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✓ 324 / UC / 16.6.17


 श्री (से.) जसपाल एस. संधु
 सचिव
 Prof. Dr. Jaspal S. Sandhu
 NEBS, 45 (D-96) DSR, FAS, FASM, FAFSM, FTMS, FAHS
 Secretary


 विश्वविद्यालय अनुदान आयोग
 University Grants Commission
 (मानव संसाधन विकास विभाग, भारत सरकार)
 (Ministry of Human Resource Development, Govt. of India)
 बहादुर शाह जेठर मंगू, नई दिल्ली-110007
 Bahadur Shah Zaker Mang, New Delhi-110007
 Ph: 011-23233221, 23232282
 Fax: 011-23238558 email: ugc@ugc.gov.in

15 JUN 2017

D.O.No.F.91-3/2014(GS)

TRD-5/30

6th June, 2017

Dear Sir/Madam,

This has reference to UGC's letters of even number dated 28th January, 2015, 15th June, 2015; 23rd July, 2015, 1st October, 2015 and 28th July, 2016 requesting the Universities/Colleges to constitute an Internal Complaint Committee (ICC) and a Special Cell in their respective institutions to deal with the issues of gender based violence and to conduct gender sensitization programme. Copies of these letters are available on UGC website: www.ugc.ac.in.

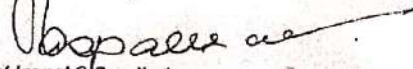
You are requested to ensure that ICC constituted in your esteemed University is working as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015.

You are also requested to kindly send the Annual Return on cases of Sexual Harassment as per the enclosed proforma for the period from 1st April, 2016 to 31st March, 2017 and send details of constitution of ICC to the UGC on email ugc.iccgs@gmail.com latest by 15th July, 2017 to enable UGC to compile and furnish the information to the Government of India. You are requested to kindly ensure the compliance of the above in affiliated colleges also.

This may please be accorded Top Priority.

With kind regards,

Yours sincerely,

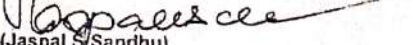

 (Jaspal S Sandhu)

Encl: As above.

The Vice-Chancellors of all the Universities.

Copy to:

The Publication Officer, UGC, New Delhi for uploading on UGC website.


 (Jaspal S Sandhu)


 Principal

Naba Ballygunge Mahavidyalaya
 27E, Bosepukur Road
 Kolkata-700 042



①

UNIVERSITY OF CALCUTTA

Inspector of Colleges
Telefax-(033)-22572920
Phone-(033)22410071-74
(Extn.402, 464, 439)



5th Floor, Centenary Building
87/1, College Street
Kolkata -700 073

C/396-Circular

19th July, 2017

To
The Principals / Teachers-in-Charge
to all affiliated Colleges of the
University of Calcutta

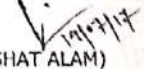
Madam / Sir

In reference with D.O.No.F.91-3/2014(GS), dated 06.06.2017 from the Secretary, University Grant Commission (copy enclosed), the undersigned would like to request you:

- 1) To send the details of formation of Internal Complaint Committee to University Grant Commission at ugc.iccgs@gmail.com within 28th July, 2017.
- 2) To provide the annual return on cases of Sexual Harassment for the period from 1st April,2016 to 31st March,2017 an enclosed proforma within 28th July,2017 to the undersigned, so that the same could be forwarded to UGC as desired.

Thanking you,

Yours faithfully,


(NISHAT ALAM)
Dy. Inspector of Colleges, C.U.




Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042



NABA BALLYGUNGE MAHAVIDYALAYA

(Formerly CHARUCHANDRA EVENING COLLEGE)

27E, BOSE PUKUR ROAD, KOLKATA - 700 042

Email : nbmv2005@yahoo.co.in ; Website : nbmahavidyalaya.in

Ref. No.

Date..... 20

Disciplinary and Anti Ragging Sub-Committee

1. Objectives of the Grievance and Redressal Cell:

- Develop an organizational framework to resolve grievances.
- Ensure effective solutions with an impartial approach.
- Investigate reasons for dissatisfaction.
- Educate students about their duties and responsibilities.

2. Functions of the Grievance and Redressal Cell:

- Provide information on objectives and operations through various channels.
- Guide students on registering grievances during induction programs.
- Acknowledge, analyze, and seek solutions for grievances.
- Report and record grievances and their redressal methods.

3. Procedures for Grievance Redressal:

- Address various types of grievances including academic, interpersonal, services-related, and behavioral issues.
- Use suggestion boxes and department-level counseling for initial redressal.
- Resolve academic and evaluation issues at appropriate levels (individual, faculty, HOD, principal).
- Review written applications for other grievances, conduct discussions, and report outcomes for further action.

