folk music, folk dance, classical music, classical dance, Rabindrasangeet, Patriotic songs, Poster making, alpana, photography, essay writing and the like. By awarding prizes to the winners, we encourage students to explore and celebrate their cultural heritage, extending their learning and appreciation beyond the confines of the campus.

In addition to our cultural festivities, we also offered a 30-hour add-on course on "India: Geography, Recourses and People" during the Academic Year 2018 – 2019. This course is designed to promote a pan-Indian outlook among our students, fostering a broader understanding and appreciation of the country's diverse cultural landscape.

Through these varied efforts, Naba Ballygunge Mahavidyalaya embodies a dedication to inclusivity and harmony, ensuring that our students not only excel academically but also grow as responsible and empathetic members of society.

## 5. Evidence of Success

Provide evidence of success such as performance against targets and benchmarks, review/results. What do these results indicate? Describe in about 200 words.

- Peaceful environment in the campus
- No recorded conflict between students coming from different communities
- Enthusiastic participation of students in various cultural programmes
- Increased motivation among students to pursue their creative interests
- Increased organizing capacity among students who actively participate in such programmes
- Increased interest in the rich cultural and ethnic diversity of our country
- Increased interest in different religious practices and their inherent values
- Increased interest in the thoughts and works of great minds like Rabindranath Tagore and Swami Vivekananda
- No recorded incidence of abuse or violence on the basis of one's class, caste, religious, ethnic or any other identity
- Better exposure to other educational institutions through various collaborative and collective cultural activities

## 6. Problems Encountered and Resources Required

Please identify the problems encountered and resources required to implement the practice (in about 150 words).

- The existing ethos of intolerance in the greater society
- Difficulties faced by the post-pandemic batch of students in attending regular offline classes, examinations and other college events and initiatives
- Ever increasing screen time and a general lack of interest among the young people in physical activities and engagements
- Growing pressure of the curriculum along with continuous assessments, projects and end examinations in every six months
- A general lack of opportunity to pursue creative and artistic skills for the majority of our students coming from the underprivileged section of the society
- The lack of fund and infrastructure to provide necessary support to students with artistic inclination.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

Naba Ballygunge Mahavidyalaya focuses on outcome based education and holistic development of the students. Apart from imparting theoretical knowledge, the faculty members put utmost effort to enhance life skills, communication, comprehension and analytical power of our students. In spite of being a comparatively new college with a very small campus situated on a thoroughfare of the city, Naba Ballygunge Mahavidyalaya runs eight undergraduate Major (Honours)/ Minor (General) and two post graduate courses. The PG courses offered by the departments of Bengali and Commerce are exceptionally affordable. Relevant documents are already uploaded in the extended profile. After obtaining the postgraduate degree from this college under the affiliation of the University of Calcutta, some of our students have joined the academia as faculties of different institutions. Some others have secured jobs in various other sectors. Some of our undergraduate students from the departments of Bengali, History, English and Commerce have also been pursuing higher education. Documents relating to such data have been uploaded against the Metric No. 5.2.1. This is no mean achievement for an institution such as NBM which provides an inclusive and comfortable academic space to a majority of young adults coming from the underprivileged and minority communities not only of the southern part of the city of Kolkata but also of the suburbs and even the semi-rural and rural areas of the South 24 Parganas. Many of our students are also first and second generation learners. Hence, it can proudly be

asserted that, notwithstanding numerous structural and infrastructural challenges, the authority and staff of Naba Ballygunge Mahavidyalaya have constantly been striving to expand the educational horizon to include a greater number of learners and, thus, contributing in the making of a smarter nation of the 21st century equipped with a ready workforce.

The Naba Ballygunge Mahavidyalaya campus has great locational advantage. Very well connected by both railways and the Eastern Metropolitan Bypass, NBM ensures educational prospect of young aspiring learners coming from the southern outskirts of Kolkata as well as the remote areas of southern Bengal. Given the factor of easy commutability, the NBM campus is also the preferred examination centre for different university and national and state-level competitive examinations. The college is adjacent to the Kasba Police station and also quite near to a number of government and private hospitals, such as, C.G.H.S Rajdanga and Ruby General Hospital. Besides, it is only around half an hour to 40 minutes travel from Naba Ballygunge Mahavidyalaya to the National Library, one of the most easily accessible and free knowledge repositories in this entire country, situated at Alipur. Moreover, surrounded by other degree colleges, educational and professional institutions of south Kolkata along with Jadavpur University, located not too far from the campus, Naba Ballygunge Mahavidyalaya enjoys the privilege and potency of cooperation, collaboration and competition among our students and staff.