4. Methods for submission of Grievances:-

The complaint can raise grievances through the following mode:-

- Phone Call: Message/Call to contact number specified on institution website/ flex on the main gate of the college.
- Letter:- The stake holder can write a letter to the authorities or submit grievance to the coordinator of the grievance committee.
- Complain Boxes:- The stake holder can write a letter to the authorities and submit in the complaint/suggestions boxes kept outside Principal's



Ghosh
Principal

Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042



Phone: 033-2441-1710



NABA BALLYGUNGE MAHAVIDYALAYA

(Formerly CHARUCHANDRA EVENING COLLEGE)

27E, Bosepukur Road, Kolkata - 700042

Email: nbmv2005@yahoo.co.in, Website: nbmahavidyalaya.in

Ref. No.

Date

5. Redressal Methods:

- Issue warning letters, memos, and implement corrective measures promptly.
- Prioritize grievances based on urgency.
- Inform the aggrieved party about actions taken and implement checks to prevent repeat complaints.
- Have specific committees for handling women harassment and ragging issues following prescribed procedures

6. Members of the Disciplinary and Anti-Ragging Sub-Committee:-

- (i) Satyaranjan Mandal, (ii) Madhumita Khan, (iii) Debi Prasad Lahiri, (iv),
Bithika Sahana, (v) Sumit Kumar Debnath, (VI) Manisha Shaw

Jt. Convenors:- Manisha Shaw & Madhumita Khan



Shosh
Principal
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Phone: 033-2441-1710



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(Formerly CHARUCHANDRA EVENING COLLEGE)

27E, Bosepukur Road, Kolkata - 700042

Email: nbmv2005@yahoo.co.in / info@nbmahavidyalaya.in, Website: nbmahavidyalaya.in

Ref. No.

Date

GRIEVANCE BOX



Shresh
Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road,
Kolkata-700 042



০৪-১২-২০১৯

অধ্যক্ষ

নব বলিগঞ্জ মহাবিদ্যালয়

মহাশয়,

আমি শান্তনু সাফুই, বি.কম অনার্স রোল নং-২০, সেমিস্টার-১, আমার
আপনার কাছে বক্তব্য হলো যে সৌম্যদীপ দেব, রোল নং-১৬ গতকাল
আমাকে কলেজে ঢুকতে বাধা দেয় ও মারধর করে।

আমার আবেদন এই যে আপনি সৌম্যদীপ দেবের বিরুদ্ধে শাস্তিমূলক ব্যবস্থা
গ্রহন করুন, যাতে আমি কলেজে সুষ্ঠুভাবে ক্লাস করতে পারি।

শান্তনু সাফুই

বি.কম. অনার্স

রোল নং:- ২০



Principal

Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042

NOTICE (1)

5/12/2019

A meeting of the Disciplinary and Anti-Ragging sub-committee will be held on 6th December, 2019 in the Conference Room (ground floor) at 2:00 pm. Both the complainant Shantane Sapui and the accused Somdeep Das has been called for interrogation. All members are requested to be present.



Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042


- Manish Sen,
- Madhumita Khan
- D.P. Sathari
- Subha Biswas.



Resolution (1)

In the interrogation with Somdeep Deb and Shantanu Sapsi, it is revealed that Somdeep Deb bore personal grudge against the complainant. Both the complainant and the accused were convinced to patchup. Somdeep Deb apologised to Shantanu Sapsi.




Principal
Naba Mahalingur Mahavidyalaya
27E, Bosepur Road
Kolkata-700 042

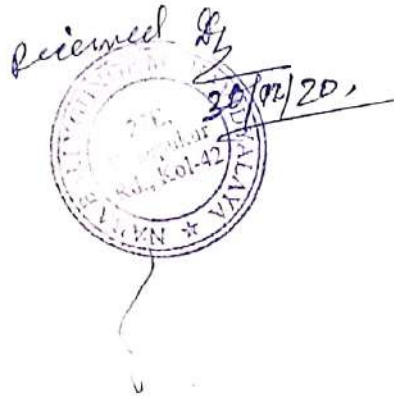
(कृपया) नववाचनिकसु महाविद्यालय,

कोशाध्यक्ष, ग्रामालय BCOM HONS एवम् छात्र जीवन कलेक्ट्रेट,
(SEM 5, Roll NO. 6) गत 26 NOV तारुखे नामावली
सदर, शिबि प्रतिसमाह कर्तव्ये 3 लोलेनि,

अ हेतु

लेखक विभाग

BCOM General Roll NO. 6.
SEM 5. 20-11-2020



Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042

NOTICE

15.02.2020

A meeting of the Disciplinary and Anti-Ragging Sub-Committee will be held on 15/02/20 in the Conference Room at 1 p.m. Both the complainant Prasen Biswas and the accused, Pritom Chattopadhyay has been called for 'interrogation'. All members are requested to be present.



Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042

Manisha Shaw.

D. P. Lahiri

Sukela Biswas.

Madhumita Khan



Resolution (1)

15.02.20

In the interrogation with Prasen Biswas and Pritam Chattopadhyay, Pritam Chattopadhyay confessed that he has used abusive language against Prasen Biswas. He was counselled by the members of the committee. Pritam Chattopadhyay asked for forgiveness for his deed and promised not to repeat.



Principal
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(Formerly CHARUCHANDRA EVENING COLLEGE)

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Ref. No.

Date

Annual Report on Disciplinary and Anti-Ragging Committee

Session: July 2019 - June 2020.

Meeting no.: 1

Date of Meeting: 06/12/2019

Time: 2:00 P.M.

Complaint: Soumyadeep Deb prevented Santanu Sapui from entering the college and physically assaulted him.

Resolution: Both parties, the complainant, and the accused, were encouraged to resolve the issue amicably. Soumyadeep Deb apologized to Santanu Sapui, and they both agreed to move forward positively.

Members present in the meeting:

Manisha Shaw & Madhumita Khan (Joint Convener)

Debiprasad Lahiri

Sukla Biswas

Meeting no.: 2

Date of Meeting: 15th February 2020

Time: 1:00 P.M.

Complaint: Pritam Chattopadhyay used abusive language to Prasun Biswas.

Resolution: Pritam Chattopadhyay was warned not to repeat such behaviour.

Members presented in the meeting:

Manisha Shaw & Madhumita Khan (Joint Convener)

Debiprasad Lahiri

Sukla Biswas.



W. S. D.

Principal
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Ref. No.

Date

Disciplinary and Anti Ragging Sub-Committee
Annual Report (July'2020 to June'2021)

There was no issue forwarded to the Disciplinary & Anti Ragging Sub-Committee by the Students.



Sato.

Principal

Principal

Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042



To
The Principal,
Naba College Mahavidyalaya

Subject - Complaint against Arpan Dutta

Sir,
I am Rakul Singh, student of BA (Gen), Roll no. 218.
This is to inform you that I wanted to join the
whatsapp group of 3rd semester students as notes and
tutorial assignments of the college are posted over here.
But Arpan Dutta who is also a student of BA (Gen),
Roll - 193, did not let me join the whatsapp group
as he is the admin of the group.
Please look into the matter.

Yours faithfully,
Rakul Singh
BA (Gen) Student
Roll - 218
Semester 3


Principal
Naba College Mahavidyalaya
27E, Basupur Road
Kolkata-700 042

Received By
11/02/22


Notice (1)

A meeting of the Disciplinary and Anti-Ragging Sub-committee will be held on 12th February 2022, in the conference room at 1.00 Pm. Both the complainant Rahul Singh and the accused Arpan Dutta has been called for interogation. All members are requested to be present.

- Manisha Saha
- Madhumita Khan
- J.P. Dabhi
- Sukla Biswas




Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042

12/2/2022

Resolution (1)

Based on the complaint from Rahul Singh, the Anti Ragging and Disciplinary subcommittee called upon Arpan Dutta against whom the grievance was addressed -

Since most of the academic and information related notices are shared in whatsapp groups, the complaint was taken seriously and Arpan Dutta was called upon.

In presence of the members Arpan Dutta added Rahul Singh to the whatsapp group.



A handwritten signature in black ink, appearing to read "Arpan Dutta".

Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042



10

The Principal

Naba Ballygunge Mahavidyalaya

27E, Bosepurkur Road, Kasba

Kolkata - 700042.

স্বামীজী মহোদয়-অধ্যক্ষ,
 স্কুল ইন্সটিটিউট, কলকাতা বঙ্গবন্ধু সড়ক ২২-২-২২
 কলিকতা-৭০০০৪২।
 ১৯-০৬-২০২২ খ্রিঃ ১১:০০ ঘটিকা।
 প্রিয় স্বামীজী, আপনার স্কুলে ১৯-০৬-২০২২
 তারিখে একটি সভা অনুষ্ঠিত হয়েছিল।
 সভায় উপস্থিত ছিলেন স্বামীজী, অধ্যক্ষ
 মহোদয়, স্কুল ইন্সটিটিউটের প্রধান
 শিক্ষক মহোদয়, স্কুল ইন্সটিটিউটের
 অধ্যক্ষ মহোদয়, স্কুল ইন্সটিটিউটের
 অধ্যক্ষ মহোদয়, স্কুল ইন্সটিটিউটের
 অধ্যক্ষ মহোদয়, স্কুল ইন্সটিটিউটের
 অধ্যক্ষ মহোদয়, স্কুল ইন্সটিটিউটের
 অধ্যক্ষ মহোদয়, স্কুল ইন্সটিটিউটের