Taking into account the practical needs of the majority of our students, Naba Ballygunge Mahavidyalaya has established a very active placement cell. (cf. 5.2.1) This cell organizes various seminars, career scope enhancement programmes, training workshop and career opportunity awareness sessions in collaboration with a number of professional and job generating agencies. NBM also conducts various add on courses with the purpose of equipping students with alternative professional skills and interests to ensure that they can earn their living and contribute, as per individual ability, to the growth and prosperity of their families and communities. All documents pertaining to these courses are uploaded against the Metric No. 1.2.1. Students are also encouraged to participate in various co-curricular and extracurricular activities so that academic learning does not appear as dull and drab to them and they remain confident about their own community, ethnic, religious and cultural identities and gain a broader perspective on holistic education. It should also help them to be respectful to any culture other than their own. Most importantly, the staff and faculty members of NBM are committed to provide a safe, secure, inclusive and comfortable space for all its students irrespective of their class, caste, gender or any other identity with the inherent motto of inclusivity, creativity and harmony.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

Naba Ballygunge Mahavidyalaya has an anthem of its own in regional language. Composed by Shibashish Mukhopadhyay and sung by the popular singers Ritacheta Goswami and Ashabari, the song succinctly brings out the core of NBM- harmony and togetherness.

The college has a gymnasium and thus looks after the physical fitness and wellbeing of the students. There is a Psychological Counselling and Wellbeing Cell that extends a helping hand and lend a patient year to anxieties and problems of students.

### **Concluding Remarks :**

Naba Ballygunge Mahavidyalaya nurtures the dreams of young aspirants, at the threshold of adulthood. The learners who come here with vibrant dreams in their eyes, are given wings to soar high. The Principal, staff, students and alumni together have promised to make NBM reach the destination of glory and prestige with unstinted effort, integrity and perseverance.



## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :18</p> <p>Remark : DVV has updated the data after excusing the repeating count and the courses having the part of regular syllabus</p>																				
1.2.2	<p><b>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</b></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>576</td> <td>1270</td> <td>1169</td> <td>1117</td> <td>1228</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>518</td> <td>1009</td> <td>1169</td> <td>450</td> <td>847</td> </tr> </tbody> </table> <p>Remark : Data updated as per the metric id 1.2.1.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	576	1270	1169	1117	1228	2022-23	2021-22	2020-21	2019-20	2018-19	518	1009	1169	450	847
2022-23	2021-22	2020-21	2019-20	2018-19																	
576	1270	1169	1117	1228																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
518	1009	1169	450	847																	
1.4.1	<p><b>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</b></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken&amp; communicated to the relevant bodies and feedback hosted on the institutional website</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p>																				
2.1.1	<p><b>Enrolment percentage</b></p> <p>2.1.1.1. <b>Number of seats filled year wise during last five years (Only first year admissions to be considered)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>2.1.1.2. <b>Number of sanctioned seats year wise during last five years</b></p>	2022-23	2021-22	2020-21	2019-20	2018-19															
2022-23	2021-22	2020-21	2019-20	2018-19																	

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
953	953	953	963	953

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
953	953	953	953	953

2.1.2 **Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years**

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
142	200	123	127	162

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
120	157	102	121	118

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
428	428	428	428	428

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
429	429	429	429	429

2.4.1 **Percentage of full-time teachers against sanctioned posts during the last five years**

2.4.1.1. **Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
36	36	36	28	28

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

2022-23	2021-22	2020-21	2019-20	2018-19
36	36	36	28	28

2.4.2 **Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	10	10	7	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	10	10	7	6

2.6.3 **Pass percentage of Students during last five years (excluding backlog students)**

2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
94	239	355	226	111

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
94	239	355	226	111

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
464	436	392	244	186

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
464	436	392	244	186

3.1.1 **Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	1.0	1.8	0	1.5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years****3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1	7	5	3	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	5	4	2	2

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	4	10	0	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	2	1	0

Remark : DVV has updated the data as per the supporting documents provided by the HEI in clarification response.