স্বামীজী

A meeting of the Disciplinary and Anti-Ragging Sub-Committee will be held today at 2 p.m. in Principal's chamber. Pratta Halder the name of whom is mentioned in the Principal's letter has been called for interrogation. All members are requested to be present.

Mouirsha Shero.
Madhumita Khan

1.

2. D.P. Saha

3. Satya Ranjan Mandal

4. Madhumita Khan

5. Bithika Saha.




Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042

Resolution (1)

11/3/22

In the interrogation with Partha Halder, it is revealed that the accused ~~was~~ student Kousik Maiti is neither a friend nor invited in the college by Partha Halder. He is just known to him.

The C.D. roll number of Kousik Maiti is 181045-22-0045.

- 1.
2. J.P. Das
3. Satya Ranjan Mandal
4. Md. Humayun Khan
5. Bithika Saha.




Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042

A meeting of the Disciplinary and Anti-Ragging Sub-Committee will be held today at 11:45 a.m. in Principal's chambers to interrogate the accused student Kaushik Maity. All members are requested to be present.

Monisha Shew
Madhumita Khan

- 1.
2. D.P. Debi
3. Satya Ranjan Ghosh
4. Madhumita Khan
5. Bithika Saha.




Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042

RESOLUTION (2)

The student Koushik Maity was called in the meeting. He confessed his guilt and said that Partha Dasgupta was not his friend. Partha did not ask him to come to college. He also mentioned he is extremely sorry for the incident and begged to be apologized. He handed over a letter of apology to us.

- 1.
2. D.P. Rahin
3. Satya Ranjan Moudal
4. Madhumita Khan
5. Bithika Saha.




Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042

To
The Principal,
Naba Ballygunge Mahavidyalaya,
Kolkata.

Respected Sir,

With due respect I like to state that with reference to your letter no. NBM/PC/1243 dated 11.3.2022. The Disciplinary and Anti-Ragging Sub-Committee ~~has~~ has ~~not~~ investigated the matter and found the following.

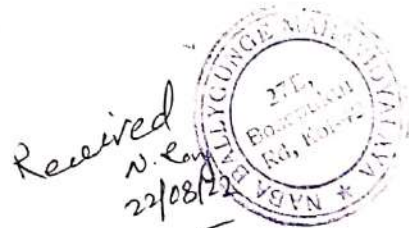
1. The accused student Koushik Maity has appeared for 6th Semester final exam. and the girl found with him is an outsider.
2. The student has admitted his guilt and submitted an ~~and~~ apology letter ~~with~~ which is enclosed here with.
3. We have ~~submitted~~ suggested few things to prevent such incident.

Thanking You.

Your sincerely

Manish Ghosh.


Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042





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Ref. No.

Date

Annual Report on Disciplinary and Anti-Ragging Committee July 2021- June 2022

Meeting No.1

Investigation Timeline:

On 11th March 2022, a letter was received from the Principal highlighting an incident involving a male student of BA 6th Semester, and subsequent actions were initiated.

On 11th March 2022, the Committee was formally tasked with investigating the matter.

On the same day a meeting of the Disciplinary and Anti-Ragging Sub-Committee was convened in the Principal's room, where further deliberations took place.

A subsequent meeting was held on 17th March 2022 in the Principal's chamber to discuss the integration of the accused student, Kaushik Maity

Investigation and Findings:

The investigation revealed that the accused student, Kaushik Maity appeared for the 6th semester final exams.

The female individual accompanying him was identified as an outsider.

Kaushik Maity confessed his guilt during the investigation and submitted a letter of apology.

Actions Taken:

The Committee recommended measures to prevent such incidents in the future.

Kaushik Maity expressed remorse and apologized for his actions.

Recommendations for Prevention:

Strict warning was given to the student Kaushik Maity

Conclusion:

The Disciplinary and Anti-Ragging Committee thoroughly investigated the matter and took appropriate actions as per the institution's guidelines.

We remain committed to maintaining a safe and conducive environment for all students.



W. Saha

Principa,
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road,
Kolkata-700 042



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Ref. No.