3.3.2	<p><b>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</b></p> <p><b>3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>4</td> <td>6</td> <td>3</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>4</td> <td>2</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV has updated the data as per the authentic ISBN number from isbn.gov.in</p>	2022-23	2021-22	2020-21	2019-20	2018-19	6	4	6	3	2	2022-23	2021-22	2020-21	2019-20	2018-19	5	4	2	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
6	4	6	3	2																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
5	4	2	0	0																	
3.4.3	<p><b><i>Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.</i></b></p> <p><b>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1135 1046 1270"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>5</td> <td>5</td> <td>14</td> <td>16</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1348 1046 1482"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>2</td> <td>14</td> <td>9</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	6	5	5	14	16	2022-23	2021-22	2020-21	2019-20	2018-19	0	0	2	14	9
2022-23	2021-22	2020-21	2019-20	2018-19																	
6	5	5	14	16																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
0	0	2	14	9																	
3.5.1	<p><b><i>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</i></b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :27</p> <p>Remark : Data updated as per supporting documents.</p>																				
4.1.2	<p><b><i>Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years</i></b></p> <p><b>4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)</b></p> <p>Answer before DVV Verification:</p>																				

2022-23	2021-22	2020-21	2019-20	2018-19
2.91	44.59	3.30	48.23	45.27

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2.19	43.39	3.17	36.28	44.99

4.3.2

#### Student – Computer ratio (Data for the latest completed academic year)

##### 4.3.2.1. Number of computers available for students usage during the latest completed academic year:

Answer before DVV Verification : 66

Answer after DVV Verification: 41

4.4.1

#### *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

##### 4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
58.37144	38.96434	34.50167	56.16722	78.97385

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
58.36	38.69	34.63	56.15	76.97

5.1.1

#### *Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

##### 5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
392	492	94	39	198

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
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390	492	94	39	198
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5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: B. 3 of the above

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
29	57	0	42	95

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
28	57	0	42	95

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : Data updated as per supporting documents.

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

28	36	26	24	27
----	----	----	----	----

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
28	36	26	24	27

**5.2.1.2. Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
---------	---------	---------	---------	---------

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years**

**5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	2	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	2	1	0	0

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	0	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	1	0	0

**6.2.2 Institution implements e-governance in its operations**



1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
21	31	33	7	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
21	31	33	7	6

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

6.5.2 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: A. Any 4 or more of the above

7.1.2 **The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

	<p>Answer before DVV Verification : A. 4 or All of the above          Answer After DVV Verification: C. 2 of the above</p>
7.1.3	<p><b>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</b></p> <ol style="list-style-type: none"> <li>1. <b>Green audit / Environment audit</b></li> <li>2. <b>Energy audit</b></li> <li>3. <b>Clean and green campus initiatives</b></li> <li>4. <b>Beyond the campus environmental promotion activities</b></li> </ol> <p>Answer before DVV Verification : A. All of the above          Answer After DVV Verification: A. All of the above</p>

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of students year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1508</td> <td>1867</td> <td>1900</td> <td>1693</td> <td>1300</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>2061</td> <td>2021</td> <td>1668</td> <td>1538</td> <td>1322</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	1508	1867	1900	1693	1300	2022-23	2021-22	2020-21	2019-20	2018-19	2061	2021	1668	1538	1322
2022-23	2021-22	2020-21	2019-20	2018-19																	
1508	1867	1900	1693	1300																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
2061	2021	1668	1538	1322																	
2.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b>            Answer before DVV Verification : 36            Answer after DVV Verification : 36</p>																				
2.2	<p><b>Number of teaching staff / full time teachers year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>36</td> <td>36</td> <td>36</td> <td>33</td> <td>28</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>36</td> <td>36</td> <td>36</td> <td>33</td> <td>28</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	36	36	36	33	28	2022-23	2021-22	2020-21	2019-20	2018-19	36	36	36	33	28
2022-23	2021-22	2020-21	2019-20	2018-19																	
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2022-23	2021-22	2020-21	2019-20	2018-19																	
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3.1	<p><b>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>61.2909</td> <td>83.5587</td> <td>37.81112</td> <td>144.402</td> <td>124.249</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	61.2909	83.5587	37.81112	144.402	124.249										
2022-23	2021-22	2020-21	2019-20	2018-19																	
61.2909	83.5587	37.81112	144.402	124.249																	

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
60.56	82.09	37.81	92.44	121.96