Date

Meeting no.: 1

The Disciplinary and Anti-Ragging Sub-Committee convened on 12th February 2022 following a complaint lodged by Rahul Singh against Arpan Dutta. Rahul Singh, a BA student, accused Arpan Dutta of denying him access to a crucial WhatsApp group for academic purposes.

During the meeting, both parties presented their statements. Arpan Dutta explained his reasons for not adding Rahul Singh to the group. After careful deliberation, the Sub-Committee emphasized the importance of academic inclusivity and directed Arpan Dutta to add Rahul Singh to the group immediately.

Recommendations included clear guidelines for student group administration, awareness sessions on inclusivity, and promoting proactive communication channels between students and administration.

The resolution underscored the importance of transparent and inclusive communication within the college community.

Members of the Disciplinary and Anti- Ragging sub-committee:

1. Satyaranjan Mandal 2. Madhumita Khan 3. Debi Prasad Lahiri 4. Sumit Kumar Debnath

Convenor : Manisha Shaw and Madhumita Khan



Manisha Shaw

Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
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Ref. No.

Date

Disciplinary and Anti Ragging Sub-Committee
Annual Report (July'2022 to June'2023)

There was no issue forwarded to the Disciplinary & Anti Ragging Sub-Committee by the Students.

Principal

Principal

Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042





NABA BALLYGUNGE MAHAVIDYALAYA

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Ref. No.

Date

In response to the DVV 5.1.4 I have the following to submit:

Previously the Internal Complaints Committee(ICC)of Naba Ballygunge Mahavidyalaya existed but it was not formed following the guidelines of UGC.

However the same has already been formed following the guidelines of UGC in June,2024.

The composition of newly formed ICC is given herewith.


Principal
NABA Ballygunge Mahavidyalaya
27E, Bosepukur Road,
Kolkata-700 042





Internal Complaints Committee:2018-19,2019-20

Members:

1. Smt Mala Saha
2. Dr. Manjari Ray
3. Dr. Manisha Shaw
4. Dr. Bithika Sahana
5. Smt Sukla Biswas

Convenor:

Smt. Sukla Biswas

Internal Complaints Committee:2020-21,2021-22,2022-23

Members:

1. Smt Mala Saha
2. Dr. Manjari Ray
3. Dr. Manisha Shaw
4. Dr. Bithika Sahana



Saha

Principal

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Email: nbmv2005@yahoo.co.in, Website: nbmahavidyalaya.in

5. Smt Sukla Biswas

Convenor:

Smt. Mala Saha

No issue has been raised for the ICC during the session 2018-2023.



MSaha

Principal
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Phone: 033-2441-1710

NABA BALLYGUNGE MAHAVIDYALAYA

(Formerly CHARUCHANDRA EVENING COLLEGE)

27E, Bosepukur Road, Kolkata - 700042

Email: nbmv2005@yahoo.co.in / info@nbmahavidyalaya.in, Website: nbmahavidyalaya.in

Ref. No.

Date

A. Internal Complaints Committee:

As per the guidelines of UGC, NAAC and the Supreme Court, Naba Ballygunge Mahavidyalaya has established the Internal Complaints Committee for effective enforcement of basic human rights of gender equality and assurance of an environment, free of sexual harassment and abuse.

1	Presiding Officer	Dr. Ayantika Ghosh, Principal, Naba Ballygunge Mahavidyalaya	Chairperson
2	A member of NGO or a person familiar with sexual harassment issues	1.Smt. Sutapa Sarkar, Director, Gana Unnayan Parshad 2. Shri Umesh Singh, Advocate and GB Member, Government Nominee	Members
3	Four faculty members	1.Shri Debi Prasad Lahiri, Associate Professor, Department of Economics 2. Shri Surajit Kumar Basu, Associate Professor, Department of Bengali 3.Dr. Manjari Ray, Associate Professor, Department of History 4. Shri Satya Ranjan Mandal, Assistant Professor, Department of History 3. Dr. Sayantina Dutta, Assistant professor, Department of English 4. Smt. Mala Saha, Associate Professor, Department of Philosophy	Members
4	One non teaching employee	Smt. Namita Roy, Steno Typist	Members
5	Three student nominees	1.Ms Mamani Seikh, Student 2. Ms Neha Bar, Student 3. Ms Shreya Mallick ,Student	Members

PRINCIPAL
Principal
Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road
Kolkata-700 042



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INTERNAL COMPLAIN BOX



Principal

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INTERNAL COMPLAIN BOX AT COLLEGE PREMISES



Ghosh
Principal

Naba Ballygunge Mahavidyalaya
27E, Bosepukur Road,
Kolkata-700 042

